



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 25th JUNE 2024
TOWN HALL, MARAZION**

Meeting 4/24

20th June 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 25th June 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead". The signature is written in a cursive style.

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Apologies

To receive apologies.

2 Declaration of Interests

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

3 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

To receive a report.

6 Clerks Report

At the time of publishing the agenda.

- i Full application – Maypole Gardens Community Levelling Up Fund
- ii Road Closures
- iii Play area inspector course – Helston.
- iv Community Event Road Closure course 11.7.2024 Helston

7 Correspondence Received

Non received at the time of publication of the agenda.

9 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

7 Minutes of the Council meeting held on Tuesday 11th June 2024.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 11th June 2024.

8 Planning

To consider recommendations made from the Planning Working Group.

a) Application PA24/04365

Proposal Notification of works to a Tree in a Conservation Area namely fell one sycamore

Location The Saltings Fore Street Marazion Cornwall TR17 0AD

Applicant Mrs Oonagh Langrishe

b) **Planning Correspondence Received.**

Appeal Ref: APP/D0840/W/23/3334950 - dismissed.

The Barn, The Caravan, Green Lane West, Marazion, Cornwall TR17 0HH

9 **Financial Regulations – appointment of two non-authorised signatories – Town Clerk.**

Full Council to appoint two non-authorised signatories to sign monthly bank reconciliations, end of year bank reconciliations, monthly bank statements and invoices presented.

10 **Article 4 Direction – Cllr R Stokoe**

To consider the response received from Cornwall Council.

11 **Request to use the Folly Field 2025 Mounts Bay Sailing Club – Town Clerk**

Consider a request to use the Folly Field for a sailing event 25th – 28th September 2025.

12 **Speed Radar Signage – project implementation plan including procurement – Cllr J Tutchier**

To receive a report and consider recommendations made.

13 **Asset Risk Assessments (standing agenda item)**

To receive any updates and actions arising from assessments undertaken.

14 **Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane) – to receive an update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs) – to receive an update.

d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.

e **Minute 1801** (campaign mobile post office) – to remain on the agenda.

f **Minute 1826** (training Legionella) – to receive an update.

g **Minute 3058** (b)(v) (allocation homeless pods, Newtown Lane) – to receive an update.

h **Minute 3083** (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes) – to receive an update.

i **Minute 3088** (letter to prospective Parliamentary candidates' campaign mobile post office) - to receive an update.

j **Minute 3089** (holiday lets and wheelie bins) - to receive an update.

k **Minute 3091** (recharging RNLI for utilities) – to receive an update.

l **Minute 3092** (Maypole Gardens) – to receive an update.

- m **Minute 3093** (traffic calming chicane, Turnpike Hill) – to receive an update.
- n **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
- o **Minute 3095** (broadband and phone provider) - to receive an update.

15 Any other matters arising from Minutes not covered by items above.

16 Finance

Review and approve en bloc.

a Statement of Accounts – as per bank statements 20th June 2024

Barclays Community	£42.04
Barclays Business	£199,357.54
CCLA	£100,000.00
NS&I	£52,364.56

b Accounts for Payments

1 st Office printing	£113.75
Davey & Gilbert (lights Folly Field)	£286.20
All Saints Church refreshments	£19.75

c Receipts (up until the 20th of June 2024)

Garage	£50.00
CCLA interest	£442.63
Allotment Rosehill No 5	£20.00

d Direct Debit Payments

Siemens Printer	£150.51
Talk Talk (phone and broadband)	£45.59
EDF Energy (town hall)	£351.98
EDF Energy(Maypole Gardens)	£29.00
Alchemy Systems IT support	£124.68

f Pre-payments

Viking stationery debit card	£48.96
Dulux (Akzonobel)	£388.55
Dulux (Akzonobel)	£132.06

17 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

None to consider.