



MINUTES OF THE MARAZION FULL COUNCIL MEETING TUESDAY 9th JULY 2024 TOWN HALL MARAZION

Meeting number 5/24

Present: Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr G Reynolds, Cllr R Jelbart, Cllr P Read, Cllr P Hosking, Cllr W Collins, Cllr R Stokoe, Cllr R Clayton; Cllr J Tutchier.

In attendance:

Mrs T Unstead Town Clerk
Member of the public
Cornwall Cllr J Martin

4020 Address The Reverend Sophie.

The Reverend Sophie gave an address.

4021 Apologies

Cllr J Rawlins

4022 Declaration of Interests

Cllr Read agenda item number 11.
Cllr Laity agenda items 15 and 16.
Cllr Nicholas agenda item 22.

4023 Dispensations.

Cllr Laity had in advance of the meeting submitted a request for a dispensation to speak on agenda items 15 and 16.

RESOLVED – unanimously approved for Cllr D Laity to speak.

Proposed: Cllr Nicholas

Seconded: Cllr Collins

4024 Public Participation.

A local resident was invited to speak.

They reported that a 999 call had been made to report a young person driving a trials bike through town without number plates and at speed. The person reporting was told that there were not any Police officers available to respond to the 999 call. However later that

day when driving into Longrock, a Police officer on a motorbike was training a Speed Watch team.

The resident also asked the town council to act swiftly on the installation of the budgeted for speed reduction signage.

4025 Mayors Report/Matters of Urgency

Reported that:

He and Cllr Read had been alerted to the deterioration of the pointing on the new Gwelva landing. Cllr Nicholas reported that he had contacted St Aubyn Estates and made them aware.

Under Health and Safety, Cllr Nicolas reported that he intends to fit a key lock box to each the toilet blocks to prevent the loss of keys and he asked councillors to support this course of action.

AGREED – unanimously.

4026 Clerks Report

The Town Clerk reported that: -

- i they had attended the joint Devon and Cornwall Society of Local Council Clerks on Wednesday 26th June 2024. A presentation on procurement made by the Town Clerk of Cranbrook was very informative.
- ii the application for a road closure Remembrance Sunday November 10th November 2024 has been submitted to Cornwall Council.
- iii the signing of invoices by the council appointed non-authorised signatories has started. The same with the bank reconciliations.
- iv they would like to take leave in December however the date conflicts with a Full Council meeting. The Town Clerk will seek formal Full Council approval at the next Full Council meeting, 23rd July 2024.
- v the free defibrillator training as arranged is taking place at the Marazion Community Centre on Saturday 13th July 2024. The Town Clerk will circulate a poster for posting on social media.
- vi they are meeting the Cornwall Council Highways Manager 15th July 2024.
- vii there is a road closure 29/9/2024, Gwallon Lane for the Marazion 10k run.
- viii advance notice that quarter one budget monitoring is being reported on at the next Full Council meeting, Tuesday 23rd July 2024. The report will be sent out well in advance of the meeting.
- ix the RNLI are collecting on the beach front on Sunday 14th July 2024.

4027 Correspondence Received.

An e-mail had been received from a resident enquiring about the town council cutting the grass verge adjacent to the entrance to Godolphin Place. The Town Clerk reported that a response has been sent.

4028 Councillors Reports

a) Cornwall Councillor J Martin

Reported that:

a) now the general election is over he can fully return to Cornwall council duties.

b) Town Councillors Reports

i Cllr P Hosking

Reported that:

The Mayor, Cllr Nicholas had helped her with works on the Platinum Jubilee horse trough. Cllr Hosking said 'thank you' to the Mayor for doing so.

ii Cllr R Stokoe

Reported that:

He too wanted to say 'thank you' to the Mayor for fixing the benches in Maypole gardens.

He had reported potholes, and overflowing bins to Cornwall Council.

iii Cllr R Jelbart

Reported that:

Cllr Hoskings had retrieved a Victorian medicine bottle from the wall being rebuilt in North Street.

There is a proliferation of old green wheelie bins in and around the town. Cllr Jelbart was advised the Cornwall Council will be collecting and removing them in August 2024.

iv Cllr P Read

Reported that:

He had sought advice from a colleague about the procurement process and timescales for the Maypole Garden project. To deliver a project in the timescale determined by the grant process i.e. by the end of December 2024, is likely to be undeliverable.

The Town Clerk advised that here needs to be an agenda item to consider alternative options open to the council. There will be an agenda item, Full Council Tuesday 23rd July 2024.

v Cllr G Reynolds

Reported that:

The proprietor of Trevenner Stores had been instrumental in the removal of the Mitsubishi Galant from the junction of Churchway and Trevenner Lane.

Another seemingly abandoned car had turned up on a grass verge Warspite Way. Cllr Tutchier gave an update about the car, it wasn't abandoned but a project for one of the residents.

vi Cllr W Collins

Reported that:

The cycle track, Gwallon to Home Farm needs some maintenance. The Town Clerk asked if photos can be forwarded so a report can be made to Cornwall Council.

vii Cllr J Tutchier

Reported that:

He has intelligence as to the owner of the modified motorbike, previously reported under minute 3083(b)(iv). The Town Clerk advised that a report had been made to the local Police Community Safety Officer.

viii **Cllr D Laity**

Reported that:

The owner of the property in North Street who has rebuilt the property boundary wall in North Steet has done a good job.

There has been damage to the Green Lane West allotment fence and fence posts. The third party responsible for the damage will be carrying a repair and making good.

He had attended the West Penwith Community Area Partnership meeting on Wednesday 26th June 2024.

Cllr Brian Clemens, St Just in Pendeen was elected as the Chairman. Cllr Clemens intends to arrange a small town and parish led meeting as representatives from the smaller town and parishes have shared concerns about the way the West Penwith Community Area functions. There is a wealth of feeling that attendance at the West Penwith Community Area Partnership is more about being lectured by Cornwall Council.

The local Police Inspector reported that there is an increase in anti-social behaviours across the West Penwith District. The Police Inspector asked for anti-social behaviours to be reported so that resources can be deployed to hotspots.

4029 Minutes of the Council Meeting held on Tuesday 25th June 2024

RESOLVED – unanimously approved that the minutes are true and accurate record.

Proposed: Cllr R Stokoe

Seconded: Cllr R Jelbart

4030 Planning

Cllr P Read left the room for this agenda item.

- a) Cllr Laity as Chairman of the Planning Working Group presented the application for consideration.

i **Application PA24/03719**

Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors, and Associated Works

Location 2 Bay Cottages Higher Fore Street Marazion Cornwall

Applicant Mrs A Michel

RESOLVED: unanimously resolved to object to the application on the grounds that:

1. There is conflicting information submitted with this application, Drawing No. 004 PL2 shows Proposed South Elevation as having Timber French Doors. PL00 - Ground Floor Plan shows this room as having an Aluminium Bi-Fold Door. Drawing No. 005 PL2 also shows this room as having an Aluminium Bi-Fold. The council are unable to ascertain what is actually being applied for.

2.The Cornwall Council Online Planning Register has not provided accurate, up to date information in relation to this application. It has changed from having the May published documents, to having the May and June published documents, back to having just the May published documents and then from 09/07/24 having May, June and July published documents. Because the Online Planning Register has not contained up to date (or accurate) information, members of the public have not been able to fully comment on the proposals should they have wished to do so, having all the relevant information at their disposal.

3.Marazion Town Council and members of the public have not been able to make an informed decision on this application and in the interests of openness, fairness and democracy the application should be re-submitted with accurate information.

Proposed: Cllr D Laity

Seconded:Cllr R Clayton

ii **Application PA24/03720**

Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors, and Associated Works

Location 2 Bay Cottages Higher Fore Street Marazion Cornwall

Applicant Mrs A Michel

RESOLVED: unanimously resolved to object to the application on the grounds that:

1.There is conflicting information submitted with this application, Drawing No. 004 PL2 shows Proposed South Elevation as having Timber French Doors. PL00 - Ground Floor Plan shows this room as having an Aluminium Bi-Fold Door. Drawing No. 005 PL2 also shows this room as having an Aluminium Bi-Fold. The council are unable to ascertain what is actually being applied for.

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3.Marazion Town Council and members of the public have not been able to make an informed decision on this application and in the interests of openness, fairness and democracy the application should be re-submitted with accurate information.

Proposed: Cllr D Laity

Seconded:Cllr R Clayton

b) **Planning Correspondence Received.**

None to consider.

c) **Planning Decisions**

None to note.

4031 Speed Radar Signage – project implementation plan including procurement.

RESOLVED – unanimously approved to defer the agenda item so that a full report with recommendations is submitted for consideration.

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

4032 Grass Verge Junction Trevenner Lane and Churchway.

RESOLVED – unanimously approved for a letter to be sent to Livewest asking for the grass verge at the junction of Churchway and Trevenner Lane to be tidied up and for consideration for measures to be taken to prevent cars parking on the grass verge. Also for the verges, St Levan Close and St Levan Road to be cut and tidied up.

Proposed: Cllr J Tutchier

Seconded: Cllr P Hosking

4033 Equality and Diversity Policy

RESOLVED – unanimously approved to adopt.

Proposed: Cllr R Stokoe

Seconded: Cllr R Jelbart

4034 Vandalism School Box

Cllr Laity reported that the school are going to revamp the artwork. The shelving in the School Box either needs replacing or repairing. Cllr Laity will assess the state of the shelving and report back to Full Council.

There are monies in a budget for such works.

4035 Electrical Connection Defibrillator Marazion School

RESOLVED – unanimously approved to pay the sum of £138.00 electrical works for the community defibrillator.

Cllr Martin suggested an application to his Community Chest for funding.

Proposed: Cllr P Hosking

Seconded: Cllr R Stokoe

4036 Cornish Language Policy

RESOLVED – unanimously objected to approve, adopt and send a letter to Cornwall Council about the unsuitability of such a policy.

Proposed: Cllr P Hosking

Seconded: Cllr R Stokoe

4038 Asset Risk Assessments (standing agenda item).

No further asset risk assessments have been returned.

4039 Matters Arising from previous Minutes.

a **Minute 184** (flooding Green Lane).

A meeting with the newly elected MP, Andrew George MP and Cllr Martin is to be arranged.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

No update.

- c **Minute 1113** (play area repairs).
The Town Clerk is going to arrange for a site visit with the play area inspector.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes).
Ongoing
- e **Minute 1801** (campaign mobile post office).
Letters were sent to all the prospective parliamentary candidates, to which two replies were received one being from the newly elected MP, Andrew George MP.
- f **Minute 1826** (training Legionella).
The Town Clerk reported that she had received a quote from a company in Truro for monthly testing which was £307.
- g **Minute 3083** (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes).
The Town Clerk confirmed that the local Police Community Safety Officer (PCSO) had been informed. The PCSO had intended to attend the meeting however due to a last-minute commitment they were unable to do so. The Town Clerk reminded councilors of an e-mail sent asking for all reported anti-social behaviours to be sent to the Town Clerk so information can be collated and passed onto the PCSO.
- h **Minute 3089** (holiday lets and wheelie bins)
Although not in attendance, Cllr Rawlins has reported that she has compiled a list of 40 premises so far. Once the list has been completed the Town Clerk will write to Cornwall Council.
- i **Minute 3091** (recharging RNLI for utilities).
A letter has been sent, invoice to follow.
- j **Minute 3092** (Maypole Gardens).
Refer to minute 4028(b)(iv).
- k **Minute 3093** (traffic calming chicane, Turnpike Hill)
Refer to minute 4026(vi)
- l **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard).
Responses to letters sent have been received. The Open Spaces Working Group met prior to Full Council to consider the allocation of vacant allotments. A report will be brought before the Full Council, Tuesday 23rd July 2024.
- m **Minute 4008** (b)(i)(South West coast path sign removed Boltern Road).
The Town Clerk has yet to report the removed sign to Cornwall Council.
- n **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air).

Cllr Laity reported that he had spoken to the property owner who suggested that the town council, a representative from the Quaker Meeting House and himself meet to discuss the removal of trees. The Town Clerk has yet to write a letter.

- o **Minute 4008** (b)(vii)(fixing brackets benches Maypole Gardens)
Completed.

4040 Any other matters arising from Minutes not covered by items above.

Cllr R Stokoe asked about the redecoration of the council chamber as the damp is getting worse. Works are due to start in the near future.

4041 Finance

RESOLVED – unanimously approved en bloc a, b, c, d, e and f.

Proposed: Cllr P Hosking

Seconded: Cllr R Jelbart

a **Bank Reconciliation June 2024**

b **Statement of Accounts – as per bank statements 3rd July 2024**

Barclays Community	£87.10
Barclays Business	£194,867.22
CCLA	£100,000.00
NS&I	£52,364.56

c **Accounts for Payments**

Pestakil	£168.00
South West Play Inspections	£79.99

d **Receipts (up until the 20th of June 2024)**

Garage No 2	£135.00
Car parking	£150.00
Car parking	£75.00
CCLA Interest	£427.64

e **Direct Debit Payments**

Alchemy Systems IT support	£124.68
Lebara sim	£4.40
British Gas (Square toilets)	£56.62
Pennon Water (Folly Field)	£552.25
Talk Talk (phone and broadband)	£40.79

f **Pre-payments**

Town Clerk Salary June 2024	£2,146.82
HMRC PAYE/NI	£1,009.17
Post Office stamps	£8.50
Cornwall Council Service Level Agreement	£168.89
Cllr J Nicholas reimburse screws Maypole Gardens	£7.16

4042 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

RESOLVED – unanimously approved to move into Part II

Proposed: Cllr R Stokoe

Seconded: Cllr D Laity

4043 East End Land

Cllr Nicholas left the room.

Cllr Laity and the Town Clerk gave an update to the Full Council about a recent development which is understood not to affect the agreement reached by both parties at the end of 2023.

4044 Burial Request

The request has been brought to the Full Council under Part II conditions to protect the name of family member who has sought permissions for a burial in Marazion Cemetery. The Full Council discussed the request considering the information provided against the town councils burial policy.

RESOLVED – unanimous in not supporting the request for the burial in Marazion Cemetery.

Proposed: Cllr J Nicholas

Seconded: Cllr R Clayton.

Meeting closed at

Cllr John Nicholas
Town Mayor