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# **MINUTES OF THE MARAZION TOWN COUNCIL MEETING**

# **TUESDAY 24th JANUARY 2023 TOWN HALL MARAZION**

# **Meeting number 15/22**

Present: Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr R Stokoe, Cllr J Tutchier, Cllr G Reynolds, Cllr R Clayton, Cllr D Walsh

**In attendance:**

Mrs T Unstead Town Clerk

**1467 Apologies**

Cllr P Read

Cllr J Rawlins

Cllr W Collins

**1468 Public Participation**

None.

**1469 Declarations of Interest**

Cllr J Nicholas agenda item 23

**1470 Dispensations**

None.

**1471 Mayors Report - Matters of Urgency**

In the absence of Cllr W Collins, Cllr J Nicholas as Deputy Chairman, chaired the meeting.

Cllr Nicholas sought approval to bring forward agenda item 19(a).

**RESOLVED** – unanimously approved.

**1472 Silver Origins Community Engagement – agenda item 19(a).**

Architects Poynton, Bradbury, Whynter, Cole gave a presentation to the council about future development plans.

**1473 Clerks Report.**

**The Town Clerk reported that:**

i she will be calling a Staffing Sub Committee meeting in February 2023.

ii there is a West Penwith Police Liaison meeting scheduled for Tuesday 28th February 2023, the invite has been forwarded onto Cllrs Walsh and Rawlins as the town council representatives.

iii a request has been received from Cllr Sue Nicholas Deputy Chair of the West Penwith Community Network Panel asking for town and parish councils west of Penzance to comment on Planning Application PA22/11412 as the proposed access off the A30 has the potential to cause major traffic issues on what is a vital artery serving the communities west of Penzance. Cllr Laity asked for an agenda item at the next Full Council meeting, Tuesday 14th February 2023.

v there is an opportunity to attend a talk on Community Energy with Cornwall experts at St Mary’s Church Chapel, Penzance, Wednesday 8th February 2023, 6.30pm for 7.30pm.

**1474 Correspondence Received**

i e-mail received from local resident complimenting the Mayor and town council for

the wonderful civic service held Sunday 15th January 2023.

1. **Councillor Reports**
2. **County Councillor Report.**

Cllr Linda Taylor, Leader of Cornwall Council unfortunately was unable to attend so the

Town Clerk read out a report provided.

1. **Town Councillors**

i **Cllr D Walsh**

**Reported that:**

It would be helpful for all businesses in Marazion to have a copy of the defibrillator map.

Cllr Reynolds suggested that a map could be provided to shops and displayed in prominent town noticeboards.

The Town Clerk advised that the map is freely available on the website for anyone to download.

ii **Cllr P Hosking**

**Reported that:**

There is an increase in vehicular activity in and around North Street due to building works taking place. Vans are parking all over the place causing obstructions preventing residents being able to access their properties.

The Town Clerk advised that vehicular activity as described can be reported online at Cornwall Council Report It Online. If photographs can be provided the Town Clerk will report to Cornwall Council.

It appears that a local resident is changing the front of their property by erecting a balcony. Is planning required for such a change and if so can the council keep a check on the development.

iii **Cllr J Tutchier**

**Reported that:**

He has spoken to the newly appointed Community Link Officer for West Penwith about residents parking. The cost of consultation which would be primarily expected to be borne by Cornwall Council is likely to be in the region of £50,000 which makes such a scheme not feasible plus there is £75.00 annual fee payable by residents which does not guarantee a space. So, introducing such a scheme in such a small area would be challenging and very costly.

The speed awareness initiative has not brought forward any volunteers (other than Cllr D Walsh but five others are needed). Speed radar signs maybe the answer and Cllr Tutchier has been in contact with a Councillor from Drift Parish Council (they may have secondhand signs available) and a firm that provides solar powered speed radar signs for a cost of £2,250 which comes with a two-year guarantee. Cllr Tutchier explained that he will also be contacting the Cornwall Council Speed Safety officer who may be able to advise about grant funding available.

Cllr Nicholas asked for Speed Radar signs to be on the next Full Council meeting, Tuesday 14th February 2023.

iv **Cllr R Stokoe**

**Reported that:**

He continues to pursue Cornwall Council for answers in respect of the completion of the road traffic management scheme including the repainting of painting of double yellow lines in North Street and Beacon Road, removal of road hump signs and reporting of potholes.

v **Cllr G Reynolds**

**Reported that:**

A resident has reported seeing rats on the seawall. Cllr Nicholas will speak to the council’s pest control contractor**.**

Offensive graffiti relating to a local young person has been removed from the Dollan shelter.

vi **Cllr D Laity**

**Reported that:**

He had attended the West Penwith Community Network Panel on Thursday 19th January 2023.

The Mayor for Cornwall and the Devolution Deal is being discussed at an Extraordinary West Penwith Community Network panel on Wednesday 25th January 2023 plus a public consultation event being held on Monday 30th January 2023 at St Johns Hall in Penzance.

**1476 Minutes of the Council Meeting held on Tuesday 10th January 2023.**

**RESOLVED –** unanimously approved that the minutes of the Council Meeting held on Tuesday 10th January 2023 be approved and signed as a correct and accurate record.

**1477 Quarter 3 Budget Monitoring Report**

The Town Clerk presented Quarter 3 figures.

Budget 2022-2023 £123, 208.

Income last bank reconciliation 31.12.2022 £126,171

Expenditure last bank reconciliation 31.12.2022 £106,947

Funds remaining £16,262

Income received 102.4% (27.4% over the 75% for Q3).

Expenditure 86.8% (11.8% over the 75% for Q3).

End of year prediction Overspend.

The Town Clerk explained that there has been unbudgeted expenditure which has

impacted upon the budget and that any overspend will be taken from General Reserves.

**REPORT** – noted.

**1478 Marazion Town Signage Review**

**RESOLVED –** unanimously approved toreduce existing signage by removing almost all current signage and replacing relevant ones with new ones that meet current Marazion Town Council branding. Also, to consider any additional information or warning materials that may be needed and for that to be consolidated on to as few signs as possible subject to independent risk assessments being completed.

1. **Marazion Town Council Media Policy**

**RESOLVED** – unanimously approved to adopt the Media Policy and to appoint Cllr R Stokoe to assist assist and support the Town Clerk, Chairman and Vice-Chairman of Marazion Town Council with press enquiries and preparation of press releases.

**1481 Moors Lane Footpath and Misuse**

Cllr Reynolds expressed her concern about the number of 4x4 vehicles using the byway which are creating a danger to other users. The current path is a designated byway.

Options were discussed.

The Town Clerk will investigate who owns the byway, investigate change of designation arrange a meeting with the Cornwall Council Highways Manager.

1. **Request from Marazion Sailing Club Use for use of the Folly Field National Sailing Event 20th July - 5th August 2023.**

**RESOLVED –** unanimously approved.

**1483 Pedestrian Crossing Gwallon Lane.**

Councillors considered the proposals put forward for consideration by the Cornwall Council

Highways Manager. The Town Clerk is to ask for a site visit with Marazion School,

Marazion Playing Fields Association, the town council, and Cornwall Council.

**1484 Planning Working Group Membership.**

**RESOLVED** – unanimously approved Cllr R Stokoe to become a member of the Planning

Working Group.

**1485** **Matters Arising from previous Minutes.**

a **Minute 184 (Flooding Green Lane).**

Despite Cllr Laity contacting the office of Derek Thomas MP again, there is still no reply. Cllr Laity will continue to contact Derek Thomas MP until a response is received.

b **Minute 381 (Footpath number 8)** – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

c **Minute 911 (Vandalised Light Bus Shelter).**

Seeking a supplier is proving challenging. Hopefully there will be more positive news at the next meeting, Tuesday 14th February 2023.

d **Minute 1113 (play area repairs).**

Quotes have been received from one supplier, awaiting quotes from another.

e **Minute 1355 (Cornwall Councillor Community Chest Grant application).**

The application is in the appraisal stage.

f **Minute 1362 (Cornwall Council Service Level Agreement Parking Enforcement).**

The information as requested has now been received. In 2021, 202 penalty notices issued and 2022, 246 penalty notices issued.

g **Minute 1378 (b)(viii) (new traffic management scheme and implementation).**

Questions have been asked of Cllr Linda Taylor and Cllr Stokoe continues to contact Cornwall Council Highways.

h **Minute 1402 (replacement gate Folly Field).**

The gate has been made and sent for galvanising before fitting.

i **Minute 1424 (Grant application Emergency Plan completion).**

The Town Clerk will ask Cornwall Council for an update.

j **Minute 1452(b)(i)(overgrown verge and puddles).**

The Town Clerk reported that the puddles, overgrown verge, and steps have been reported again.

**1486 Any other matters arising from Minutes not covered by items above.**

Cllr Laity made mention of the road guttering at Rose Hill having been cleared by Cormac as requested (minute 1264(b)(vi).

**1487 Finance**

1. **Statement of Accounts**

**RESOLVED** – to note the statements of accounts as of the 18th of January 2023.

b) **Accounts for Payment**

**RESOLVED** – unanimously approved.

c) **Receipts**

**RESOLVED –** noted.

d) **Direct Debits**

**RESOLVED** – unanimously approved.

e) **Pre-payments**

**RESOLVED** – unanimously approved and noted.

**1488 Planning**

1. **Applications for Planning Permissions**i **To receive recommendations from the Planning Working Group in consideration of: -**

i **Application PA23/00136**

**Proposal** Change of Use of existing commercial Bed and Breakfast to five holiday letting units and associated works.

**Location** Glenleigh House Higher Fore Street Marazion Cornwall

**Applicant** Mr And Mrs MacGregor

**Grid Ref** 152434 / 30769

**RESOLVED** – unanimously approved not to support on the grounds that the application presented requires revalidation because of multiple errors and anomalies within the application as presented for consultation.

b) **Applications Approved/Refused by Cornwall Council.**

None to note.

c) **Correspondence**

None to note.

**1489 The Freedom of Information Act 2000.**

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**1490 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1491 Part II**

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d  
**RESOLVED** – unanimous to move into Part II

**1492 East End Land Dispute**

Cllr Laity gave an update on recent developments**.**

**1493 Lease negotiations**

**RESOLVED –** unanimously approved to ask Stephen Scowns.

Signed

Cllr William Collins

Town Mayor