



MINUTES OF THE MARAZION FULL COUNCIL MEETING TUESDAY 3rd SEPTEMBER 2024 TOWN HALL MARAZION

Meeting number 8/24

Present: Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr G Reynolds, Cllr P Read, Cllr P Hosking, Cllr W Collins, Cllr R Stokoe, Cllr J Tutchier, Cllr R Jelbart, Cllr J Rawlins.

In attendance:

Mrs T Unstead Town Clerk
Two members of the public

4089 Address the Reverend Sophie.

The Town Clerk apologised as they had completely forgotten to remind Reverend Sophie about the meeting.

4090 Apologies

No formal apologies received.

4091 Declaration of Interests

Cllr P Read agenda item number 11.
Cllr G Reynolds agenda item number 14.

4092 Dispensations.

None requested.

4093 Public Participation.

None.

4094 Mayors Report/Matters of Urgency

Reported that:

He and Cllr Collins had cleared overgrown vegetation, dismantled, and removed an abandoned caravan and removed broken glass from one of the Island Field allotments.

There is an item under Matters of Urgency for the Full Council to consider. The Town Clerk advised that there must be a formal agenda item at the next Full Council meeting, Tuesday

24th September 2024 however due to the urgent and time critical nature of the item to consider the use of Matters of Urgency.

4095 Matters of Urgency.

Cllr Nicholas announced that the Community Levelling Fund Programme grant application for £140,000 towards the £160,000 refurbishment costs for the Maypole Gardens has been successful, the grant monies applied for awarded.

The funders had understood the rationale for wishing to withdraw the application however, with the help of St Aubyn Estates as landowners and the National Trust a way had been found to deliver a scheme which reduced many of the project risks, the scheme now meeting the criteria and timescales.

St Aubyn Estates as the landowner must authorise any construction work on land they own, and their only authorised contractors are their own building company. The architectural drawings submitted for the refurbishment scheme have been drawn up by the National Trust appointed architect and have been endorsed by St Aubyn Estates.

The total cost of the project excluding VAT £159,560. This includes a contribution of £10,000 made by St Aubyn Estates.

- a **RESOLVED** – unanimous to approve, subject to formal approval at Full Council on Tuesday 24th September 2024, the draft quote provided and for a formal quote to be provided for submission to the funders.

Proposed: Cllr P Hoskings

Seconded: Cllr J Rawlins

- b) **RESOLVED** – unanimous to approve, subject to formal approval at Full Council on Tuesday 24th September 2024, the scheme presented.

Proposed: Cllr P Read

Seconded: Cllr J Tutchier

4096 Clerks Report

The Town Clerk reported that: -

- i annual leave commences after the meeting returning to work on the 12th of August 2024
- ii with the help of a local resident and Cllr R Stokoe a survey has been drafted to use to garner information about the Maypole Gardens.
- iii the requested internment of ashes, late Mr and Mrs Cullis is in progression. The transfer of the Exclusive Right of Burial being prepared.
- iv the burial of the late Mr Richard Morley Jelbert is taking place on Monday 9th September 2024.

4097 Correspondence Received.

None to report.

4098 Councillors Reports

a) Town Councillors Reports

i Cllr R Jelbart

Reported that:

The museum had welcomed its 5000th visitor to the museum.

On the 17th of September 2024, there is to be a commemoration of the 80 years since liberation by allied troops of the Arnhem bridge in the Netherlands. The event is being held at the Red River. Details are vague at the moment but as and when there is more information, the Town Clerk will update Councillors.

ii Cllr P Hosking

Reported that:

Brambles from the long Folly Field hedge are overgrown, the overgrown vegetation affecting the footpath on the roadside of the hedge.

iii Cllr J Rawlins

Reported that:

The Go Cornwall Bus customer survey and Have Your Say on Rural Transport Needs in West Penwith survey circulated has been posted on social media.

Had attended an online serious crime bitesize awareness training course.

Confirmed that she too had received information about the planned commemoration event.

There is an overgrown hedge, Green Lane but it is understood that the hedge is not going to be cut.

iv Cllr J Tutchier

Reported that:

He attended the West Penwith Police Liaison meeting held on Wednesday 21st August 2024. Seeking local intelligence about crimes and the reporting of crimes was a key message given to all attendees.

v Cllr R Stokoe

Reported that:

The next edition of Turnpike is being drafted and asked Councillors to submit articles as soon as possible.

The non-collection of green wheelie bin continues despite numerous calls to Cornwall Council.

Works to the roof of a building in the heart of the conservation area continues.

There is a mobile library that visits the Godolphin Estate every three weeks. The mobile library carrying free blood pressure test kits.

vi **Cllr P Read**

Reported that:

He has yet to speak to the Secretary Marazion Town Trust about the damp in the council chamber.

vii **Cllr G Reynolds**

Reported that:

There has been a report of a homeless person in the vicinity of the Gwelva and beach. A local resident reported the person via 101.

viii **Cllr W Collins**

Reported that:

He had spoken to and reminded the Secretary Marazion Town Trust about the damp in the council chamber.

There are concerns about parents who fail to supervise their children at the play areas. The Town Clerk will speak to the town council's insurers and the Royal Society Prevention of Accidents about what measures can be taken to mitigate liabilities arising from the lack of parental supervision. Once information has been sought then there is to be an agenda item for Full Council to consider any advice given.

ix **Cllr D Laity**

Reported that:

Works continue at the property located in the heart of the Marazion conservation area. The works which have caused concern and comment have been reported to the Health and Safety Executive, Cornwall Council Listed Buildings and Cornwall Council Building Control.

Cllr Laity asked Cllr Reynolds about the works taking place at the Code Institute as that too is a building in the heart of the Marazion conservation area. Cllr Reynolds confirmed that all the necessary permissions and health and safety are all in order.

The annual HMS Warpsite Association commemorative event will be held on Saturday 14th and Sunday 15th September 2024 and anyone who wishes to attend the evening event on Saturday 14th September 2024, please let him know. The commemoration service will be taking place at the memorial stone on Sunday 15th 2024.

4099 Minutes of the Council Meeting held on Tuesday 13th August 2024

RESOLVED – unanimously approved subject an amendment to the draft minute 4087 to reflect that Cllr Jelbart was not present therefore did not second the proposal to unanimously approve and that it was Cllr P Hosking.

Proposed: Cllr W Collins

Seconded: Cllr P Hosking

4100 Planning

Cllr P Read left the room for this agenda item.

a) **Application** [PA24/05527](#)

Proposal Listed Building Consent for proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage

Location The Old Lookout West End Marazion Cornwall

RESOLVED: by a majority to object due to concerns about road safety. Vehicles entering and exiting the garage will have to drive over a very busy pedestrian pavement. In order to manoeuvre into the garage vehicles will have to stop on a busy road opposite a bus stop and just prior to a blind bend. Any vehicle will have to when approaching from the west will have to manoeuvre to the offside of the road in the face of oncoming traffic. This supposed garage has not been in existence for at least 60 years for which photographs can be provided to evidence this.

Proposed: Cllr W Collins

Seconded: Cllr J Nicholas

b) **Application** [PA24/05526](#)

Proposal Listed Building Consent for proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage

Location The Old Lookout West End Marazion Cornwall

RESOLVED: by a majority to object due to concerns about road safety. Vehicles entering and exiting the garage will have to drive over a very busy pedestrian pavement. In order to manoeuvre into the garage vehicles will have to stop on a busy road opposite a bus stop and just prior to a blind bend. Any vehicle will have to when approaching from the west will have to manoeuvre to the offside of the road in the face of oncoming traffic. This supposed garage has not been in existence for at least 60 years for which photographs can be provided to evidence this.

Proposed: Cllr W Collins

Seconded: Cllr J Nicholas

b) **Planning Correspondence Received.**

i Letters received from Cornwall Councils Planning Enforcement team.

c) **Planning Decisions**

i [PA24/05142](#) **REFUSED**

Applicant:- Mr Andrew Goode

Location:- Mount Whistle Higher Fore Street Marazion Cornwall TR17 0BQ

Proposal Construction of dormers to existing loft room

Ward: Long Rock, Marazion And St Erth

Parish: MARAZION

4101 Allocation of Vacant Allotment Plot 14b

RESOLVED: unanimously approved to allocate Island Field plot 14b to plot holder 14a

Proposed: Cllr W Collins

Seconded: Cllr P Hosking

4102 Weekly Play Area Inspections

Cllr Collins explained that it is becoming impossible for himself and Cllr Nicholas to carry out weekly play area inspections. There is to be agenda item for the next Full Council

meeting, Tuesday 24th September 2024 about the consideration of granting authority for the play area inspector to carry out repairs up to an approved spend limit.

RESOLVED: unanimously approved to engage South West Play Area Inspections again to carry out weekly inspections.

Proposed: Cllr W Collins

Seconded: Cllr J Nicholas

4103 Public/Residents Car Park Marazion East

Cllr Laity presented a report which explained the challenges being faced by residents in Marazion East.

- a) **RESOLVED:** majority approved for Marazion Town Council to formally approach St Aubyn Estates about the provision of a car park in East Marazion.

Proposed: Cllr W Collins

Seconded: Cllr J Rawlins

- b) **RESOLVED:** majority approved formally committing in principle to supporting the provision of a car park in East Marazion.

Proposed: Cllr W Collins

Seconded: Cllr D Laity

4104 The Dollan

Cllr Laity presented a report asked for Councillors to consider options which included, early surrender of the lease held with St Aubyn Estates, increase the repair and maintenance budget, set up an Earmarked reserve for improvements.

RESOLVED; majority approved to surrender the lease.

Proposed: Cllr J Tutchier

Seconded: Cllr W Collins

4105 Asset Risk Assessments (standing agenda item)

The Town Clerk reported that they had contacted another contractor about the Memorial Garden tree risk assessment and works needed. A quote has been received and will be brought to the next Full Council meeting.

4106 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane).

No update at present. Meeting with Andrew George MP yet to be arranged.

- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

- c **Minute 1113** (play area repairs) – to receive an update.
Covered under minute number 4102.

- d **Minute 1753(b)(iii)** (erection of pigeon spikes)
No update.

- e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
Waiting for the meeting with Andrew George MP
- f **Minute 1826** (training Legionella)
An online training course has been undertaken. The Town Clerk will contact Davey and Gilbert again about works carried out.
- g **Minute 3089** (holiday lets and wheelie bins)
Cllr Rawlins confirmed that the list of accommodations is not yet complete.
- h **Minute 3091** (recharging RNLI for utilities)
The Town Clerk confirmed that they need to contact Cornwall Council. A copy of the Vesting Deed is needed.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard) –
to receive an update.
No update.
- j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners
Bel Air)
Refer to minute 4105 and still awaiting to hear from the owners of Bel Air.
- k **Minute 4028** (b)(vi)(cycle path Gwallon Lane to Home Farm, vegetation overgrown)
Cllr Laity confirmed that the removal of the overgrown vegetation is 'nearly'
complete.
- l **Minute 4051** (b)(i) (letter to property owner Beachwalk Retreat).
The Town Clerk confirmed that an e-mail had been sent and that the property owner
was appreciative for the positive comments made.
- m **Minute 4082** (Speed radar signage)
The Town Clerk confirmed that an e-mail had been sent to the Marazion Community
Centre. A reply has not yet been received.

4107 Any other matters arising from Minutes not covered by items above.

Cllr Stokoe asked again about the redecoration of the council chamber. There is nothing new to report, no further updates.

A photograph of the former Mayor Cllr Collins needs to be arranged and then displayed alongside all the other Town Mayors.

4108 Finance

RESOLVED – unanimously approved en bloc b, c, d, e, and f.

Proposed: Cllr R Stokoe

Seconded: Cllr P Hosking

a **Bank Reconciliation August 2024.**

The Town Clerk reported that the Bank Reconciliation will be provided at the next Full Council meeting, Tuesday 24th September 2024 and asked for this to be approved.

RESOLVED: unanimously approved.

Proposed: Cllr J Rawlins

Seconded: Cllr P Hosking

b **Statement of Accounts – as per bank statements 28th August 2024**

Barclays Community	£26.14
Barclays Business	£201,323.03
CCLA	£100,000.00
NS&I	£52,364.56

c **Accounts for Payments**

Marazion Town Trust (contribution building insurance)	
£1,000	
Cornwall Association Local Councils (training)	£36.00
South West Play Inspection (Folly Field urgent repairs)	£408.00
Cornwall Council SLA Parking Enforcement July 24	£220.48

d **Receipts (up until the 28th August 2024)**

Car parking East End	£75.00
Allotment Plot 6a	£20.00

e **Direct Debit Payments**

EDF Energy (Maypole Gardens)	£29.00
EDF Energy (Folly Field supply)	£19.53
EDF Energy (Cemetery bus shelter)	£20.59
EDF Energy (Town Hall)	£140.70
British Gas (Square toilets)	£57.90
British Gas (Folly Field toilets)	£44.38

f **Pre-payments**

Town Clerk Salary July 24	£2,146.82
HMRC PAYE July 24	£1,009.17
Topps Tiles (tiles Square toilets)	£54.00
HSQE Skills (legionella)	£18.00
South West Play Inspection (Folly Field and Gwallon Lane)	£79.99
X2 Connect (replacement hinges Book Box)	£49.80
Amazon (Not Drinking Water stickers for toilets)	£15.96
Charles French & Co Solicitors (Square Toilets asset transfer)	£1,170.40

4109 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds

that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.

Meeting closed 9.10pm

Cllr John Nicholas
Town Mayor