



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 11th JUNE 2024
TOWN HALL, MARAZION**

Meeting 3/24

4th June 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 11th June 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Address – The Reverend Sophie

2 Apologies

To receive apologies.

3 Declaration of Interests

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

4 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

To receive a report.

7 Clerks Report

At the time of publishing the agenda.

- i Full application – Maypole Gardens Community Levelling Up Fund
- iii Annual Leave 12th June 2024 – 18th June 2024
- iii Babble Ride Across Great Britain.

8 Correspondence Received

- i email received visitor to Marazion about the lack of public waste bins after visiting the fish and chip shop.

9 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

10 Minutes of the Council meeting held on Tuesday 28th May 2024.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 28th May 2024.

10 Planning

To consider recommendations made from the Planning Working Group.

- a) **Application PA24/03720**
Proposal Listed building consent for replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors & Associated Works
Location 2 Bay Cottages Higher Fore Street Marazion Cornwall
Applicant Mrs A Michel
Grid Ref 152464 / 30754
- b) **Application PA24/03719**
Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors & Associated Works
Location 2 Bay Cottages Higher Fore Street Marazion Cornwall
Applicant Mrs A Michel
Grid Ref 152464 / 30754
- 11 **Credit Card Application – Town Clerk**
To receive a report and consider recommendations made.
- 12 **Financial Regulations – Town Clerk**
To approve.
- 13 **Letter to Prospective Parliamentary Candidates - Campaign for a Mobile Post Office – Town Clerk.**
To approve the sending of a letter to all Prospective Parliamentary Candidates highlighting Marazions campaign.
- 14 **Holiday Lets and Wheelie Bins – Cllr D Laity**
To consider what action can be taken.
- 15 **Community Speedwatch Initiative – Cllr John Tutchier**
To receive a report to consider the temporary cessation of the community speedwatch initiative and to refocus on the implementation of Speed Radar signage.
- 16 **Recharging for Utilities RNLI – Town Clerk**
To receive a report to consider a one-off annual recharge payment.
- 17 **Maypole Gardens – Cllr G Reynolds**
To consider a course of action to tidy up the gardens.
- 18 **Traffic Calming Chicane, Turnpike Hill – Cllr P Hosking**
To consider a course of action to reduce congestion.
- 19 **Open Spaces Working Group – Cllr Collins**
To a report and approve recommendations made.
- 20 **Asset Risk Assessments (standing agenda item)**
To receive any updates and actions arising from assessments undertaken.
- 21 **Broadband and Phone Provider.**
To approve a new provider – move from Talk Talk to Vodafone £22.75 plus VAT per month.

- 22 Matters Arising from previous Minutes.**
- a **Minute 184** (flooding Green Lane) – to receive an update.
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 1113** (play area repairs) – to receive an update.
 - d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
 - e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
 - f **Minute 1826** (training Legionella) – to receive an update.
 - g **Minute 1975** (Article 4 Direction planning consultation) – to be an agenda item.
 - h **Minute 2080** (b)(iv) (contacting Live West abandoned Mitsubishi Galant, Church Road verge) - to receive an update.
 - i **Minute 2084** (identification of suitable areas electric vehicle charging points) – to be an agenda item.
 - j **Minute 3058** (b)(v) (allocation homeless pods, Newtown Lane) – to receive an update.

23 Any other matters arising from Minutes not covered by items above.

24 Finance

Review and approve en bloc.

a **Statement of Accounts – as per bank statements 4th June 2024**

b **Bank Reconciliation May 2024**

*Barclays Community	£-124.14
Barclays Business	£202,793.12
CCLA	£100,000
NS&I	£52,364.56

* account is topped up from Barclays Business account.

c **Accounts for Payments**

Biffa (Folly Field bins)	£343.20
South West Play Inspections	£79.99

d **Receipts (up until the 3rd of June 2024)**

Interest Barclays 4.3 – 2.6	£455.60
Allotment 9 Island Field	£10.00
Allotment 13 Island Field	£40.00

e **Direct Debit Payments**

Alchemy Systems (IT support)	£124.68
Mobile sim card	£0.99
EDF Energy (Lighting The Square)	£10.29
Talk Talk phone and broadband	£45.59
South West Water (cemetery)	£23.88

British Gas electric (The Square)	£46.14
EDF Energy (cemetery bus shelter)	£21.56

f	Pre-payments	
	Davey & Gilbert (works to Square toilets)	£230.40
	Contractor Folly Field maintenance	£413.00
	Clear Councils (insurance)	£1,976.71
	Refund allotment deposit 8a	£50.00
	Land Registry	£6.00
	HMRC PAYE/NI	£1,009.17
	Town Clery salary May 24	£2,146.82 T

25 PART II - Private
Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

None to consider.