



## MARAZION TOWN COUNCIL 50<sup>th</sup> ANNUAL COUNCIL MEETING

Meeting 1/24

9<sup>th</sup> May 2024

TO ALL COUNCILLORS

Dear Councillors

**NOTICE IS HEREBY GIVEN** that the Annual Town Council Meeting at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 14<sup>th</sup> May 7.10pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

### **(Open to the public)**

#### **1 Election of the Chairman of the Council (Town Mayor of Marazion).**

The retiring Chairman of the Council (Town Mayor) will say a few words and call for nominations which will be put to a vote.

This vote will be followed by: -

- a) Declaration of Acceptance of Office
- b) Presentation of the Marazion Town Mayors Chain of Office.
- c) Acceptance speech.

#### **2 Presentation of Chain of Office to Mayors Consort.**

The Town Mayor declares their Consort and the Presentation of the Chain of Office is made by the retiring Mayors Consort.

#### **3 Election of Vice-Chairman of the Council (Deputy Mayor).**

The Chairman of the Council (Town Mayor) will call for nominations which will be put to a vote.

This vote will be followed by: -

- a) Declaration of Acceptance of Office
- b) Presentation of the Marazion Deputy Mayors Chain of Office

#### **4 Presentation of Chain of Office to Deputy Mayors Consort.**

The Deputy Town Mayor declares their Consort and the Presentation of the Chain of Office is made by the retiring Deputy Mayors Consort.

#### **5 Apologies for Absence.**

To receive, record and where requested approve, the reason for the apology of absence.

#### **6 Declaration of Interests.**

To declare any disclosable interests relating to the items of business on the agenda.

#### **7 Dispensations**

To receive and consider any requests for dispensation.

#### **8 Public Participation.**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

- 9 Minutes of the Council Meeting held on Tuesday 9<sup>th</sup> April 2024**  
To resolve to approve and sign the minutes as a true and accurate record of the Town Council meeting held on Tuesday 9<sup>th</sup> April 2024.
- 10 Presentation of Past Mayors Medals.**  
The newly elected Mayor of Marazion will present past Mayors medals.
- 11 Marazion Town Council Review of Standing Orders**  
To agree to re-adopt the amended Standing Orders (rules of the council) as presented.
- 12 Appointment of the Mayors Chaplain.**  
To agree the appointment of the Mayor's Chaplain for 2024 – 2025.
- 13 Request to use the Folly Field Mounts Bay Gig Club event Saturday 8<sup>th</sup> June 2024.**  
To agree to the Mounts Bay Gig Club using the Folly Field for their event which is to be staged on Saturday 8<sup>th</sup> June 2024 subject to a site plan, public liability insurance and risk assessment being provided.
- 14 80<sup>th</sup> Anniversary D-Day landings Thursday 6<sup>th</sup> June 2024.**  
To approve: -  
a) a 6.30am commemorative service at the Marazion War Memorial and the laying of a wreath. A short service to be given by Reverend Sophie. Formal invitations to attend to be sent to Marazion Town Trust members, Lord, and Lady St Levan and an officer from RNAS Culdrose.  
b) the laying of a wreath at the HMS Warspite memorial stone after the service at the Marazion War Memorial.  
c) the flying of the Union flag.  
d) the lighting of the beacon to coincide with the national lighting of beacons at 9.15pm at the Beacon Brazier.
- 15 Schedule of meetings for 2024-2025.**  
To agree the schedule of meetings for 2024-2025.
- 16 Planning**  
To consider recommendations made by the Planning Working Group.
- i     **Application PA24/02527**  
      **Proposal** Installation of additional 16.8Kw roof mounted solar panels and installation of one window.  
      **Location** The Surgery Gwallon Lane Marazion Cornwall  
      **Applicant** Dr S Murphy & Partners  
      **Grid Ref** 152576 / 30948  
      <https://planning.cornwall.gov.uk/online-applications>
- ii    **Application PA24/02883**

**Proposal** Replacement door and windows.  
**Location** Studio Read Kings Road West End Marazion  
**Applicant** Mr Matthew Nicholls  
**Grid Ref** 151680 / 30665  
<https://planning.cornwall.gov.uk/online-applications>

iii **Application PA24/02272**

**Proposal** Proposed rear first floor balcony to the central part of an existing flat roof area with glazed balustrade.  
**Location** Penvista Turnpike Hill Marazion Cornwall  
**Applicant** Mr Clive Callard  
**Grid Ref** 152212 / 30727  
<https://planning.cornwall.gov.uk/online-applications>

iv **Application PA23/08776**

**Proposal** Permission is requested to repair the wall on a like for like basis using existing materials, the height the length (and therefore the entrance gap) and width will remain the same  
**Location** The Beachwalk Retreat North Street Marazion Cornwall  
**Applicant** Mr Samuel De Frates  
**Grid Ref** 151765 / 30678  
<https://planning.cornwall.gov.uk/online-applications>

**17 Bank Signatories and Operation of Bank Accounts.**

To agree deferring the agenda item in accordance with Standing Order 5, j (vii) until Tuesday 28<sup>th</sup> May 2024.

**19 Marazion Town Council Insurance Policy**

To note that Marazion Town Council does have adequate insurance. The policy is being reviewed and is due for renewal on the 1<sup>st</sup> June 2024.

**20 Composition of Committees, Working Groups.**

To agree deferring appointments in accordance with Standing Order 5, j (vii) until Tuesday 28<sup>th</sup> May 2024.

**21 Appointment of Members to represent the Council on external bodies.**

To agree deferring appointments in accordance with Standing Order 5, j (vii) until Tuesday 28<sup>th</sup> May 2024.

**20 Financial Regulations**

To agree deferring adopting the reviewed and updated financial regulations in accordance with Standing Order 5, j (vii) until Tuesday 28<sup>th</sup> May 2024.

**22 Reserves Policy.**

To agree deferring adopting the reviewed and updated the Reserves Policy in accordance with Standing Order 5, j (vii) until Tuesday 28<sup>th</sup> May 2024.

23 **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

None.