



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 23<sup>rd</sup> JULY 2024  
TOWN HALL, MARAZION**

**Meeting 6/24**

**18th July 2024**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 23<sup>rd</sup> July 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead". The signature is written in a cursive style with a large, flowing 'T' and 'U'.

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

### **(Open to the public)**

#### **1 Apologies**

To receive apologies.

#### **2 Declaration of Interests**

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

#### **3 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

#### **4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

#### **5 Mayors Report/Matters of Urgency**

#### **6 Clerks Report**

At the time of publishing the agenda.

i Anti – Social behaviours Marazion

ii Meeting Mounts Bay Sailing Club – recompense for RNLI utility costs.

#### **7 Correspondence Received**

None to report at the time of publication of the agenda.

#### **8 Councillor Reports**

##### **a) Cornwall Councillor Report**

To receive a report

##### **b) Town Councillor Reports**

To receive reports.

#### **9 Minutes of the Council meeting held on Tuesday 9<sup>th</sup> July 2024.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 9<sup>th</sup> July 2024.

#### **10 Planning.**

To consider recommendations received from the Planning Working Group.

- a) **Application PA24/05142**  
**Proposal** Construction of dormers to existing loft room  
**Location** Mount Whistle Higher Fore Street Marazion Cornwall  
**Applicant** Mr Andrew Goode  
**Grid Ref** 152332  
<https://planning.cornwall.gov.uk/online-applications>
- b) **Application PA24/03720**  
**Proposal** Listed building consent for replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors & Associated Works  
**Location** 2 Bay Cottages Higher Fore Street Marazion Cornwall  
**Applicant** Mrs A Michel  
**Grid Ref** 152464 / 30754  
<https://planning.cornwall.gov.uk/online-applications>
- c) **Application PA24/03719**  
**Proposal** Replacement Flat Roof, Replacement Rear Windows, Installation of Bi-Fold Doors & Associated Works  
**Location** 2 Bay Cottages Higher Fore Street Marazion Cornwall  
**Applicant** Mrs A Michel  
**Grid Ref** 152464 / 30754  
<https://planning.cornwall.gov.uk/online-applications>
- b) **Planning Correspondence Received.**  
None to note at the time of publication.
- c) **Planning Decisions**  
i **PA24/04365 Decided not to make a TPO (TCA apps)**  
**Applicant:-** Mrs Oonagh Langrishe  
**Location:-** The Saltings Fore Street Marazion Cornwall TR17 0AD  
**Proposal** Notification of works to a Tree in a Conservation Area namely fell one sycamore.
- 11 **Maypole Gardens Community Levelling Up Fund application.**  
To receive a report and consider the recommendations made.
- 12 **The Square Toilets Asset Transfer Cornwall Council.**  
To receive the asset transfer documents and to authorise the Chairman of the council to sign the asset transfer agreement in accordance with Standing Order 24(a).  
***Subject to standing order 24(a), any two councillors may sign on behalf of the Council, any deed required by law and the Proper Officer shall witness their signatures.***
- 13 **Change of Full Council Meeting Date December 2024**

To approve a date change from Tuesday 10<sup>th</sup> December 2024 to either Monday 9<sup>th</sup> December 2024 or Tuesday 17<sup>th</sup> December 2024.

**14 Removal Traffic Management Chicanes Marazion.**

To receive a report and recommendations.

**15 Financial Quarter One Budget Monitoring Report.**

To note the report.

**16 Turning Off and Removal Gwelva Street Light.**

To consider a request made by a local resident which requires the support of the town council to proceed.

**17 Open Spaces Working Group.**

To receive the meeting notes and a report and to consider and approve the recommendations made.

**18 Footpath extension Marazion Cemetery.**

To consider a quote received for the extending of two footpaths in the cemetery.

**19 Asset Risk Assessments (standing agenda item)**

To receive any updates and actions arising from assessments undertaken.

**20 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane) – to receive an update.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs) – to receive an update.

d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.

e **Minute 1801** (campaign mobile post office) – to remain on the agenda.

f **Minute 1826** (training Legionella) – to receive an update.

g **Minute 3083** (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes) – to receive an update.

h **Minute 3089** (holiday lets and wheelie bins) - to receive an update.

i **Minute 3091** (recharging RNLi for utilities) – to receive an update.

j **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.

k **Minute 4008** (b)(i)(South West coast path sign removed Boltern Road) – to receive an update.

- l **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
- m **Minute 4028** (b)(vi)(cycle path Gwallon Lane to Home Farm, vegetation overgrown) – to receive a report.
- n **Minute 4028** (b)(vii)(intelligence as to the location of the modified motorbike causing a noise nuisance) – to receive an update.
- o **Minute 4034** (vandalism School Box) - to receive an update.
- p **Minute 4035** (electrical connection defibrillator Marazion School) – to receive an update.
- q **Minute 4036** (letter to Cornwall Council Cornish Language Policy) – to receive an update.

**21 Any other matters arising from Minutes not covered by items above.**

**22 Finance**

Review and approve en bloc.

**a Statement of Accounts – as per bank statements 17<sup>th</sup> July 2024**

Barclays Community	£77.00
Barclays Business	£189,690.49
CCLA	£100,000.00
NS&I	£52,364.56

**c Accounts for Payments**

Biffa (Folly Field refuse clearance)	£465.60
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**d Receipts (up until the 17<sup>th</sup> July June 2024)**

Cornwall Council (re-imbursement for Land Registry check)	£6.00
Burroughs and Kearey Burial 10.7.2024	£682.50

**e Direct Debit Payments**

EDF Energy (Maypole Gardens)	£29.00
British Gas (electric Square Toilets)	£52.09
EDF (electric town hall)	£329.57
South West Water (Folly Field)	£1,057.49

**f Pre-payments**

Cllr J Nicholas (re-imburse purchase key lock boxes)	£57.98
Cllr J Nicholas (re-imburse Mayoral expenses)	£14.80
Tidy Grounds	£2069.80
Tidy Grounds	£466.40

Tidy Grounds	£1,241.80
Tidy Grounds	£1,209.20
VAT (Q1 HMRC)	£11,536.03

**23 PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

None.