



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 8th OCTOBER 2024
TOWN HALL, MARAZION**

Meeting 10/24

3rd October 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 8th October 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Address Reverend Sophie Troczynska

2 Apologies

To receive apologies.

3 Declaration of Interests

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

4 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

7 Clerks Report

At the time of publishing the agenda.

i Leave Friday 18th and Monday 21st October 2024

ii Royal British Legion Poppy Appeal 2024 – poppy collection boxes.

iii Maypole Gardens community survey.

iv The Square toilets asset transfer update.

v Burial request.

8 Correspondence Received

None to note at the time of publishing the agenda.

9 Councillor Reports

a) Cornwall Councillor Report

To receive a report

b) Town Councillor Reports

To receive reports.

- 10 Minutes of the Council meeting held on Tuesday 24th September 2024.**
To consider, approve and sign the minutes of the Town Council Meeting held on Tuesday 24th September 2024.
- 11 Planning.**
- a) To consider recommendations received from the Planning Working Group.
- i **Application PA24/07351**
Proposal Repairs to Wall Adjoining Highway, Car Park and Associated Works
Location Marazion East Car Park Kings Road West End Marazion
Applicant St Aubyn Estates
Grid Ref 151685 / 30639
- b) **Planning Correspondence Receive**
None to note.
- c) **Planning Decisions**
- i **26/09/2024 PA24/07426 Closed - advice given**
Applicant:- Martin Bray
Location:- Street Record Gwallon Cornwall
Proposal:- Electricity Act 1989: Overhead Lines (Exemption) (England And Wales) Regulations 2009.
- 12 Annual Governance and Accountability Review Conclusion of Audit Year End March 2024.**
To receive a report and to note.
- 13 Maypole Gardens Refurbishment Project Team**
To appoint Councillors and to approve terms of reference.
- 14 Change of Civic Service January 2024**
To approve the change of date from Sunday 12th January 2025 to Sunday 19th January 2025.
- 15 Community Champion 2024.**
To consider in readiness for the Civic Service 2025.
- 16 Asset Risk Assessments (standing agenda item)**
To receive any updates and actions arising from assessments undertaken.
- 17 Town Council Noticeboard Town Hall.**
To consider options.
- 18 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane) – to receive an update.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs) – to receive an update.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes) – to receive an update.
- e **Minute 1801** (campaign mobile post office) – to remain on the agenda.
- f **Minute 1826** (training Legionella) – to receive an update.
- g **Minute 3089** (holiday lets and wheelie bins) - to receive an update.
- h **Minute 3091** (recharging RNLI for utilities) – to receive an update.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard) – to receive an update.
- j **Minute 4008 (b)(v)**(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air) - to receive an update.
- k **Minute 4082** (Speed radar signage) – to receive an update.
- l **Minute 4098 (b)(ii)**(brambles, Folly Field affecting pavement) – to receive an update.
- m **Minute 4098(b)(v)**(Turnpike news articles) – to receive an update.
- n **Minute 4098(b)(viii)**(play areas and parental supervision) – to receive an update
- o **Minute 4098(b)(viii)**(damp council chamber) – to receive an update.
- p **Minute 4122** (Full Council Whatsapp Group) – to receive an update
- 19 Any other matters arising from Minutes not covered by items above.**

20 Finance
Review and approve en bloc.

a	Statement of Accounts – as per bank statements 18th September 2024	
	Barclays Community	£72.41
	Barclays Business	£218,812.55
	CCLA	£100,000.00

NS&I	£52,364.56
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b Accounts for Payments

SWPSI (weekly play area inspections)	£60.00
SWPSI (Folly Field play area repairs)	£559.20
SWPSI (play area inspections and repairs)	£84.00
SWPSI (monthly play area inspections)	£79.99
SWPSI (Gwallon land play area repairs)	£182.40
SWPSI (weekly play area inspections)	£36.00
Biffa	

c Receipts (up until the of 2nd October 2024)

Parking Space number	£75.00
Garage No 2	£135.00
Mounts Bay Sailing Club annual lease fee	£452.40
Post Office allotment fees	£130.00
Car Parking spaces numbers	£150.00

d Direct Debit Payments

Lebara mobile sim	£4.40
Alchemy Systems	£124.68
British Gas (electric The Square toilets)	£59.80
EDF (£145.02
British Gas (electric Folly Field)	£45.42
BDO LLP (external audit)	£504.00
Biffa (waste disposal and bins Folly Field)	£712.80
Vai	

e Pre-payments

Amazon (stationery)	£27.59
BDO LLP (external audit)	£504.00
Biffa (waste disposal and bins Folly Field)	£712.80
Vaicikauskas (painting the Dollan)	£56.00

21 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.