



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 24th SEPTEMBER 2024
TOWN HALL, MARAZION**

Meeting 9/24

19th September 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 24th September 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead". The signature is written in a cursive style with a large, flowing 'T' and 'U'.

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Apologies

To receive apologies.

2 Declaration of Interests

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

3 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

At the time of publishing the agenda.

i Marazion Cemetery footpath extension update.

ii Remembrance 2024

iii Maypole Gardens Project Management Team – agenda item Tuesday 8th October 2024.

iv Budget Setting 2025-2026

7 Correspondence Received

None to note at the time of publishing the agenda.

8 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

9 Minutes of the Council meeting held on Tuesday 3rd September 2024.

To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 3rd September 2024.

- 10 Planning.**
- a) To consider recommendations received from the Planning Working Group.
 - i **Application** [PA24/06342](#)
Proposal Proposed partial demolition of an existing derelict storage/workshop building, reconstruction, and extensions to create a two-storey workshop building (use class E)
Location The Garage, Silver Mine Market Place Marazion Cornwall
Applicant PBA Architects PBA Architects
Grid Ref 151919 / 30588
 - b) **Planning Correspondence Receive**
None to note.
 - c) **Planning Decisions**
None to note.
- 11 Formal Approval of the Maypole Gardens Refurbishment Quote and Refurbishment Scheme.**
As per minute 4095 (a and b)
- 12 Vandalism Gwallon Lane Play Area**
To receive a report about the recent spate of vandalism and damage to play area equipment.
- 13 Remedial Urgent Repairs Marazion Town Council Play Areas.**
To receive a report to consider authorising an expenditure limit for urgent remedial repairs by the play area inspector.
- 14 Full Council Whatsapp Group**
To seek approval to create a Full Council Whatsapp Group for the purposes of improving communications and reminders.
- 15 Quote Tree Works Marazion Memorial Gardens**
To consider the quote received.
- 16 Asset Risk Assessments (standing agenda item)**
To receive any updates and actions arising from assessments undertaken.
- 17 Single Tender Action Maypole Gardens Community Levelling Up Programme Funding Grant**

To approve.

18 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
- f **Minute 1826** (training Legionella) – to receive an update.
- g **Minute 3089** (holiday lets and wheelie bins) - to receive an update.
- h **Minute 3091** (recharging RNLI for utilities) – to receive an update.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
- j **Minute 4008 (b)(v)**(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
- k **Minute 4082** (Speed radar signage) – to receive an update.
- l **Minute 4098 (b)(ii)**(brambles, Folly Field affecting pavement) – to receive an update.
- m **Minute 4098(b)(v)**(Turnpike news articles) – to receive an update.
- n **Minute 4098(b)(viii)**(play areas and parental supervision) – to receive an update
- o **Minute 4098(b)(viii)**(damp council chamber) – to receive an update.
- p **Minute 4098(b)(ix)**(works to property in the heart of the conservation area) – to receive an update.

19 Any other matters arising from Minutes not covered by items above.

20 Finance

Review and approve en bloc.

a	Bank Reconciliation August 2024 (deferred from Tuesday 3 rd September 2024).	
b	Statement of Accounts – as per bank statements 18th September 2024	
	Barclays Community	£100.00
	Barclays Business	£222,911.10
	CCLA	£100,000.00
	NS&I	£52,364.56
c	Accounts for Payments	
	Stephen Scowns Land Dispute	£1,272.00
	South West Play Inspections (monthly inspections)	£79.99
	St Aubyn Estates Island Field allotments	£80.00
	St Aubyn Estates (Bus shelter)	£20.00
	St Aubyn Estates (Folly Field East)	£1.00
d	Receipts (up until the 18th of September 2024)	
	Barclays Bank Interest	£746.73
	Cornwall Council precept	£36,209.50
	CCLA Investment	£13.79
	Garage No 1	£50.00
	Plot 14b Island Field	£20.00
	Plot 12b Island Field	£20.00
	CCLA Investment	£414.03
	Alfred Smith & Son funeral 09.09.2024	£682.50
e	Direct Debit Payments	
	Alchemy Systems Domain name renewal	£114.00
	EDF Energy (Field supply, Folly Field)	£19.53
	EDF Energy (Bus shelter)	£20.93
	EDF Energy (Maypole Gardens)	£29.00
	Talk Talk Phone and Broadband	£56.39
	Siemens (printer and printer insurance)	£150.51
	Alchemy Systems IT support	£124.68
	Lebara mobile sim	£4.40
	SW Water (Folly Field toilets)	£1,656.00
	SW Water (Folly Field toilets)	£434.95
	SW Water (Marazion cemetery)	£27.85
f	Pre-payments	
	HMRC VAT late penalty	£227.74
	HMRC PAYE/NI August 2024	£1,009.37
	Town Clerk salary August	£2,146.62

21 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.