



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 13th AUGUST 2024
TOWN HALL, MARAZION**

Meeting 7/24

8th August 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 13th August 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.

- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.

- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.

- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.

- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.

- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Address The Reverend Sophie Troczynska.

2 Apologies

To receive apologies.

3 Declaration of Interests

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

4 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

7 Clerks Report

At the time of publishing the agenda.

- i Annual Leave 4th September to 11th September 2024.
- ii A30 improvement meeting 22nd August 2024.
- iii Planning application Marazion Cemetery - new footpaths.
- iv Grant surveys.

8 Correspondence Received

None to report at the time of publication of the agenda.

9 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

10 Minutes of the Council meeting held on Tuesday 23rd July 2024.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 23rd July 2024.

11 Planning.

To consider recommendations received from the Planning Working Group.

i **PA23/08567 [PA23/08567 5 Godolphin Terrace, Marazion](#)**

To consider a response to Cornwall Council.

b) **Planning Correspondence Received.**

None

c) **Planning Decisions**

12 St Aubyn Estates

To welcome three representatives from St Aubyn Estates.

13 Maypole Gardens Community Levelling Up Fund application.

To receive an update report.

14 Marazion Town Council Sustainability Policy.

To review and re-adopt.

15 Earmarked Reserves Virement

To approve the virement of £9,000 from the Earmarked Reserve Coastal Improvements into a new Earmarked Reserves to be called Marazion Cemetery Improvements.

16 Change of Full Council Meeting Dates

a) to approve date changes from Tuesday 17th September to Tuesday 24th September 2024 (4th Tuesday in September).

b) to approve the reinstatement of the normal meeting schedule timetable for October 2024, 2nd, and 4th Tuesday instead of the formally approved 3rd and 5th Tuesday for 2024.

17 Speed Radar Signage Marazion.

To receive a report and consider recommendations made.

18 Vacant Allotments

To receive recommendations from the Open Spaces Working Group.

19 Asset Risk Assessments (standing agenda item)

To receive any updates and actions arising from assessments undertaken.

20 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
- f **Minute 1826** (training Legionella) – to receive an update.
- g **Minute 3083** (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes) – to receive an update.
- h **Minute 3089** (holiday lets and wheelie bins) - to receive an update.
- i **Minute 3091** (recharging RNLI for utilities) – to receive an update.
- j **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
- k **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
- l **Minute 4028** (b)(vi)(cycle path Gwallon Lane to Home Farm, vegetation overgrown) – to receive a report.
- m **Minute 4028** (b)(vii)(intelligence as to the location of the modified motorbike causing a noise nuisance) – to receive an update.
- n **Minute 4036** (letter to Cornwall Council Cornish Language Policy) – to receive an update.
- o **Minute 4051** (b)(i) (letter to property owner Beachwalk Retreat) – to receive an update.
- p **Minute 4051** (b)(iv) (reporting of dog barking Woolecocke Close) – to receive an update.

21 Any other matters arising from Minutes not covered by items above.

22 Finance

Review and approve en bloc.

a **Bank Reconciliation July 2024**

b **Statement of Accounts – as per bank statements 6th August 2024**

Barclays Community

£173.41

	Barclays Business	£205,429.16
	CCLA	£100,000.00
	NS&I	£52,364.56
c	Accounts for Payments	
	Re-imburse Town Clerk purchase bin bags	£3.50
	Biffa Folly Field bin refuse collection	£448.00
	Cornwall Council Service Level Agreement (parking enforcement)	£173.84
d	Receipts (up until the 6th of August 2024)	
	St Aubyn Estates Folly Field lease payment	£18,000
	Headstone Inscription	£18.00
	CCLA interest	£439.89
	Garage East End	£50.00
	Car Park space No 5	£75.00
e	Direct Debit Payments	
	Alchemy Systems IT support	£124.68
	Talk Talk broadband and phone	£51.59
	EDF Energy (electric Maypole Gardens)	£29.00
	EDF Energy (electric cemetery bus shelter)	£36.70
	EDF Energy (electric Folly Field)	£46.56
	British Gas (electric The Square toilets)	£52.09
	British Gas (electric Folly Field toilets)	£39.87
	Lebara mobile phone sim	£4.40
f	Pre-payments	
	Davey and Gilbert (school defibrillator box connected)	£138.00
	Davey and Gilbert (light fittings Folly Field)	£298.48
	X 2 Connect (new hinges Book Box)	£30.00

23 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.