



MINUTES OF THE MARAZION TOWN COUNCIL MEETING TUESDAY 26th MARCH 2024 TOWN HALL MARAZION

Meeting number 20/23

Present: Cllr W Collins Chairman, Cllr J Nicholas Deputy Chairman, Cllr D Laity, Cllr P Hosking, Cllr R Stokoe, Cllr G Reynolds, Cllr J Tutchier, Cllr J Rawlins, Cllr Ralph Jelbart, Cllr P Read.

In attendance:

Mrs T Unstead Town Clerk
Cornwall Councillor John Martin
One member of the public.

2072 Apologies Received

Cllr P Clayton.

2073 Declarations of Interest

Cllr Read agenda item 10.

2074 Dispensations

None.

2075 Public Participation.

None.

2076 Mayors Report/Matters of Urgency

Cllr Collins reported that:

On the Thursday 21st March 2024 he attended the Marazion Chamber of Commerce annual meeting. Items raised included, Beryl Bikes, parking, and the Maypole Gardens.

There had been an incident report of a young child being hurt in the Folly Field play area. It appeared as if one of the stepping stools had sheared off however upon further inspection, it seems that the stool had been unscrewed. The incident will be reported to the town council's insurer.

There is significant vegetation in the guttering at the Folly Field toilets needs removing.

The Folly Field handrails are currently being fitted.

The Marazion Town Trust has confirmed that they will be redecorating the areas of wall affected by damp in both the council chamber and St Thomas Hall in time for the annual council meeting and Mayor Choosing.

Maypole Gardens is in urgent need of a tidy up.

Councillors agreed to meet at the Maypole Gardens on Wednesday 27th March 2024 and Thursday 28th March 2024 at 6.00pm.

2077 Matters of Urgency.

The Town Clerk reported that there had been a request for a burial on Friday 5th April 2024 for the late wife of a former Town Clerk. The Exclusive Right of Burial is all in order. The Town Clerk asked for guidance with regards the fee to be charged as the deceased was not a resident of Marazion.

RESOLVED – unanimously approved that the non-residents burial fee of £865 be charged.

Proposed: Cllr D Laity

Seconded: Cllr G Reynolds

2078 Clerks Report.

The Town Clerk reported that:

- i the office will be closed for Good Friday and Easter Monday.
- ii any councillor interested in being considered for the position of Deputy Mayor is to contact the Town Clerk.
- iii Keep Britain Tidy is running a 'clean up your town' campaign until the 31st of March 2024 and equipment can be borrowed from Cornwall Council. The Town Clerk also confirmed that equipment can be borrowed at any time for town/beach clean ups.
- iv the Folly Field lease for signing has just been received. Standing Orders permit the signing of the lease by the Chairman and Deputy Chairman of the Council.

2079 Correspondence Received

- i an e-mail has been received from Beryl Bikes asking if the town council will reconsider the decision not to grant permissions for the cycle rack at the Folly Field to be used. The Town Clerk advised that Beryl Bikes have been asked to submit a formal letter and that there will be an agenda item to discuss their request at the next Full Council meeting, Tuesday 9th April 2024.
- ii an e-mail has been received about an incident in the Folly Play area reporting a small child being hurt on a piece of equipment.

2080 Councillors Report

a) Cornwall Councillor J Martin

Reported that:

At a recent planning training session, the Head of Planning Enforcement was questioned by Cornwall Council councillors in attendance about planning enforcement and the problems with enforcement.

b) Town Councillor Reports.

- i **Cllr D Laity**

Reported that:

The grass verge, Turnpike Road has been cut back. However, the equipment used has now created deep track marks in the verge.

Not a report. Cllr Laity asked Cllr Martin if there was any news on the pavement, Newtown Lane.

ii **Cllr G Reynolds**

Reported that:

She had attended the Marazion Chamber of Commerce annual meeting.

Considering recent communications with local Funeral Directors and the booking of dates for funerals, the town council needs to maintain control. The Town Clerk advised that there will be an agenda item at the next meeting of the Full Council, Tuesday 9th April 2024.

iii **Cllr P Read**

Reported that:

There is an area on the new play area boat with differing levels with wood on wood which makes it difficult to define the difference in heights. This needs to be clearly marked. Cllr Collins informed Cllr Read that he was meeting the contractor on Wednesday 27th March 2024 to discuss that very issue as well as others.

St Aubyn Estates need to be asked about the access to the beach from the new Gwelva landing. The Town Clerk will contact St Aubyn Estates.

iv **Cllr J Tutchier**

Reported that:

The Mitsubishi Galant parked on the verge at Church Road is still there despite letters being sent to all Livewest tenants in the area about parking on grass verges. It is understood that the grass verge in question belongs to Livewest. Cllr Tutchier offered to contact Livewest.

v **Cllr P Hosking**

Reported that:

Not only hedge clippings have been left outside by the 'Welcome to Marazion' sign as you come into Marazion from Longrock, grass cuttings have now been as well.

Traffic calming road signage outside of the Silver House has yet to be replaced. In fact, the chicane is causing traffic issues and needs to be removed. Cllr Hosking asked for an agenda item, motion to be considered, the removal of the traffic calming chicanes.

vi **Cllr R Jelbart**

Reported that:

The garden at the Quaker Meeting House has just been refurbished, photos of which are available and will be sent to the Town Clerk for circulation. The council may wish to consider approaching the contractors with regards the Maypole Gardens.

Also, as the town council has previously made mention of a sculpture(s) in the Maypole Gardens, the local artist Tom Leaper who is producing a sculpture for St Ives, could be considered.

vii **Cllr R Stokoe**

Reported that:

He had reported the street sign by the cemetery that had been damaged.

If anyone has any newsletter items, please contact him direct.

He had undertaken Speedwatch online training.

He is continuing to pursue the Post Office so they can receive the petition for a mobile post office in Marazion.

2081 Minutes of the Council meeting held on Tuesday 12th March 2024.

RESOLVED – unanimously approved that the minutes of the meeting held on Tuesday 12th March 2024 be approved and signed as a correct accurate record.

Proposed: Cllr D Laity

Seconded: Cllr J Nicholas

2082 Planning

Cllr Read left the meeting.

a) **Planning Correspondence.**

Local Protocol

Application number: **PA24/00721**

Proposal: Construction of garage

Location: Former Roundfields, Rosehill, Marazion TR17 0HB

Applicant: Mr Graham Else

Marazion Town Council has been asked to 'agree to disagree' to the conditional recommendation to approve by Cornwall Council.

RESOLVED: unanimously approved to ask Cornwall Council, in the first instance to arrange an informal site visit as per Cornwall Councils policy and failing that to 'agree to disagree' noting that Cornwall Council are seeking to grant conditional approval. Marazion Town Council did also unanimously approve that these conditions include:

- 1 that the garage can only be used as a garage and should be ancillary to the main property.
- 2 there should be no future permitted development rights on the garage.

Proposed: Cllr R Stokoe

Seconded: Cllr D Laity

b) **Applications Approved/Refused/Appeals - Cornwall Council**

None to note.

2083 Parking Enforcement Service Level Agreement 2024

RESOLVED – by a majority vote, that Marazion Town Council signs the 2024 Cornwall Council Parking Enforcement Service Level agreement 2024.

Proposed: Cllr R Stokoe

Seconded: Cllr G Reynolds

2084 Electric Vehicle Charging Points

RESOLVED – unanimously approved for an investigation into suitable sites and for a report to be brought back to the Full Council to consider.

Proposed – Cllr J Tutchier

Seconded – Cllr P Read

2085 Request Mounts Bay Gig Club

RESOLVED – unanimously approved to defer until more information is available.

Proposed – Cllr W Collins

Seconded – Cllr

2086 Folly Field Play Area Boat Naming Ceremony

RESOLVED – unanimously approved the date of Monday 15th April 2024, time 2.00pm. Invitations to be sent to include Lord and Lady St Levan, Marazion School, all town councillors including the Cornwall Councillor, the Community Link Officer (West Penwith), Reverend R Fugill.

Proposed – Cllr W Collins

Seconded – Cllr J Nicholas

2087 Removal Folly Field play area refuse bins.

RESOLVED – unanimously approved to remove the bins. A contractor to be found to do so.

Proposed – Cllr P Hosking

Seconded – Cllr J Tutchier

2088 Annual Council Meeting – Mayor Choosing.

RESOLVED: motion not carried by a majority to invite Town Mayors from other West Penwith town councils instead of Marazion Town Trust trustees (apart from a representative of the town trust to attend) to the Mayor Choosing Civic reception.

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

RESOLVED: motion not carried by a majority to invite Marazion Town Trust trustees and not invite Town Mayors from other West Penwith town councils.

Proposed: Cllr W Collins

Seconded: Cllr G Reynolds

Further discussion was had about a buffet rather than a sit-down meal as had been

tradition.

A buffet would facilitate larger numbers to be invited.

Town Clerk gave advice about procedures for the reversal of a decision made as laid down in Standing Orders requiring the agreed number of councillors to provide written notice to the Town Clerk.

A decision had been made at Full Council on Tuesday 12th March 2024 to keep the format as had been tradition – a sit down meal.

The Town Clerk also advised that councillors could choose to ignore the advice given however the ignoring of the advice will be minuted.

RESOLVED: majority approved to ignore the Town Clerks advice.

Proposed: Cllr J Tutchier

Seconded: Cllr P Hosking

Cllr Derek Laity and Cllr Richard Stokoe asked for it to be formally noted in the minutes that they disagreed with the ignoring of procedures as per the advice given by the Town Clerk.

A further proposal was made.

RESOLVED: motion carried by a majority for a buffet at the Mayor Choosing civic reception to facilitate larger numbers instead of a sit-down meal.

Proposed: Cllr J Nicholas

Seconded: Cllr J Rawlins

2089 Asset Risk Assessments

Asset risk assessments were distributed amongst the town councillors.

2090 Matters Arising from previous Minutes.

a **Minute 184** (flooding Green Lane).

No update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs).

Cllr Collins reported that the play area repairs are ongoing, the town council appointed play area inspector, who is carrying out the work, is nearing completion.

d **Minute 1712(b)(ii)** (Speedwatch initiative).

Cllr Tutchier reported that a couple of volunteers had dropped out leaving just himself and Cllr Stokoe. Devon and Cornwall Police have confirmed that three will be able to operate the Marazion Speedwatch team.

e **Minute 1753(b)(i)** (RNLI (Royal National Lifeboat Institution) electric supply Folly Field).

To be an agenda item at the next Full Council meeting Tuesday 9th April 2024.

- f **Minute 1753(b)(iii)** (erection of pigeon spikes).
Ongoing.
- g **Minute 1801** (mobile post office provision).
- h **Minute 1826** (training Legionella)
Ongoing.
- i **Minute 1975** (Article 4 Direction planning consultation)
The Town Clerk reported that they had been in contact with Cornwall Council who will be in due course respond to the enquiry made.
- j **Minute 1978** (Town Hall repairs)
Refer to minute 2076.
- k **Minute 2013(b)(iv)** (brambles overhanging the footpath Drill Hall up towards the St Levan Close steps).
Cllr Nicholas confirmed that the brambles have been removed

2091 Any other matters arising from Minutes not covered by items above.
None.

2092 Finance

RESOLVED – unanimously approved en bloc.

Proposed – Cllr J Nicholas

Seconded – Cllr P Hosking

- a) Bank reconciliation NS&I February 2024
- a) Statement of Accounts as of the 20th of March 2024.
- b) Accounts for payment
- c) Receipts as presented.
- d) Direct Debits as presented.
- e) Pre-payments none to report.

2093 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

2094 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

2095 Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

RESOLVED: unanimously approved to move into Part II.

Proposed: Cllr R Stokoe

Seconded: Cllr J Nicholas

2096 Allotment Tenancies

RESOLVED – unanimously approved the request received.

Proposed: Cllr D Laity

Seconded: Cllr J Rawlins

2097 The Clerks Annual Appraisal.

Date agreed.

Signed

Cllr William Collins
Town Mayor