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#  **MINUTES OF THE MARAZION TOWN COUNCIL MEETING**

# **TUESDAY 25th APRIL 2023 TOWN HALL MARAZION**

# **Meeting number 22/22**

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr G Reynolds, Cllr D Walsh, Cllr J Rawlins, Cllr P Read.

**In attendance:**

Mrs T Unstead Town Clerk

Cllr John Martin Cornwall Councillor.

**1608 Apologies**

Cllr R Clayton

Cllr R Stokoe

**1609 Declarations of Interest**

Cllr P Read agenda item 18 en bloc.

Cllr D Laity agenda item 18 PA23/00576

Cllr D Walsh agenda item 18 PA23/00576

Cllr G Reynolds agenda 18 PA23/00576 and item to be discharged under Matters of Urgency, Part II Folly Field lease.

Cllr J Nicholas agenda item 22

**1610 Dispensations**

None

**1611 Public Participation**

None.

**1612 Mayors Report/Matters of Urgency**

**The Town Mayor reported that:**

ithere is a section of the SW Coastal footpath on the way to Perranuthoe which is subsiding and in poor repair. The Town Clerk will report this to Cornwall Council.

ii there is a lack of signage indicating which way walkers should access the newly created section of the SW coast path which joins into Venton Lane. If turning right walkers will enter onto privately owned land. The Town Clerk will report this to Cornwall Council.

iii he has purchased a pear tree for planting in the Memorial Garden commemorating King Charles III coronation.

iv Fairfield Green is going to be cut as the stat of the green was raised at the Annual Parish meeting. St Aubyn Estates will cover the cost of the works.

v ‘Under Matters of Urgency’, there will be an extra agenda item under Part II – update in respect of the Folly Field lease negotiations. Cllr Reynolds expressed a conflict of interest.

vi there are benches in and around Marazion which require refurbishment. A report will be brought forward to a future meeting.

**1613 Clerks Report.**

**The Town Clerk** **reported that:**

i the Annual Council Meeting is taking place on Tuesday 9th May 2023.

ii ashes interment took place on Monday 24th April 2023.

iii King Charles III Coronation Civic Service Sunday 7th May 2023. The Town Council and Marazion Town Trust will parade from the Town Hall to the church.

iv the play area Rospa reports 2023 have been received. A meeting of the working group is to be arranged to review the reports and works needed. The Town Clerk will send a meeting invitation to members of the working group.

v invitation received from Lord Lieutnenant Col Edward Bolitho - 7th May, Parade 4.30pm Lemon Quay and Coronation Commemoration Service Truro Cathedral 4.45pm. RSVP by the 26th April 2023.

vi Open Spaces Working Group to meet to discuss allocation of vacant allotments. The Town Clerk will send a meeting invitation to members of the working group.

vii there are two road closures. Shop Hill 24th April – 28th April 2023. A 24-hour closure between 5 Shop Hill and the junction with Higher Fore Street and, Friday 5th May 2023, School Lane for King Charles III Coronation street party being organised by Marazion school.

viii a skip has been arranged for Thursday 18th May 10.30am, Island Field allotments. Cllr Nicholas to supervise the operation.

**1614 Correspondence Received**

i request for ashes interment June 2023

ii request to site a ferris wheel on the Folly Field in August 2023.

 **AGREED** – the Town Clerk to reply declining the request.

iii e-mail received from Cllr Peter Tisdale, who is a CALC Executive Member and a member of the Cornwall Armed Forces Day Group asking for information about how the town and parishes are celebrating National Armed Forces Day in June 2023.

 A brief discussion took place about flying the official Armed Forces Day flag. The Town Clerk will ask a former town councillor about the Armed Forces Day flag and report back to Full Council.

iv thank you letter received from Cornwall Hospice care thanking the town council for the recent financial donation of £255 made.

**1615 Councillor Reports**

1. **Cornwall Councillor Report.**

**Reported that:**

He had met with two residents who live on the Godolphin Estate about unauthorised parking. Photographs were taken and sent to Cornwall Council parking enforcement.

The current Cornwall Council Highways Manager has been promoted. A meeting with their replacement has been arranged for week commencing the 1st May 2023.

He had been contacted by a resident who lives in St Levan road about a grass verge which impedes the flow of traffic in and around St Levan road. Cllr Martin advised that he will be seeking guidance from the new Highways Manager about what can be done improve the situation.

He has met the Chief Executive Officer of St Aubyn Estates and is paying a visit to St Michaels Mount on Friday 28th April 2023.

Strategically, he is a member on the Economic Development and Growth scrutiny committee. The committee had met on Tuesday 25th April 2023 to talk about priorities. Cllr Martin is keen to explore how enforcement can be improved.

That he had attended planning training and had met a representative of the Cornish Lithium Company which was very informative.

He had attended Full Council at Cornwall Council. A motion to seek the setting up of negotiations with Westminster to find an alternative devolution deal for Cornwall failed.

Cornwall Council did pass support for the governments Climate Action Bill.

1. **Town Councillors**

i **Cllr D Walsh.**

**Reported that:**

He had received a complaint from a resident about the lack of bus timetables at bus stops.

He had checked on the School Box and could find nothing untoward. Letters are missing off the Fairfield sign.

He had checked on the Dollan and was surprised to note that there was no graffiti however bonfires are now being lit.

ii **Cllr P Hoskings**

**Reported that:**

The newly installed Give Way signs are too situated high. Drivers are unable to see vehicles coming down the road. The Town Clerk will feedback to Cornwall Council Highways.

There is an issue with coaches parking at a bus stop for long periods of time. The consensus after a brief discussion was to speak to St Aubyn Estates about the possibility of increasing coach parking for coaches not pre-booking a parking space.

Unauthorised parking by contractors working on a property near the junction, West End and North Street continues. The lack of parking enforcement exacerbates the problem.

iii **Cllr J Tutchier**

Cllr Collins took the opportunity to present Cllr Turchier with a certificate after attaining a qualification in Traffic Management for Community Events.

iv **Cllr P Read**

Not a report but asked for clarification about spending of up to £500 by working groups. The Town Clerk will offer guidance and bring forward an agenda item at a future meeting.

v **Cllr J Nicholas**

**Reported that:**

He has spoken to St Aubyn Estates about the number of fines being issued to Marazion Town Council contractors accessing the Folly Field.

He had arranged for the unblocking of the Square toilets.

**1616 Minutes of the Council Meeting held on Tuesday 28th March 2023.**

**RESOLVED –** unanimously approved that the minutes of the Council Meeting held on Tuesday 28th March 2023 be approved and signed as a correct and accurate record.

**Proposed: -** Cllr D Walsh

**Seconded: -** Cllr P Hosking

**1617 Request from the Ronnie Richards Memorial Charity**

**RESOLVED –** unanimous not to support the request and for the town council to purchase a replacement defibrillator cabinet.

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr P Hosking

**1618 Financial End of Year Report Budget Monitoring**

The Town Clerk presented the end of year budget monitoring report and end of year accounts.

**RESOLVED** – unanimously approved for the Chairman to sign off the end accounts as presented by the Town Clerk.

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr J Rawlins

**1619** **Folly Play Area Replacement Play Equipment**

Cllr Collins presented a report asking for Full Council approval to consider appointing a contractor.

**RESOLVED** – majority approved to defer the agenda item until more information is supplied about grant application timelines.

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr J Rawlins

**1620** **Speed Radar Signs**

Cllr Tutchier gave a short presentation about the type of speed radar signs available, and it was agreed for Cllr Tutchier to prepare a project plan to present to the Full Council to consider at a future meeting.

**1621** **Tree Survey**

**RESOLVED** – unanimously approved to seek quotes for the Full Council to consider at a future meeting.

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr P Hosking

**1622 Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces)**

**AGREED** for the Town Clerk to respond to the consultation.

**1623 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane).

No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed *(standing agenda item)*

No update.

c **Minute 911** (vandalised Light Bus Shelter).

 The Town Clerk will contact the electrical contractor for an update.

d **Minute 1113** (play area repairs).

 Repairs commissioned twelve months ago have not been completed. The annual Rospa reports that have been received are to be reviewed by the Play Area Working Group.

f **Minute 1378 (b) (viii)** (new traffic management scheme and implementation)

 The Town Clerk will contact Cornwall Council.

g **Minute 1562** (letters to allotment holders)

 The Town Clerk confirmed that letters were sent and to date there had not been any responses received. The Open Spaces Working Group to consider

h **Minute 1594** (Turnpike newsletter).

 The Town Clerk advised that the newsletter has been sent for printing and then distributing.

i **Minute 1595** (invite the Cornwall Council Area Parking Operations Manager to a meeting)

 The Town Clerk advised that an offer from the Interim Community and Civil Parking Enforcement Assistant Manager has been received offering to have walk around Marazion to discuss parking enforcement problems.

 **AGREED** for the Town Clerk to accept the offer and to include Cllr John Martin.

j **Minute 1597** (skip hire allotment).

 A skip has been arranged for delivery to the Island Field allotments for Thursday 18th May 2023.

**1624** **Matters Arising from previous Minutes.**

None

**1625 Any other matters arising from Minutes not covered by items above.**

None.

**1626 Finance**

**RESOLVED** – unanimously approved en bloc.

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr P Read

1. Statement of Accounts – as of the 17th April 2023.

a) accounts for payment as presented.

c) receipts as presented.

d) Direct Debits as presented.

e) pre-payments as presented.

**1627** **Planning**

Cllr P Read left the room for all planning agenda items.

a) **Application PA23/02593**

 **Proposal:** Listed Building Consent:- Addition of a new seat in the meeting house grounds, replacement of sign

 **Location:** Friends Meeting House Back Lane Marazion Cornwall

 **Applicant:** Marazion Friends' Meeting Mike Berris

 **RESOLVED** – unanimously approved to support the application.

 **Proposed: -** Cllr D Laity

 **Seconded: -** Cllr J Rawlins

b) **Application PA23/02592**

 **Proposal:** Addition of a new seat in the meeting house grounds, replacement of the existing sign on the curtilage wall with a more permanent sign

 **Location:** Friends Meeting House Back Lane Marazion Cornwall

 **Applicant:** Marazion Friends' Meeting Mike Berris

 **RESOLVED** – unanimously approved to support the application.

 **Proposed: -** Cllr D Laity

 **Seconded: -** Cllr J Rawlins

c) **Application PA23/00576 – Cllrs Laity, Reynolds and Walsh left the room.**

 **Proposal:** Construction of Off Road Parking, Incidental Room and Associated Works.

 **Location:** Pentreath Fore Street Marazion Cornwall

 **Applicant:** Mrs L Wilcock

 **RESOLVED** – unanimously approved to support the application with a side note that the applicant be mindful of about slips, trips and falls.

 **Proposed: -** Cllr J Tutchier

 **Seconded: -** Cllr J Rawlins

d) **Application PA23/01700**

 **Proposal:** Listed Building Consent for:- Remove existing 2.25m high hedge to garden approximately 5m long and replace with 2m high fence

 **Location:** 1 Ebenezer Chapel West End Marazion Cornwall

 **Applicant:** Mr Benjamin Sampson

 **RESOLVED** – unanimously approved to support the application with a side note the timing of th removal of the existing hedge and nesting birds.

 **Proposed: -** Cllr D Laity

 **Seconded: -** Cllr J Rawlins

e **Enquiry reference PA23/03058**

 **Proposal** Application for Non-Material Amendment to PA22/10197 for single-storey side kitchen extension, namely 1) Omit the rooflights in the south elevation roof slope. 2) Install a window in the west elevation wall.

 **Location** Rockmount Turnpike Hill Marazion Cornwall TR17 0DF

 **Applicant** Mr & Mrs T Havery

 **RESOLVED** – unanimously approved to support the application.

 **Proposed: -** Cllr D Laity

 **Seconded: -** Cllr J Rawlins

b) **Applications Approved/Refused by Cornwall Council.**

 None to note.

c) **Correspondence**

E-mail received reference **PA23/01542**.

Applicants have stated that they are very willing to reinstate the Piskie ball that they know was on the ridge of the house and would be pleased to know how the town council can assist’.

A brief discussion took place, and the Town Clerk is to speak to Cllr Clayton and a local historian.

**1628 The Freedom of Information Act 2000.**

Dems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

**1629 Data Protection Act 2018**

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

**1630 Part II**

**(Private)**

**Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

**RESOLVED** – unanimously approved to move into Part II

**Proposed: -** Cllr D Laity

**Seconded: -** Cllr J Rawlins

All voted in favour

**1631 Land Dispute**

Cllr J Nicholas left the room.

Cllr Laity gave an update.

**1632 Folly Field Lease**

Cllr G Reynolds left the room.

The Town Clerk advised the council that a draft lease agreement had been received from the council’s appointed solicitor.

Signed

Cllr William Collins

Town Mayor