



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 9th JULY 2024
TOWN HALL, MARAZION**

Meeting 5/24

4th July 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 9th July 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Address The Reverend Sophie.

2 Apologies

To receive apologies.

3 Declaration of Interests

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

4 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

7 Clerks Report

At the time of publishing the agenda.

- i Society of Local Council Clerks joint Devon and Cornwall meet tomorrow 26.6.2024
- ii Road closure Remembrance Sunday November 10th November 2024.
- iii Signing invoices – non-authorised signatories.
- iv December 2024 meeting, change of date.
- v Defibrillator Training Saturday 13th July 2024
- vi Site Visit Cornwall Council Highways Manager 15th July 2024

8 Correspondence Received

9 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

- 10 Minutes of the Council meeting held on Tuesday 25th June 2024.**
To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 25th June 2024.
- 11 Planning.**
To consider recommendations received from the Planning Working Group.
- a) **Application PA24/03719**
Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors, and Associated Works
Location 2 Bay Cottages Higher Fore Street Marazion Cornwall
Applicant Mrs A Michel
Grid Ref 152464 / 30754
<https://planning.cornwall.gov.uk/online->
- b) **Application PA24/03720**
Proposal Listed building consent for replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors and Associated Works
Location 2 Bay Cottages Higher Fore Street Marazion Cornwall
Applicant Mrs A Michel
Grid Ref 152464 / 30754
<https://planning.cornwall.gov.uk/online->
- b) **Planning Correspondence Received.**
None to note at the time off publication.
- c) **Planning Decisions**
None to note at the time off publication.
- 12 Speed Radar Signage – project implementation plan including procurement – Cllr J Tutchier**
To receive a report and consider recommendations made.
- 13 Grass Verge Junction Trevenner Lane and Churchway – Cllr J Tutchier.**
To consider formally writing to Livewest requesting that they tidy up and keep tidied up the grass verge.
- 14 Equality and Diversity Policy – Town Clerk**
To approve as presented.
- 15 Vandalism School Box – Cllr D Laity**
To consider a verbal report and what actions can be taken, then approve actions as agreed.
- 16 Electrical Connection Defibrillator Marazion School – Town Clerk**

To consider payment for electrical connection of £138.00.

17 Cornish Language Policy – Town Clerk

To consider adopting.

18 Asset Risk Assessments (standing agenda item)

To receive any updates and actions arising from assessments undertaken.

19 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane) – to receive an update.
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 1113** (play area repairs) – to receive an update.
 - d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
 - e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
 - f **Minute 1826** (training Legionella) – to receive an update.
 - g **Minute 3083** (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes) – to receive an update.
 - h **Minute 3089** (holiday lets and wheelie bins) - to receive an update.
 - i **Minute 3091** (recharging RNLi for utilities) – to receive an update.
 - j **Minute 3092** (Maypole Gardens) – to receive an update.
 - k **Minute 3093** (traffic calming chicane, Turnpike Hill) – to receive an update.
 - l **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
 - m **Minute 4008** (b)(i)(South West coast path sign removed Boltern Road) – to receive an update.
 - n **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
 - o **Minute 4008** (b)(vii)(fixing brackets benches Maypole Gardens) – to receive an update.
- 20 Any other matters arising from Minutes not covered by items above.**

Finance

Review and approve en bloc.

a **Bank Reconciliation June 2024**

b **Statement of Accounts – as per bank statements 3rd July 2024**

	Barclays Community	£87.10
	Barclays Business	£194,867.22
	CCLA	£100,000.00
	NS&I	£52,364.56
c	Accounts for Payments	
	Pestakil	£168.00
	South West Play Inspections	£79.99
d	Receipts (up until the 20th of June 2024)	
	Garage No 2	£135.00
	Car parking	£150.00
	Car parking	£75.00
	CCLA Interest	£427.64
e	Direct Debit Payments	
	Alchemy Systems IT support	£124.68
	Lebara sim	£4.40
	British Gas (Square toilets)	£56.62
	Pennon Water (Folly Field)	£552.25
	Talk Talk (phone and broadband)	£40.79
f	Pre-payments	
	Town Clerk Salary June 2024	£2,146.82
	HMRC PAYE/NI	£1,009.17
	Post Office stamps	£8.50
	Cornwall Council Service Level Agreement	£168.89
	Cllr J Nicholas reimburse screws Maypole Gardens	£7.16
	Ronnie Richards defibrillator pads and bleed kits	£369.36

21 PART II - Private
Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

22 East End Land
To receive an update

23 Burial Request – Town Clerk

To consider a request made.