



**MINUTES OF THE MARAZION FULL COUNCIL MEETING
TUESDAY 23rd JULY 2024 TOWN HALL MARAZION**

Meeting number 6/24

Present: Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr G Reynolds, Cllr R Jelbart, Cllr P Read, Cllr P Hosking, Cllr W Collins, Cllr R Stokoe, Cllr J Tutchier, Cllr J Rawlins.

In attendance:

Mrs T Unstead Town Clerk
Member of the public
Cornwall Councillor Cllr J Martin

4045 Apologies

None received.

4046 Declaration of Interests

Cllr P Read agenda item number 10.

Cllr R Stokoe agenda item number 16

Cllr J Nicholas declared an interest in a matter of urgency for which approval is to be sought to move into a Part II session at the end of the agenda.

4045 Dispensations.

Cllr R Stokoe requested a dispensation to speak on agenda item number 16.

RESOLVED – unanimously approved for Cllr R Stokoe to speak but not vote.

Proposed: Cllr J Nicholas

Seconded: Cllr J Tutchier

4046 Public Participation.

None.

4047 Mayors Report/Matters of Urgency

Reported that:

He and the Mayoress had attended the Helston Town Council Mayors Civic Service on Sunday 14th July 2024.

4048 Matters of Urgency.

A confidential urgent matter has arisen that must be brought to the town councils attention requiring to be heard under Part II.

RESOLVED – unanimously approved to hear the urgent matter under Part II.

Proposed – Cllr P Hosking

Seconded – Cllr J Tutchier.

4049 Clerks Report

The Town Clerk reported that: -

- i it would be helpful if councillors could send a list as requested of all anti-social behaviours reported to them for passing onto the local Police Community Safety Officer en bloc.
- ii Cllr Tutchier had provided photographs and location of the modified motorbike which had previously been reported. The information sent has been passed onto the local Police Community Safety Officer.
- iii a meeting has been requested by Mounts Bay Sailing Club about the asked for contribution of £100 towards the cost of utilities used by the RNLI.
- iv clarification is being sort about the use of Case Assist for the reporting of issues Cornwall Council related as not all reporting of Cornwall Council related issues can be done so via Case Assist. The Town Clerk reported that this is not what was advised when Case Assist was first introduced for Town/Parish Clerks to use.
- v the Mounts Bay Sailing Club sailing championships, using the Folly Field starts on Saturday 2nd August for one week

4050 Correspondence Received.

- i e-mail received from a resident reporting that they have twice reported twice via 999 the trials bike without a number plate being ridden through town.
- ii e-mail received from a resident letting the town council know that they had reported abandoned Beryl Bikes in the Turnpike Road to Beryl Bikes.

4051 Councillors Reports

a) Cornwall Councillor J Martin

Reported that:

He had been called to an address in Plain-An-Gwarry, not a matter for Marazion Town Council just for information purposes only.

Cllr Brian Clemens, Cornwall Councillor and Town Councillor for St Just in Pendeen has been re-elected as Chairman of the West Penwith Community Area Partnership.

On Friday 26th July 2026, he along with the Cornwall Council Highways Manager will be attending the West Penwith Community Area Partnership Transport meeting.

He attended the West Cornwall Planning meeting on Monday 8th July 2024, held at Kresen Kernow, Redruth.

There maybe be amendments to Neighbour Plan legislation but this yet has to be confirmed.

b) Town Councillors Reports

i Cllr D Laity

Reported that:

The damage to the Green Lane West allotment has been repaired.

The reconstruction of the wall, Beachwalk Retreat North Street has been completed, the owner of the property restoring the wall sympathetically to the area and in accordance with the planning consents given. Cllr Laity suggested a letter is sent to the property owner thanking them for the work done.

AGREED for the Town Clerk to send a letter.

Starting in August 2024, Marazion GP Surgery is introducing Pay and Display outside of surgery hours. The hours are: -

Monday to Friday evenings: 6.30pm to 7.30am.

Saturday and Sunday: All day.

Bank Holidays: All day.

With the introduction of Pay and Display, it is the opportune time to revisit car parking at the top of town and the provision of a car park.

He had removed the abandoned Beryl bikes from Turnpike Road bus shelter and placed them on the roadside hedge to free up the bus shelter for the public to use.

A member of the public had spoken to him about the drop from the new Gwelva landing to the beach. The Chairman of the Council and Town Clerk are meeting with a representative from St Aubyn Estates on Thursday 1st August 2024 at which they can raise this concern.

Once again, the Dollan has been covered in graffiti some of which is offensive. Cllr Laity asked for an agenda item in September 2024 so that options can be presented and considered about what can be done.

He had spoken to a Perranuthnoe Parish town councillor and former Cornwall Councillor about the proposed footpath from Goldsthithney and Marazion. Continuing Support from Marazion Town Council is sought by Perranuthnoe Parish Council for the progression of the footpath.

It is intended for new powers for the Police to be introduced enabling them to be able to tackle nuisance dirt and quad bikes. The extent of the powers has yet to be confirmed.

The recent free defibrillator training held at the Marazion Community Centre on Saturday 13th July 2024 was extremely useful. The trainer was really pleased with the turn out. He suggested further training sessions are arranged once the blood kits have been installed.

The town council approved business plan needs to be reviewed. Cllr Laity asked for an agenda item for September 2024.

ii Cllr P Read

Reported that:

It would be helpful for the town council to be able to consider what the town council can do in respect of anti-social behaviours, what options does the town council have. Cllr Read asked for an agenda item for September 2024.

iii **Cllr R Stokoe**

Reported that:

He had reported via Streetlink a homeless female in Marazion.

iv **Cllr J Tutchier**

Reported that:

Residents of Woolcocke Close have spoken to him about a dog that barks all the time causing a noise nuisance and disturbance. Cllr Tutchier was asked to, in the first instance contact Livewest.

v **Cllr P Hosking**

Reported that:

She too attended the defibrillator training held at the Marazion Community Centre and said 'thank you' to the Town Clerk for arranging the free training.

Patients of the Marazion GP Surgery are being informed by letter of the Pay and Display arrangements and considering these new arrangements, trustees of the Marazion Community Centre will need to think about parking arrangements at the centre.

vi **Cllr R Jelbart**

Reported that:

He also attended the defibrillator training held at the Marazion Community Centre.

The Marazion Apollo Male Choir had performed in the Maypole Gardens on Monday 15th July 2024.

Cornwall Council selling off the toilets at Praa Sands. It would be helpful for the full costs of running the public toilets in Marazion to be made freely available and asked for an agenda item for September 2024. The Town Clerk will contact St Aubyn Estates and ask for cost of cleaning and consumables. Other costs, electric, water, repair and maintenance are recorded on the town council's financial management system and are recorded on agendas and now in the minutes of meetings.

4052 Minutes of the Council Meeting held on Tuesday 9th July 2024

RESOLVED – unanimously approved that the minutes are true and accurate record.

Proposed: Cllr R Jelbart

Seconded: Cllr P Hosking

4053 Planning

Cllr P Read left the room for this agenda item.

- a) Cllr Laity as Chairman of the Planning Working Group presented the applications for consideration.

i **Application PA24/05142**

Proposal Construction of dormers to existing loft room

Location Mount Whistle Higher Fore Street Marazion Cornwall

Applicant Mr Andrew Goode

RESOLVED – unanimously object on the grounds that a previous similar application PA24/00962 was refused on the grounds that the existing dwelling is an attractive and traditional cottage within this part of the Marazion Conservation Area, and there is a strong desire to preserve the character of this designated heritage asset.

A previous similar application PA24/00962 was refused on the grounds that the existing dwelling is an attractive and traditional cottage within this part of the Marazion Conservation Area, and there is a strong desire to preserve the character of this designated heritage asset.

By virtue of its scale, siting, form and flat roofed design, the proposed development is considered to appear an alien and incongruous feature which would interrupt and harm the simple roof form of the existing dwelling, detracting from its character.

It is considered that the proposed development would have an unacceptably harmful impact upon both the character and appearance of the existing dwelling, as well as the setting and significance of the Marazion Conservation Area.

This harmful impact is worsened by the development's siting on the principal elevation within a prominent location in Marazion. The level of harm that would be caused is less than substantial, however, it would not be outweighed by public benefits.

Marazion Town Council's main concern is the dormer window on the front (South) elevation of the building. This current application has changed the south facing dormer from one pane of glass to two panes. The dimensions of the dormer remain the same and it still has a flat roof. The reasons for the refusal of application PA24/00962 remain the same with this current application which should also be refused on those same grounds.

Proposed: Cllr D Laity

Seconded: Cllr W Collins

ii **Application PA24/03720**

Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors, and Associated Works

Location 2 Bay Cottages Higher Fore Street Marazion Cornwall

Applicant Mrs A Michel

RESOLVED: unanimously resolved to support.

Proposed: Cllr D Laity

Seconded: Cllr W Collins

ii **Application PA24/03719**

Proposal Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors, and Associated Works

Location 2 Bay Cottages Higher Fore Street Marazion Cornwall

Applicant Mrs A Michel

RESOLVED: unanimously resolved to support.

Proposed: Cllr D Laity

Seconded: Cllr W Collins

b) **Planning Correspondence Received.**

None to consider.

c) **Planning Decisions**

None to note.

d) **Planning Decisions**

i) **PA24/04365** Decided not to make a TPO (TCA apps)

Applicant: - Mrs Oonagh Langrishe

Location: - The Saltings Fore Street Marazion Cornwall TR17 0AD

Proposal Notification of works to a Tree in a Conservation Area namely fell one sycamore.

Cllr Laity raised concerns that additional trees, not subject to this application, had been removed without consent and for a report to made to Planning Enforcement.

4054 Maypole Gardens Community Levelling Up Fund application.

In reference to Minute 4028, 9th July 2024 (b)(iv) the Town Clerk advised councillors that the application submitted was now in the final stage of consideration by Cornwall Council. The Town Clerk presented a report which had been circulated well in advance of the meeting to all councillors, the report including a project risk assessment which highlighted a few high risks which included:

- a) failure to complete the project within the given grant awarding timescale by the 31st of December 2024 could result in a significant financial burden being placed upon on the town council the taxpayer of Marazion.
- b) contractor availability.
- b) winter weather.
- c) a few unknown variables i.e., Southwest Water and National Grid infrastructure.
- d) delivery timescale which must include a formal procurement process using Contract Finder and contractor appointment, and on site start time. The date of Cornwall Council announcing if the grant application has been successful is not known but expected in the next few weeks.

Therefore, a realistic approach needs be taken considering the significance of such a project.

Cllr Tutchier expressed his keenness to continue with the application submission as Cornwall Council may have in their gift the ability to extend the project completion deadline date. The Town Clerk advised that the project delivery deadline date as per the application and criteria on the Cornwall Council website is stated as the 31st of December 2024.

Cllrs, Jelbart, Laity, Read, shared their concerns that the timescale is against the town council. Cllr Read adding that planning consent maybe needed after all as well as expert help to assist in the management of such a project.

Cllr Collins expressed his disappointment but appreciated that such a project in such a short timescale could place the council in a difficult position.

Cllr Stokoe asked for a letter to be sent to Cornwall Council expressing the town council's disappointment about the grant application process and the short window in which to deliver such a project. The Town Clerk reminded councillors that the application was only submitted late in the day in response to communication from Cornwall Council advising that the time for applications to be submitted was being closed due to the number of applications being made and the funds available. Cllr Laity suggested a letter but to explain the rationale behind withdrawing if that is what the council decides.

- a) **RESOLVED** – majority approved to withdraw from the application process and a letter to be sent to Cornwall Council explaining the rationale behind the withdrawal of the grant application.

Proposed: Cllr D Laity

Seconded: Cllr P Hosking.

- b) **RESOLVED** – unanimously approved to progress a smaller scale refurbishment project, seeking other funding sources.

Proposed: Cllr D Laity

Seconded: Cllr P Hosking

4055 The Square Toilets Asset Transfer Cornwall Council

- a) **RESOLVED** – unanimously approved for Cllr Nicholas as Chairman of the Council to sign the Deed of Transfer of the Whole Registered of Registered Title.

Proposed: Cllr P Hosking

Seconded: Cllr P Read

- b) **RESOLVED** – unanimously approved for the Town Clerk as per Minute 3019, 9th April 2024, to instruct the councils legal representative to purchase an indemnity policy upon completion of the asset transfer.

Proposed: Cllr R Stokoe

Seconded: Cllr J Tutchier

4056 Change of Full Council Meeting Date December 2024

RESOLVED – unanimously approved to change date of the Full Council meeting date from Tuesday 10th December 2024 to Monday 9th December 2024.

Proposed: Cllr P Hosking

Seconded: Cllr J Rawlins

4057 Removal Traffic Management Chicanes Marazion.

Cllr Tutchier asked for assurances that any cost would be borne by Cornwall Council and not the town council.

- a) **RESOLVED** – majority approved using the Chairmans casting vote to write a formal letter to Cornwall Council asking for the traffic management chicane, Turnpike Road to be removed to aid traffic flow.

Proposed: Cllr W Collins

Seconded: Cllr P Hosking.

- b) **RESOLVED** – majority approved to write a formal letter to Cornwall Council asking

for the double yellow lines opposite the former Mount Haven hotel site to be reduced by two car lengths.

Proposed: Cllr D Laity

Seconded: Cllr W Collins.

In addition to the above resolutions, Cllr G Reynolds asked councillors to consider writing a formal letter to Cornwall Council asking for a reduction in size of the traffic management chicane by All Saints Church.

- c) **RESOLVED** – majority approved to write a formal letter to Cornwall Council asking for a reduction in size of the traffic management chicane by All Saints church.

Proposed: Cllr G Reynolds

Seconded: Cllr P Hosking

4058 Financial Quarter One Budget Monitoring Report.

The Town Clerk presented the report which had been circulated to all councillors well in advance of the meeting and asked councillors if they had any questions. There were none.

Report noted.

4059 Turning Off and Removal Gwelva Street Light.

Cllr Stokoe was invited to speak.

He explained that despite the Gwelva streetlight being turned off between midnight until 5.00am and the residents having the light shielded, the light continues to cause a disturbance to the residents in the area.

A discussion took place and queries raised about anti-social behaviours, Health, and Safety, how dark the area is and could there be alternative lighting.

Cllr Stokoe advised that the process requires a consultation with the residents, the support of the town council and the local Police Community Safety Officer. The first stage is a consultation with the residents in the area covered by the light.

RESOLVED – majority approved for the town council to carry put the consultation.

Proposed: Cllr D Laity

Seconded: Cllr J Rawlins

4060 Open Spaces Working Group

Notes of the Open Spaces Working Group meeting held on Tuesday 9th July 2024 were acknowledged.

The Town Clerk presented a report with a recommendation from the Open Spaces Working Group for the tenant of Island Field plot 4b to take on the tenancy of allotment 4a in addition to 4b.

RESOLVED – unanimously approved for the tenant of Island Field plot 4b to take on the tenancy of allotment 4a in addition to 4b.

Proposed: Cllr W Collins.

Seconded: Cllr R Stokoe

4061 Footpath extension Marazion Cemetery

RESOLVED – unanimously approved for the quote of £7,767.62 submitted by HH Construction to be accepted.

Proposed: Cllr W Collins.

Seconded: Cllr J Nicholas

4062 Asset Risk Assessments (standing agenda item).

Cllr Laity referred to his councillor report Minute number 4051(b)(i) – the Dollan and graffiti. Cllrs Collins and Nicholas, play areas to be completed. Cllr Collins reported that he had checked over the Gwallon Lane play area when he strimmed the weeds. No further risk assessments have been submitted.

4063 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane).
A meeting with Andrew George MP will be arranged with Cllr Martin at the end of August 2024.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
No update.
- c **Minute 1113** (play area repairs).
No update.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes).
Ongoing
- e **Minute 1801** (campaign mobile post office).
Cllr Stokoe asked Cllr Laity to mention the mobile post office campaign to Andrew George MP when he meets with him at the end of August 2024.
- f **Minute 1826** (training Legionella).
No update.
- g **Minute 3083** (b) (ii, iv, vi) (noise pollution and anti-social behaviours from speeding motorbikes).
Refer to Minute 4049(ii)
- h **Minute 3089** (holiday lets and wheelie bins)
No update. Information needs to be sourced.
- i **Minute 3091** (recharging RNLI for utilities).

Refer to Minute 4049 (v).
- j **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard).
Refer to Minute 4060 (allotment allocation).

Cllr Collins reported that he had spoken to the contractors that could sandblast clean the gates however, the cost of removing the gates, transportation and re-

erecting the gates is extremely costly. Also, the gates cannot be galvanised because the decorative features within the gates. Cllr Collins asked for an agenda item in September 2024 to consider what options are open for consideration.

- k **Minute 4008** (b)(i) (Southwest coast path sign removed Boltern Road).
The Town Clerk confirmed that the removed sign has been reported to Cornwall Council.
- l **Minute 4008** (b)(v) (removal of Sycamore trees Memorial Gardens, letter to owners Bel Air).
The Town Clerk confirmed they received an e-mail from the property owner and will reply.
- m **Minute 4028** (b)(vi) (cycle path Gwallon Lane to Home Farm, vegetation overgrown)
The Town Clerk confirmed they reported the vegetation overgrowth via Case Assist to which a response was received for the Town Clerk to report via Report It Online. Refer to Minute 4049(iv).
- n **Minute 4028** (b)(vii) (intelligence as to the location of the modified motorbike causing a noise nuisance)
Refer to Minute 4049(ii).
- o **Minute 4034** (vandalism School Box)
Cllr Laity reported that the School Box will be refreshed over the summer holiday period.
- p **Minute 4035** (electrical connection defibrillator Marazion School)
The Town Clerk confirmed the electrical contractors will be invoicing the Town Council.
- q **Minute 4036** (letter to Cornwall Council Cornish Language Policy)
Yet to be sent.

4064 Any other matters arising from Minutes not covered by items above.

Cllr Stokoe asked again about the redecoration of the council chamber. There is nothing new to report, no further updates.

Cllr Stokoe asked about Marazion station and the progression of the feasibility into re-opening it up. The Town Clerk confirmed that they are not aware of any but will find out and let Councillors know.

4065 Finance

RESOLVED – unanimously approved en bloc a, b, c, d, e, and f.

Proposed: Cllr J Tutchier

Seconded: Cllr R Jelbart

a **Statement of Accounts – as per bank statements 17th July 2024**

Barclays Community	£77.00
Barclays Business	£189.690.49

	CCLA	£100,000.00
	NS&I	£52,364.56
c	Accounts for Payments	
	Biffa (Folly Field refuse clearance)	£465.60
d	Receipts (up until the 17th of July June 2024)	
	Cornwall Council (re-imbursement for Land Registry check)	£6.00
	Burroughs and Kearey Burial 10.7.2024	£682.50
e	Direct Debit Payments	
	EDF Energy (Maypole Gardens)	£29.00
	British Gas (electric Square Toilets)	£52.09
	EDF (electric town hall)	£329.57
	Southwest Water (Folly Field)	£1,057.49
f	Pre-payments	
	Cllr J Nicholas (re-imburse purchase key lock boxes)	£57.98
	Cllr J Nicholas (re-imburse Mayoral expenses)	£14.80
	Tidy Grounds	£2069.80
	Tidy Grounds	£466.40
	Tidy Grounds	£1,241.80
	Tidy Grounds	£1,209.20
	VAT (Q1 HMRC)	£11,536.03

4064 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

RESOLVED – unanimously approved to move into Part II

Proposed: Cllr J Tutchier

Seconded: Cllr P Hosking

4065 East End Land

Cllr Nicholas left the room.

Cllr Laity and the Town Clerk briefed the councillors about an e-mail received from the council's legal advisor and the response sent.

Meeting closed at 9.40pm.

Cllr John Nicholas
Town Mayor