



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 3<sup>rd</sup> SEPTEMBER 2024  
TOWN HALL, MARAZION**

**Meeting 8/24**

**29<sup>th</sup> August 2024**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 3<sup>rd</sup> September 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Address The Reverend Sophie Troczynska.**

**2 Apologies**

To receive apologies.

**3 Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**4 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

At the time of publishing the agenda.

i Annual Leave.

ii Maypole Gardens public survey.

iii Maypole Gardens grant application update.

iv Internment of Ashes – late Mr and Mrs Cullis.

v Burial – late Mr Richard Morley Jelbert, Monday 9<sup>th</sup> September 2024.

**8 Correspondence Received**

At the time of publishing the agenda.

i Response to letter sent to Cornwall Council – Cornish Language Policy

ii E-mail received accident in the Folly Field play area.

**9 Councillor Reports**

**a) Cornwall Councillor Report**

To receive a report

b) **Town Councillor Reports**

To receive reports.

**10 Minutes of the Council meeting held on Tuesday 13<sup>th</sup> August 2024.**

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 13<sup>th</sup> August 2024.

**11 Planning.**

To consider recommendations received from the Planning Working Group.

i **Application** [PA24/05527](#)

**Proposal** Listed Building Consent for proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.

**Location** The Old Lookout West End Marazion Cornwall

**Applicant** Mr and Mrs Joe and Sarah Stevenson

**Grid Ref** 151782 / 30612

ii **Application** [PA24/05526](#)

**Proposal** Proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.

**Location** The Old Lookout West End Marazion Cornwall

**Applicant** Mr and Mrs Joe and Sarah Stevenson

**Grid Ref** 151782 / 30612

b) **Planning Correspondence Received.**

i Letters received from Cornwall Councils Planning Enforcement team.

c) **Planning Decisions**

i **[PA24/05142](#) REFUSED**

**Applicant:-** Mr Andrew Goode

**Location:-** Mount Whistle Higher Fore Street Marazion Cornwall TR17 0BQ

**Proposal** Construction of dormers to existing loft room

**Ward: Long Rock, Marazion And St Erth**

**Parish: MARAZION**

**12 Allocation of Vacant Allotment Plot 14b – Town Clerk.**

To consider the allocation of plot 14b to the new tenant of 14a.

**13 Weekly Play Area Inspections – Cllr Collins.**

To retrospectively approve urgent health and safety work required to repair netting and the tyre swing on the large multi play equipment at the Folly Field and the reinstatement of weekly inspections to be carried out by South West Play Inspections.

**14 Public/Residents Car Park Marazion East – Cllr Laity**

To receive a report to consider a formal approach and fully support the development of a car park in Marazion East.

**15 The Dollan**

To receive a report to consider what options are available to the town council.

**16 Asset Risk Assessments (standing agenda item)**

To receive any updates and actions arising from assessments undertaken.

**17 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
- f **Minute 1826** (training Legionella) – to receive an update.
- g **Minute 3089** (holiday lets and wheelie bins) - to receive an update.
- h **Minute 3091** (recharging RNLI for utilities) – to receive an update.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
- j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
- k **Minute 4028** (b)(vi)(cycle path Gwallon Lane to Home Farm, vegetation overgrown) – to receive a report.
- l **Minute 4051** (b)(i) (letter to property owner Beachwalk Retreat) – to receive an update.
- m **Minute 4082** (Speed radar signage) – to receive an update.

**18 Any other matters arising from Minutes not covered by items above.**

**19 Finance**

Review and approve en bloc.

**a Bank Reconciliation August 2024**

**b Statement of Accounts – as per bank statements 28<sup>th</sup> August 2024**

Barclays Community	£26.14
Barclays Business	£201,323.03
CCLA	£100,000.00
NS&I	£52,364.56

**c Accounts for Payments**

Marazion Town Trust (contribution building insurance)	£1,000
Cornwall Association Local Councils (training)	£36.00
South West Play Inspection (Folly Field urgent repairs)	£408.00
Cornwall Council SLA Parking Enforcement July 24	£220.48

**d Receipts (up until the 28<sup>th</sup> August 2024)**

Car parking East End	£75.00
Allotment Plot 6a	£20.00

**e Direct Debit Payments**

EDF Energy (Maypole Gardens)	£29.00
EDF Energy (Folly Field supply)	£19.53
EDF Energy (Cemetery bus shelter)	£20.59
EDF Energy (Town Hall)	£140.70
British Gas (Square toilets)	£57.90
British Gas (Folly Field toilets)	£44.38

**f Pre-payments**

Town Clerk Salary July 24	£2,146.82
HMRC PAYE July 24	£1,009.17
Topps Tiles (tiles Square toilets)	£54.00
HSQE Skills (legionella)	£18.00
South West Play Inspection (Folly Field and Gwallon Lane)	£79.99
X2 Connect (replacement hinges Book Box)	£49.80
Amazon (Not Drinking Water stickers for toilets)	£15.96
Charles French & Co Solicitors (Square Toilets asset transfer)	£1,170.40

**20 PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.