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#  **MINUTES OF THE MARAZION TOWN COUNCIL MEETING**

# **TUESDAY 28th FEBRUARY 2023 TOWN HALL MARAZION**

# **Meeting number 18/22**

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr G Reynolds, Cllr D Walsh, Cllr J Rawlins (arrived at 8.25pm) Cllr R Stokoe, Cllr J Tutchier.

**In attendance:**

Mrs T Unstead Town Clerk

**1528 Apologies**

Cllr P Read

Cllr R Clayton

**1529 Public Participation**

None.

**1530 Declarations of Interest**

None

**1531 Dispensations**

None.

**1532 Mayors Report/Matters of Urgency**

**The Mayor Cllr Collins reported that**:

i he had paid a visit to the Island Field allotments and reported that he was disappointed at the state of some of the allotments and the lack of progress being made by some of the tenants.

ii the grounds maintenance contractor has removed pampass grass fronds have been from the Folly Field plus they have also tidied up around the Memorial Garden Gate.

iii due to information just being received, under Matters of Urgency there will be Part II confidential items.

**1533 Clerks Report.**

**The Town Clerk reported that:**

i the Annual Parish meeting will take place on Tuesday 11th April 2023, the agenda being prepared shortly.

ii the Open Spaces Working Group needs to meet.

 **AGREED** – Tuesday 7th March 2023, 7.00pm, Town Hall.

iii She had spoken to National Grid and can confirm that the road closure is for 24 hours from Monday morning until 6pm Friday evening and this remains the same for the three week work period.

iv a telephone call had been received from a resident about the throwing of stones at their property as previously reported to Full Council on the 25th October 2022 (minute 1351)(a)(iv). The resident was under the impression that the council was sending a letter to St Aubyn Estates about loose stones in walls in Back Lane and having checked minutes no such instruction was given. The instruction given was for the Town Clerk to make the local Police Community Safety Officer aware of the issue which was done so on the 30th October 2022.

v the contractor fixing the light in Cemetery bus shelter has asked for guidance with regards the timings for the light to be on/off. Consensus was for a sensor light to be fitted, comes on when dark, goes off when light and to coincide with the first and last bus.

vi there are two burials taking place. One on Monday 6th March 2023 and the other on Friday 10th March 2023. The Town Clerk reported that she is meeting with the Sexton on Thursday 2nd March 2023.

vii the Marazion Wives Club have said ‘thank you’ for the kind donation of £100 however as they do not have a bank account, they intend to donate the monies to a charity of their choice.

viii the donation of £100 as agreed has been paid to the Marazion Apollo Male Choir.

**1534 Correspondence Received**

iThe Town Clerk read out a letter received from Chymorvah thanking the Mayor and Mayoress for their kind invitation to the Civic Service.

ii Email received from a resident asking about the possibility of opening the original footpath access to the Island Field allotments. The Open Working Spaces Group will consider.

**1535 Councillor Reports**

1. **County Councillor Report.**

Cllr John Martin furnished his apologies as he was attending the West Penwith Police Liaison meeting.

1. **Town Councillors**

i **Cllr D Walsh**

**Reported that:**

He had been approached by the Marazion Christmas Light Committee asking what arrangements the Town Council are making to celebrate King Charles III Coronation. There is an agenda item.

ii **Cllr P Hoskings**

**Reported that:**

The Folly Field flower beds looked much improved now that the pampass grass fronds have been removed and to say ‘thank you’ to the contractor.

iii **Cllr J Tutchier**

**Reported that:**

Local graffiti artists have joined in with helping to promote the need to reduce speed, signage having been targeted and graffitied.

The speedwatch scheme has fallen due to the lack of volunteers coming forward so can the council consider the purchase and installation of speed radar signs. A report is to be brought before Full Council with options and costings in due course.

iv **Cllr R Stokoe**

**Reported that:**

There is a lack of communication from Cornwall Council about the completion of the traffic management scheme. The Town Clerk suggested that a case is logged with Case Assist copying in the Chief Executive Cornwall Council and the newly elected Cornwall Councillor, Cllr John Martin. Cllr Stokoe and the Town Clerk will liaise.

He has also been reporting potholes to Cornwall Council.

v **Cllr G Reynolds**

**Reported that:**

She had been approached by a resident asking about the forthcoming road closure and the speeding vehicles.

vi **Cllr D Laity**

**Reported that:**

A meeting with the Chief Executive of St Aubyn Estates has been arranged for Tuesday 7th March 2023 to discuss the Dollan and Maypole Gardens. He along with the Chairman of the Council will attend.

The Marazion Community Forum is meeting on Wednesday 1st March 2023.

He had noticed that there appears to be a breach in the planning permissions granted on a property so will furnish the Town Clerk with the information for reporting.

vii **Cllr J Nicholas**

**Reported that:**

There is a bench on the Folly Field which will be replaced by one from the War Memorial.

Two bait boxes have been placed near the Folly Field and the pest control contractor has confirmed that rats have been caught. Bait cannot be used in the public area.

The locks at the Folly Field toilets may need to be replaced as keys are wearing down. A price is being sought and will be brought back to the council to approve.

The old gate by the Folly Field cycle park has been replaced with the new one.

**1536 Minutes of the Council Meeting held on Tuesday 14th February 2023.**

**RESOLVED –** unanimously approved that the minutes of the Council Meeting held on Tuesday 14th February 2023 be approved and signed as a correct and accurate record.

**1537 Minutes of the Extraordinary Council Meeting held on Tuesday 21st February 2023.**

**RESOLVED –** unanimously approved that the minutes of the Extraordinary Council Meeting held on Tuesday 21st February 2023 be approved and signed as a correct and accurate record.

**1538 King Charles III Coronation.**

Councillors considered options including, tree planting, creation of a community orchard, event at the community centre (if the centre is free), making grants available to local organisations to help put on an event or support initiatives.

The message coming out from Buckingham Palace is that the key focus is on the Big Lunch scheduled for Sunday 7th May 2023 and the Big Help on Monday 8th May 2023.

There is to be a further agenda item at the next Full Council meeting.

**1539 Town Council Noticeboard**

**RESOLVED –** unanimously approved to carry out a refurbishment once the pigeon spikes have been erected.

**1540 Donation Box, The Book Box**

**RESOLVED** – unanimously approved to grant permissions to the Marazion Cancer Research shop to provide a donation box outside of the Book Box to be able to fund raise.

**1541 St Pirans Day Celebrations**

Councillors are invited to attend the Marazion School St Pirans day celebrations, Friday 3rd March 2023 at 2.30pm.

**1542** **Cornwall Council Service Level Agreement Parking Enforcement**

**RESOLVED: -** majority approved to enter into a Service Level Agreement for 2023.

**1543** **Defibrillator Signage**

Cllr Rawlins presented prices for printing of defibrillator signs (paper copy). Costs for a

large weatherproof board and location to be confirmed.

Due to imminent changes i.e., the relocation of the defibrillator at the Beach Box and the

upgrade of defibrillator cabinets, councillors felt that it was best to wait until all the works

had been completed before proceeding.

There is to be a further agenda item in due course.

**1544** **Matters Arising from previous Minutes.**

a **Minute 184** (Flooding Green Lane).

 No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

 c **Minute 911** (vandalised Light Bus Shelter).

 Ongoing. An electrical contractor has been appointed to carry out the preliminary work before EDF energy install the meter.

d **Minute 1113** (play area repairs).

 Repairs have been commenced but an update is needed from the contractor which will be sought. Cllrs Collins and Nicholas are meeting with another play area equipment provider tomorrow morning 1st March 2023.

e **Minute 1355** (Cornwall Councillor Community Chest Grant application)

The Town Clerk reported that the grant application submitted has been submitted for a sum of £500 towards the electrical installation cost for the Cemetery bus shelter.

f **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)

As per minute 1535(b)(iv).

g **Minute 1502(b)(iii)** (road closure March 6th – 24th March 2023).

 As per minute 1533(iii).

h **Minute 1502(b)(iv)** (pampass grass encroaching onto the pavement and pothole Godolphin estate).

Reported to Cornwall Council.

i **Minute 1502(b)(v)** (removal of pampass grass fronds Folly Field)

As per minute 1535(b)(ii).

**1545 Any other matters arising from Minutes not covered by items above.**

None.

**1546 Finance**

The Town Clerk advised that a pre-payment of £189.87 had been made which was not listed on the agenda. The payment made for the fabrication of the new metal gate for the Folly Field (minute 1402).

1. **Statement of Accounts**

**RESOLVED** – to note the statements of accounts as of the 8th February 2023

b) **Accounts for Payment**

**RESOLVED –** unanimously approved.

c) **Receipts**

**RESOLVED** – unanimously noted.

d) **Direct Debits**

 **RESOLVED** - unanimously approved.

e) **Pre-payments**

**RESOLVED** – unanimously approved.

1. **Planning**

a)To receive recommendations from the Planning Working Group in relation to: -

iConsideration of [**PA22/11412**](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNC8LPFG0CQ00) **PZ-H4**, land at Trannack Farm, Penzance.

 **RESOLVED** – unanimously approved the Planning Working Group recommendation to object on the grounds that there are concerns about the A30 Road access points, fast moving traffic with poor designed access points for vehicles and pedestrians.

 Need to re-design access points with a view to use roundabout to access development, or build an under pass, or overbridge to access road and have pedestrian walkway.

ii **Application PA23/00136**

 **Proposal** Change of Use of existing commercial Bed and Breakfast to five holiday letting units and associated works.

 **Location** Glenleigh House Higher Fore Street Marazion Cornwall

 **Applicant** Mr And Mrs MacGregor

 **Grid Ref** 152434 / 30769

 **RESOLVED** – unanimously approved the Planning Working Group recommendation to object on the grounds that the plans submitted are non-compliant with the planning documentation. The floor plan of the application has incorrect floor design and scale.

Other observations: -

The proposed first floor plan differs from the existing first floor plan because there is an additional roof.

 Cornwall Council validation requires a true scale bar per scale view, the scale bar used is a generic one.

 Existing north elevation and proposed north elevation there appears to be an opening on the gable end.

 The actual property moves on the east elevation between the proposed and the existing plans.

 North arrow should only be displayed on location site plans which are orientated towards true north.

 b) **Applications Approved/Refused by Cornwall Council.**

None to note.

c) **Correspondence**

 None to note.

**1548 The Freedom of Information Act 2000.**

Dems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**1549 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1550 Part II**

**(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

**RESOLVED** – unanimously approved to move into Part II

**1551** **Loss of a Public Amenity.**

Cllr Reynolds briefed the council on an impending consultation event which is linked to a community amenity.

**1552 Land Dispute**

Cllr Laity gave an update.

Signed

Cllr William Collins

Town Mayor