



**MINUTES OF THE MARAZION FULL COUNCIL MEETING
TUESDAY 22nd OCTOBER 2024 TOWN HALL MARAZION**

Meeting number 11/24

Present: Cllr D Laity Deputy Chairman, Cllr P Hosking, Cllr J Tutchier, Cllr R Jelbart, Cllr R Stokoe, Cllr P Read, Cllr G Reynolds, Cllr J Rawlins, Cllr W Collins,

In attendance:

Mrs T Unstead Town Clerk
Cllr J Martin Cornwall Council
One member of the public

4169 Apologies

Cllr J Nicholas

4170 Declaration of Interests

Cllr D Laity agenda item number 13.

4171 Dispensations.

Cllr Laity requested a dispensation to speak but not vote on agenda item number 13.

RESOLVED – unanimously approved.

Proposed: Cllr P Hosking

Seconded: Cllr J Rawlins

4172 Public Participation.

None.

4173 Deputy Mayors Report/Matters of Urgency

Reported that:

He and the Deputy Mayoress had attended the Hayle Civic Service on Sunday 20th October.

4174 Matters of Urgency

Cllr Laity explained that correspondence just received about the land dispute East End needs to be transacted under Part II.

RESOLVED – unanimously approved to move into Part II at the end of the agenda.

Proposed: Cllr D Laity
Seconded: Cllr P Hosking.

4175 Clerks Report

Reported that:

- i the Maypole Gardens community survey still needs to be shared. The Town Clerk asked for Councillors to complete and encourage others to do so as well.
- ii advanced warning signage for the Remembrance service road closure will be erected this week.
- iii the A30 meeting notes have been circulated.
- iv the Memorial Gardens tree works are scheduled to take place on Wednesday 30th October, and Cllr Collins will meet the contractor on site.
- v Gorsedh Kernow 2025 has made an approach for Marazion to host the 2025 festival. The Town Clerk has arranged to meet the Grand Bard on Monday 28th October 2025.
- vi there is a burial taking place on Wednesday 23rd October 2023.
- vii a response has been received from Stephen Scowns in relation to the invoice queries. The councillors agreed that the invoice can now be paid.
- viii there is a Devon and Cornwall Police Community Survey which can be shared on social media. The Town Clerk will circulate.

4176 Correspondence Received

None to note.

4177 Councillor Reports

a) Cornwall Councillor John Martin

Cllr Martin had offered his apologies as due to a prior engagement he may be late.

b) Town Councillor Reports

i Cllr R Jelbart

Reported that:

The Maypole Gardens refurbishment is taking shape.

He had sat in a traffic queue waiting at a red traffic light for 20 minutes by Longrock Station. Not sure what the works were for.

The sea defence hexagonal block rock armour is deteriorating. Cllr Laity explained that the lease held between Cornwall Council and St Aubyn Estates requires Cornwall Council to repair the damage. St Aubyn Estates will be writing to Cornwall Council.

ii Cllr R Stokoe

Reported that:

The newsletter has gone to print. Cllr Stokoe asked for volunteers to help with distribution commencing after the 7th of November 2024.

iii **Cllr P Hosking**

Reported that:

The Penzance to Helston, passing through Marazion bus service has been cut. There are no late-night buses, the latest being 8.00pm.

iv **Cllr J Tutchier**

Reported that:

The hedge opposite the cemetery bus shelter needs to be trimmed and the post box has been blocked up. The Town Clerk asked for photo's to be sent.

v **Cllr W Collins**

Reported that:

The damaged piece of play area equipment at Gwallon Lane has been replaced.

The contractor carrying out the cemetery footpath works has submitted a risk assessment and method statement. Date of works commencement to be confirmed.

The grounds maintenance contractor has cut the hedges in the cemetery.

vi **Cllr J Rawlins**

Reported that:

Rocks have been thrown from the Beacon Brazier which have smashed a greenhouse below. Cllr Rawlins offered to submit a police report for the property owners.

4178 Draft Minutes of the Council meeting held on Tuesday 8th October 2024.

RESOLVED – unanimously approved that the minutes are true and accurate record.

Proposed: Cllr R Jelbart

Seconded: Cllr J Tutchier

4179 Planning

a) **Planning Applications**

None to consider.

b) **Planning Correspondence Received**

None to note.

c) **Planning Decisions**

i **10/10 2024 PA24 05526 Approved**

Applicant:- Mr and Mrs Joe and Sarah Stevenson

Location:- The Old Lookout West End Marazion Cornwall TR17 0EL

Proposal Listed Building Consent for proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.

ii **10/10.2024 PA24 05527 Approved**

Applicant:- Mr and Mrs Joe and Sarah Stevenson

Location:- The Old Lookout West End Marazion Cornwall TR17 0EL

Proposal Proposed reinstatement of former garage (previously converted ancillary residential use) to create new residential parking garage.

4180 Mayors Statement Devolution Co-ordinated Response to Government

RESOLVED – unanimously approved to defer until the next Full Council meeting, Tuesday 12th November 2024.

Proposed: Cllr W Collins

Seconded: Cllr D Laity

4181 Community Champion 2024

Councillors were asked to consider who they would like to nominate. Nominations to be considered at the next Full Council meeting, Tuesday 12th November 2024.

4182 School Box – Purchase new shelving and cleaning.

a) **RESOLVED:** - unanimously approved for Cllr Collins to chair this agenda item due to the conflict of interest held by Cllr Laity.

Proposed: - Cllr D Laity

Seconded: Cllr J Rawlins.

b) **RESOLVED:** - unanimously approved for Cllr Laity to be reimbursed £32.55 for the purchase of the pine bookcase.

Proposed: - Cllr W Collins

Seconded: Cllr J Rawlins

c) **RESOLVED:** - unanimously approved for an approach to made via St Aubyn Estates for Crystal Clear to carry out a one off clean.

Proposed: - Cllr P Hoskings

Seconded: Cllr J Tutchier

4183 Defibrillator and Bleed Kit Training

RESOLVED: - unanimously approved for the Town Clerk to contact the trainer who provided the defibrillator training to seek costs.

Proposed: - Cllr J Rawlins

Seconded: Cllr P Hosking

4184 First Aid Training

RESOLVED – unanimously approved for the Town Clerk to seek further information for the Full Council to consider.

Proposed: Cllr W Collins

Seconded: Cllr J Rawlins

4185 Terms of Reference Maypole Gardens Project Team Working Group

RESOLVED – unanimously approved.

Proposed: Cllr P Hoskings

Seconded: Cllr P Read

4186 Marazion Seawall

General discussion about the deterioration of the seawall. The hexagonal rock armour is unstable and getting worse. There is undercutting of the flood defences.

Cllr Stokoe reported that he submitted a report to Let's Talk Cornwall on the 10th and 24th of October 2024.

Cllr Laity advised that St Aubyn Estates are aware and will be writing to Cornwall Council as Cornwall Council have an obligation to repair under the lease arrangements held.

4187 Asset Risk Assessments (standing agenda item)

An agenda item to be brought before Full Council, updating the Legionella Risk Assessments.

4188 Matters Arising from previous Minutes.

- a **Minute 184** (flooding Green Lane
Still waiting for a meeting date with Andrew George MP.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)
None to report.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)
No update.
- e **Minute 1801** (campaign mobile post office)
Still waiting for a meeting date with Andrew George MP.
- f **Minute 1826** (training Legionella)
The Town Clerk has found an online trainer provider as well as another company to carry out an updated risk assessment. A report will be brought before Full Council in November 2024.
- g **Minute 3089** (holiday lets and wheelie bins)
No update.
- h **Minute 3091** (recharging RNLI for utilities)
An agenda item to be brought before the Full Council in November 2024.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
No update.

- j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)
Refer to minute 4175.
- k **Minute 4082** (Speed radar signage)
Waiting to hear from Cormac on when the poles will be erected before speaking to Elan City and placing the order.
- l **Minute 4098**(b)(viii)(play areas and parental supervision)
A response has been received from Rospa (Royal Society Prevention of Accidents). Clear signage is advised. Cllr Stoke and the Town Clerk have yet to carry the signage audit.
- m **Minute 4098**(b)(viii)(damp council chamber)
Marazion Town Trust are meeting on Tuesday 29th October 2024.
An aside from the damp, Cllr Rawlins will take the formal photograph of former Mayor, Cllr Collins.
- n **Minute 4137** (b)(i) (surveillance equipment)
No update. The Town Clerk will aim to have information for the next Full Council meeting, Tuesday 12th November 2024.
- 4189 Any other matters arising from Minutes not covered by items above.**
None.
- 4190 Finance**
RESOLVED – unanimously approved en-bloc.
Proposed: Cllr P Hosking
Seconded: Cllr J Tutchier
- a **Bank Reconciliations September 2024**
- b **Statement of Accounts – as per bank statements 16th October 2024**
- | | |
|--------------------|-------------|
| Barclays Community | £51.27 |
| Barclays Business | £215,944.18 |
| CCLA | £100,000.00 |
| NS&I | £52,364.56 |
- c **Accounts for Payments**
- | | |
|--------------------------------|---------|
| Arrow stair lift | £81.60 |
| Biffa (waste removal and bins) | £422.40 |
- d **Receipts (up until the of 16th October 2024)**
- | | |
|--------------------|---------|
| Longrock Memorials | £143.25 |
| Garage No 1 | £50.00 |

e	Direct Debit Payments	
	EDF Energy	£19.53
	EDF Energy (electric Maypole Gardens)	£29.00
	Talk Talk	£56.39
f	Pre-payments	
	Cobble Corner (AAA batteries)	£4.75
	Amazon (new mouse)	£6.99
	HMRC PAYE	£1,009.17
	Town Clerk salary September 2024	£2,146.82
	Cornwall Council SLA	£220.48
	HMRC VAT Q2	£1,854.82

4191 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

RESOLVED – unanimously approved to move into Part II

Proposed: Cllr R Jelbart

Seconded: Cllr P Hosking

4192 East End Land Dispute

Cllr Laity gave an update on recent correspondence received.

4193 Breach of Planning Consent Marazion Property.

Cllr Stokoe informed the Full Council of recent correspondence had with the Cornwall Council Senior Development Officer (Enforcement). The Planning Working Group will consider what action needs to be taken and will make recommendations to the Full Council.

4194 Memorial Bench Request

Cllr Reynolds appraised the councillors of a sensitive and personal situation that has arisen. The Town Clerk reminded councillors that they did approve a review of the Memorial Bench Policy. The Town Clerk will prepare a report for Full Council, Tuesday 12th November 2024.

Cllr D Laity
Deputy Town Mayor.