



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 22nd OCTOBER 2024  
TOWN HALL, MARAZION**

**Meeting 11/24**

**17<sup>th</sup> October 2024**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 22nd October 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

**(Open to the public)**

### **1 Apologies**

### **2 Declaration of Interests**

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

### **3 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

### **4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

### **5 Mayors Report/Matters of Urgency**

### **6 Clerks Report**

At the time of publishing the agenda.

- i Maypole Gardens community survey.
- ii Road Closure Remembrance.
- iii A30 meeting notes.
- iv Memorial Gardens tree works – Wednesday 30<sup>th</sup> October 2024.
- v Gorsedh Kernow 2025
- vi Tree work Memorial Gardens Wednesday 30<sup>th</sup> October 2024

### **7 Correspondence Received**

None to note at the time of publishing the agenda.

### **8 Councillor Reports**

#### **a) Cornwall Councillor Report**

#### **b) Town Councillor Reports**

### **9 Draft Minutes of the Council meeting held on Tuesday 8th October 2024.**

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 8<sup>th</sup> October 2024.

- 10 Planning**
- a) None to consider.
- b) **Planning Correspondence Receive**  
None to note.
- c) **Planning Decisions**
- i **10/10 2024 PA24 05526 Approved**  
**Applicant:-** Mr and Mrs Joe and Sarah Stevenson  
**Location:-** The Old Lookout West End Marazion Cornwall TR17 0EL  
**Proposal** Listed Building Consent for proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.
- ii **10/10.2024 PA24 05527 Approved**  
**Applicant:-** Mr and Mrs Joe and Sarah Stevenson  
**Location:-** The Old Lookout West End Marazion Cornwall TR17 0EL  
**Proposal** Proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.
- 11 Mayors Statement Devolution Co-ordinated Response to Government**  
To note the Mayor Clerks meeting notes 10 Oct 2024 of the meeting and consider the co-ordinated Mayors statement.
- 12 Community Champion 2024**  
To consider the mechanism for choosing.
- 13 School Box – Purchase new shelving and cleaning.**  
To approve the reimbursement of £32.55 to Cllr Laity and to consider options available for cleaning.
- 14 Defibrillator and Bleed Kit Training**  
To consider arranging training sessions.
- 15 First Aid Training.**  
To consider for councillors and staff.
- 16 Terms of Reference Maypole Gardens Project Team Working Group**  
To receive and consider for approval.
- 17 Marazion Seawall**  
Consider what action can be taken to expediate a repair.
- 18 Asset Risk Assessments (standing agenda item)**  
No assessment to report.

**19 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane)
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)
- e **Minute 1801** (campaign mobile post office)
- f **Minute 1826** (training Legionella)
- g **Minute 3089** (holiday lets and wheelie bins)
- h **Minute 3091** (recharging RNLi for utilities)
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
- j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)
- k **Minute 4082** (Speed radar signage)
- l **Minute 4098(b)(viii)**(play areas and parental supervision)
- m **Minute 4098(b)(viii)**(damp council chamber)
- n **Minute 4137** (b)(i) (surveillance equipment)

**20 Any other matters arising from Minutes not covered by items above.**

**21 Finance**

a **Bank Reconciliation September 2024**

b **Statement of Accounts – as per bank statements 16<sup>th</sup> October 2024**

Barclays Community	£51.27
Barclays Business	£215,944.18
CCLA	£100,000.00
NS&I	£52,364.56

b **Accounts for Payments**

	Arrow stair lift	£81.60
	Biffa (waste removal and bins)	£422.40
c	<b>Receipts (up until the of 16<sup>th</sup> October 2024)</b>	
	Longrock Memorials	£143.25
	Garage No 1	£50.00
d	<b>Direct Debit Payments</b>	
	EDF Energy	£19.53
	EDF Energy (electric Maypole Gardens)	£29.00
	Talk Talk	£56.39
e	<b>Pre-payments</b>	
	Cobble Corner (AAA batteries)	£4.75
	Amazon (new mouse)	£6.99
	HMRC PAYE	£1,009.17
	Town Clerk salary September 2024	£2,146.82
	Cornwall Council SLA	£220.48
	HMRC VAT Q2	£1,854.82

## 21 **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None.