



**MINUTES OF THE MARAZION FULL COUNCIL MEETING
TUESDAY 13th AUGUST 2024 TOWN HALL MARAZION**

Meeting number 7/24

Present: Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr G Reynolds, Cllr P Read, Cllr P Hosking, Cllr W Collins, Cllr R Stokoe, Cllr J Tutchier.

In attendance:

Mrs T Unstead Town Clerk
Member of the public
Cornwall Councillor Cllr J Martin
Operations Manager St Aubyn Estates
St Aubyn Estates Director
St Aubyn Estates Surveyor

4066 Address the Reverend Sophie.

Due to circumstances beyond the Reverend Sophie's control, she was unable to attend the meeting and sent her apologies.

4067 Apologies

Cllr R Jelbart
Cllr J Rawlins
Cllr R Clayton

4068 Declaration of Interests

Cllr P Read agenda item number 11.

4069 Dispensations.

None.

4070 Public Participation.

None.

4071 Mayors Report/Matters of Urgency

Reported that:

He had cleared all the overgrown vegetation from the steps leading from the footpath, Turnpike Road up to St Levan Close.

4072 Clerks Report

The Town Clerk reported that: -

- i a resident had asked for a 'thank you' to be passed onto the Mayor of Marazion for clearing the vegetation the overgrown vegetation from the steps leading from the footpath, Turnpike Road up to St Levan Close.
- ii she will be taking annual leave from Wednesday 4th September to Wednesday 11th September 2024.
- iii there is an A30 improvement meeting scheduled for Thursday 22nd August 2024.
- iv she will be arranging a Zoom meeting with Cllr Richard Clayton regarding submission of a planning application for the cemetery footpaths.
- v with the help of a resident, a residents and visitors survey is being prepared to use to garner information about the Maypole Gardens.
- vi Reverend Rebecca has kindly offered to judge the allotments for Marazion in Bloom.
- vii at the request of a resident she had attended a site visit at the Dollan. The area is looking very unkempt, the walls of the shelter as previously reported covered in graffiti and planting very overgrown.

4073 Correspondence Received.

None to report.

4074 Councillors Reports

a) Cornwall Councillor J Martin

Reported that:

He was going to be meeting the Cornwall Council Highways manager about the parking on either side of the road, Station House, junction Newtown Lane and the Longrock approach road. Hopefully some temporary measures can be found to ease the problem.

He had attended Cornwall Councillors training about Devolution. Cornwall Council's Cabinet will be considering options regarding Devolution on the 10th of September 2024.

b) Town Councillors Reports

i Cllr D Laity

Reported that:

The Town Clerk has reported the overgrown vegetation which is impeding access on the cycle path between Gwallon Lane and Home Farm.

A member of the public has reported that there is work taking place on the roof of a property in the conservation area. There appears not to have been a listed building consent planning application submitted to Cornwall Council. The Town Clerk was asked to report to Planning Enforcement.

ii **Cllr W Collins**

Reported that:

The Dollan does need to be redecorated and remedial grounds maintenance carried out and asked for an agenda item in September to discuss options.

iii **Cllr G Reynolds**

Reported that:

The Maypole Gardens has been cut and tidied up.

Asked for an update with regards to the loose cobble stones outside of Cobble Corner. The Town Clerk reported that they had been repaired.

A member of the public had also reported to her about the work taking place on the roof of a property in the conservation area and that debris had been falling from the roof.

There had been issues with youths intimidating people in the town. Cllr Reynolds reported that she had called 101 and reported the incidences. Cllr Reynolds went on to advise councillors how easy the process had been.

iv **Cllr R Stokoe**

Reported that:

He had been in receipt of complaints about the parking of vehicles on both sides of the road, Station House, and the Newton Lane junction.

He had been in touch with Cornwall Council again about the green wheelie bins. 128 bins had been missed in Marazion. Biffa will be picking up the remaining bins week commencing the 19th of August 2024.

He had switched the Folly Field Biffa bins around.

v **Cllr P Hosking**

Reported that:

Lead from the porch of a property, Higher Fore Street is missing which is possibly making the porch entrance to the property unstable.

There is sand on the beach front footpath and asked the representatives from St Aubyn Estates if the sand could be cleared away. Cllr Laity interjected and stated that the land is registered to Cornwall Council.

4075 Minutes of the Council Meeting held on Tuesday 23rd July 2024

RESOLVED – unanimously approved subject to a word amendment draft minute 4057 b). that the minutes are true and accurate record.

The minute should read - *majority approved using the Chairmans casting vote to write a formal letter to Cornwall Council asking for the traffic management chicane, Turnpike Road to be removed and to aid traffic flow.* Not extended as per the draft minutes.

Proposed: Cllr W Collins

Seconded: Cllr J Tutchier

4076 Planning

Cllr P Read left the room for this agenda item.

a) **PA23/08567 – 5 Godolphin Terrace, Marazion.**

Cllr Laity read out an e-mail received from the assigned Cornwall Council planning officer. The assigned Cornwall Council planning officer was seeking the views of the town council in respect that as the original pitched roof extension does not have a significant impact on neighbours and would visually fit into the locality better, then it would be more favourable to approve the extension as per the application.

RESOLVED – unanimous to agree with the assigned Planning Officer.

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe

b) **Planning Correspondence Received.**

None to consider.

c) **Planning Decisions**

None to note.

d) **Planning Decisions**

None to note.

4077 St Aubyn Estates

Cllr John Nicholas welcomed the newly appointed team, the St Aubyn Estates Director, the St Aubyn Estates Surveyor and Head of Operations, St Michael's Mount.

Marazion Town Councillors introduced themselves after which Cllr Nicholas invited Councillors to ask questions.

- a) Car Parking – a review of how the car parks operate including payment methods will be taking place which will include talking to local stakeholders. Cllr Reynolds asked for free evening parking to be considered. This would help the nighttime economy of the town.
- b) [Local visits to St Michaels Mount](#) – locals can visit the harbour and village for free all year round.
- c) Signposting visitors to the town centre from the Gwelva and Godolphin Steps – the Chamber of Commerce have been in contact with St Aubyn Estates.
- d) Turnpike Newsletter – Cllr Stokoe asked if St Aubyn Estates can provide articles for the newsletter. Next edition Autumn 2024.
- e) Beach Cleans – Cllr Stokoe asked about beach cleans. Two beach cleans are scheduled to take place in the next two weeks. The Head of Operations will send details to the Town Clerk.

- f) Works Compound Kings Road – to remain as a works compound for the time being then revert to a car park for St Michaels Mount residents.
- g) Cemetery Access – discussions remain ongoing.
- h) Speed Radar Signage location – the request to locate a pole to support speed radar signage on an area of St Aubyn Estates land is being considered.
- i) Residents parking East Marazion – discussions to be re-opened now that the new team is in place.
- j) Long Barn development project – a planning application will be submitted to Cornwall Council in the autumn, the project being progressed subject to planning consent in 2025. St Aubyn Estates is aware of the issues about parking. Cllr Hosking made the St Aubyn Estates team aware of residents who look after the flowers on Fairfield Green. Also, the ground's maintenance contractor who cuts the grass has not been in touch. The Town Clerk will speak to the ground's maintenance contractor.
- h) The Dollan – the town council will consider options available at Full Council in the autumn.
- i) Underwashing Gwelva landing steps –a structural engineer has been engaged by St Aubyn Estates.
- j) Visitor flow through Marazion – working with the Chamber of Commerce, improve visitor signage, positive use of social media, review of car parking arrangements for example pay on exit rather than on entrance and time specific. Try and find ways to improve secondary spend benefits for St Michaels Mount and the town.
- k) Maypole Gardens – St Aubyn Estates very supportive of refurbishment plans.
- l) Cllr Nicholas asked about the bus shelter, West End, entrance to the Folly Field car park. The bus shelter will be included in the review of the car parking.
- m) Cllr Read asked about the Old Manor office. Currently being used by builders as a works base. Cllr Hosking pointed out that there is a Victorian Glade in the grounds which is one of only two in the country.

4078 Maypole Gardens Community Levelling Up Fund application

The Town Clerk presented a report to Full Council.

The grant application for the refurbishment of the Maypole Gardens albeit on a smaller scale remains with Cornwall Council for consideration.

4079 Marazion Town Council Sustainability Policy

RESOLVED – unanimously approved.

Proposed: Cllr D Laity
Seconded: Cllr P Read

4080 Earmarked Reserves Virement

- a) **RESOLVED** – unanimously approved to create a new Earmarked Reserve called Marazion Cemetery Improvements.

Proposed: Cllr W Collins

Seconded: Cllr D Laity

- b) **RESOLVED** – unanimously approved to the virement of £9,000 from the Coastal Improvement Earmarked Reserve into Marazion Cemetery Improvements.

Proposed: Cllr W Collins

Seconded: Cllr J Nicholas

4081 Change of Full Council Meeting Dates

- a) **RESOLVED** – unanimously approved to reschedule the Full Council meeting from Tuesday 17th September to Tuesday 24th September 2024.

Proposed: Cllr J Nicholas

Seconded: Cllr D Laity

- b) **RESOLVED** – unanimously approved to the reinstatement of the normal Full Council meetings timetable for October 2024, the 2nd and 4th Tuesday in the month

Proposed: Cllr D Laity

Seconded: Cllr R Stokoe.

4082 Speed Radar Signage Marazion

- a) **RESOLVED** – unanimously approved the seeking of permissions from Marazion Community Centre and St Aubyn Estates for the erection of poles for speed radar signage.

Proposed: Cllr D Laity

Seconded: Cllr P Read

- b) **RESOLVED** – unanimously approve to the purchase of three Elan City speed radar signs at a cost of £2,250 on the provision that permissions are granted for the erection of poles needed.

Proposed: Cllr D Laity

Seconded: Cllr P Read

- c) **RESOLVED** – unanimously approve to contract the erection and purchase of poles to Cormac at a cost of £972.01 on the provision that permissions are granted for the erection of poles needed.

Proposed: Cllr D Laity

Seconded: Cllr J Nicholas

- d) **RESOLVED** – unanimously approved the three locations – Marazion Community Centre, West End and Turnpike Road.

Proposed: Cllr D Laity

Seconded: Cllr W Collins

4083 Vacant Allotments

RESOLVED – unanimously approve the allocation recommendations from the Open Spaces Working Group

Proposed: Cllr D Laity

Seconded: Cllr P Hosking

4084 Asset Risk Assessments (standing agenda item)

The Town Clerk reported that an asset risk assessment has been received for the Maypole Gardens. There are a few actions.

4085 Matters Arising from previous Minutes.

a Minute 184 (flooding Green Lane)

Meeting to be arranged with Andrew George MP. No further update.

b Minute 381 (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c Minute 1113 (play area repairs)

Other than the blue benches in the Folly Field play area are now being required to be fixed to the surface of the play area, there are no other items in the reports to address. Cllr Nicholas reported that he had repaired a swing in the Gwallon Lane play area.

d Minute 1753(b)(iii) (erection of pigeon spikes)

No update.

e Minute 1801 (campaign mobile post office) – to remain on the agenda.

To be raised at the meeting with Andrew George MP

f Minute 1826 (training Legionella) – to receive an update.

No update.

g Minute 3083 (b)(ii,iv,vi) (noise pollution and anti-social behaviours from speeding motorbikes).

No update.

h Minute 3089 (holiday lets and wheelie bins).

No update,

i Minute 3091 (recharging RNLI for utilities)

Following the meeting held with Trustees of Mounts Bay Sailing Club, Cllr Laity and

the Town Clerk, additional information has come to light which needs to be investigated.

- j **Minute 3094** (letters to allotment tenants, allocation of vacant allotments, seeking of quotes for cemetery gate redecoration and noticeboard)
Vacant allotment allocation has been completed.
No updates about the noticeboard or gates.

- k **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)
Meeting has yet to be arranged.

- l **Minute 4028** (b)(vi)(cycle path Gwallon Lane to Home Farm, vegetation overgrown)
Reported to Cornwall Council.

- m **Minute 4028** (b)(vii)(intelligence as to the location of the modified motorbike causing a noise nuisance).
It is understood that the owner of the noisy motorbike has fixed the problem.

- n **Minute 4036** (letter to Cornwall Council Cornish Language Policy)
The Town Clerk confirmed that a letter had been sent.

- o **Minute 4051** (b)(i) (letter to property owner Beachwalk Retreat).
Yet to be completed.

- p **Minute 4051** (b)(iv) (reporting of dog barking Woolecocke Close)
The Town Clerk confirmed that the residents affected by the dog barking must themselves contact Cornwall Council.

4086 Any other matters arising from Minutes not covered by items above.

Cllr Stokoe asked again about the redecoration of the council chamber. There is nothing new to report, no further updates.

4087 Finance

RESOLVED – unanimously approved en bloc a, b, c, d, e, and f.

Proposed: Cllr J Tutchier

Seconded: Cllr P Hoskings

a **Bank Reconciliation July 2024**

b **Statement of Accounts – as per bank statements 6th August 2024**

Barclays Community	£173.41
Barclays Business	£205,429.16
CCLA	£100,000.00
NS&I	£52,364.56

c **Accounts for Payments**

Re-imburse Town Clerk purchase bin bags	£3.50
Biffa Folly Field bin refuse collection	£448.00
Cornwall Council Service Level Agreement (parking enforcement)	£173.84

d **Receipts (up until the 6th of August 2024)**

St Aubyn Estates Folly Field lease payment	£18,000
Headstone Inscription	£18.00
CCLA interest	£439.89
Garage East End	£50.00
Car Park space No 5	£75.00

e **Direct Debit Payments**

Alchemy Systems IT support	£124.68
Talk Talk broadband and phone	£51.59
EDF Energy (electric Maypole Gardens)	£29.00
EDF Energy (electric cemetery bus shelter)	£36.70
EDF Energy (electric Folly Field)	£46.56
British Gas (electric The Square toilets)	£52.09
British Gas (electric Folly Field toilets)	£39.87
Lebara mobile phone sim	£4.40

f **Pre-payments**

Davey and Gilbert (school defibrillator box connected)	£138.00
Davey and Gilbert (light fittings Folly Field)	£298.48
X 2 Connect (new hinges Book Box)	£30.00

4088 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.

Meeting closed 9.21pm.

Cllr John Nicholas
Town Mayor