



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 12th NOVEMBER 2024
TOWN HALL, MARAZION**

Meeting 12/24

7th November 2024

TO ALL COUNCILLORS

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 12th November 2024, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading 'Tracey Unstead'.

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Address Reverend Sophie Troczynska

2 Apologies

3 Declaration of Interests

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

4 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

5 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

6 Mayors Report/Matters of Urgency

7 Clerks Report

At the time of publishing the agenda.

- i Maypole Gardens community survey update.
- ii Maypole Gardens grant claim.
- ii Footpath, Marazion Cemetery.
- iii Christmas office closure 2024.
- iv Tree work Memorial Gardens
- v Community Area Partnership Police Liaison meeting 26th November 2024.
- vi Marazion Christmas Tree Festival 5th December 2024 – 4th January 2025

8 Correspondence Received

At the time of publishing the agenda.

9 Councillor Reports

a) Cornwall Councillor Report

b) Town Councillor Reports

10 Draft Minutes of the Council meeting held on Tuesday 22nd October 2024.

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 22nd October 2024.

11 Planning – Cllr Laity.

- a) To consider recommendations from Marazion Town Council Planning Group
- i **Application PA24/07967**
 Proposal Reconstruction of structurally unstable east gable wall using timber frame and rendered blockwork.
 Location Melville House The Square Marazion Cornwall
 Applicant Mr Tim Stevens Marazion Hotel
 Grid Ref 151822 / 30631
- ii **Application PA24/08291**
 Proposal New grade 316 stainless steel guarding to Gwelva Landing.
 Location The Gwelva Landing Stage Market Place Marazion Cornwall
 Applicant Mr Oliver Adderley Acting Agent for National Trust & St Aubyn Estate
 Grid Ref 151827 / 30532
- b) **Planning Correspondence Receive**
 None to note.
- c) **Planning Decisions**
 None to note.
- 12 Planning Enforcement – Breaches in Planning Regulations – Cllr Laity.**
To consider recommendations from the Planning Working Group.
- 13 Local Government Services Pay Award 2024-2025 – Town Clerk.**
To note that the Local Government Services Pay Award has been approved, a flat rate of £1,290 per annum (pro-rata - £1,045 per annum) which has been back dated to the 1st of April 2024.
- 14 Mayors Statement Devolution Co-ordinated Response to Government – Town Clerk.**
To note the Town Mayor and Town Clerks meeting notes of the 10th of October 2024 and consider approving the Marazion Town Mayor signing the co-ordinated Mayors statement.
- 15 Island Field Allotments – removal of fly tipped rubbish – Cllr Nicholas.**
To receive a report and consider options.
- 16 Remembrance Sunday Future Commemorative Decoration of the Town – Cllr Laity.**
To make an in-principle commitment to improve the commemorative decoration for future years.
- 17 Marazion Town Council Events Working Group – Town Clerk.**
To receive a report and consider the forming of an Events Working Group.

- 18 Marazion Town Council Memorial Bench Policy – Cllr G Reynolds.**
To receive a report and consider options presented.
- 19 Marazion Triathlon – request to use the Folly Field 31st May 2025 – Town Clerk.**
To consider a request from St Aubyn Estates.
- 20 Gorsedh Kernow Marazion September 2025 – Town Clerk.**
To receive a report about the proposed event to be held at the beginning of September 2025.
- 21 Legionella Responsible Persons Training Course – Town Clerk.**
To approve the spend of £195 plus VAT.
- 22 Asset Risk Assessments (standing agenda item)**
- 23 Matters Arising from previous Minutes – to receive updates.**
- a **Minute 184** (flooding Green Lane)
 - b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
 - c **Minute 1113** (play area repairs)
 - d **Minute 1753(b)(iii)** (erection of pigeon spikes)
 - e **Minute 1801** (campaign mobile post office)
 - f **Minute 1826** (training Legionella)
 - g **Minute 3089** (holiday lets and wheelie bins)
 - h **Minute 3091** (recharging RNLI for utilities)
 - i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
 - j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)
 - k **Minute 4082** (Speed radar signage)
 - l **Minute 4098(b)(viii)**(play areas and parental supervision)
 - m **Minute 4098(b)(viii)**(damp council chamber)

- n **Minute 4137** (b)(i) (surveillance equipment)
- o **Minute 4177**(b)(iv) (hedge trimming and postbox)
- p **Minute 4183** (defibrillator and bleed kit training)
- q **Minute 4184** (first aid training)
- r **Minute 4186** (deterioration of the seawall)

24 Any other matters arising from Minutes not covered by items above.

25 Finance

a Statement of Accounts – as per bank statements 7th November 2024

Barclays Community	£118.61
Barclays Business	£111,590.02
CCLA	£100,000.00
NS&I	£52,364.56

b Accounts for Payments

HH Construction (cemetery footpath)	£8,302.81
Tidy Grounds (grounds maintenance Feb 2024)	£604.60
Tidy Grounds (grounds maintenance March 2024)	967.80
Tidy Grounds (grounds maintenance April 2024)	£726.60
Pestakil	£168.00
South West Play Inspections (471 weekly inspections and repairs)	£48.00
South West Play Inspections (483 weekly inspections and repairs)	£54.00
South West Play Inspections (497 weekly inspections and repairs)	£54.00
South West Play Inspections (499 weekly inspections)	£36.00
Cornwall Council SLA September	£134.97
Outdoor Play People (replacement tube)	£2,664.00

c Receipts (up until the of 5th November 2024)

CCLA bank interest	£419.60
Garage No 1	£50.00
Burial 23.10.2024	£682.50

d Direct Debit Payments

Talk Talk	£56.39
Alchemy Systems IT	£124.68
Lebara mobile sim	£4.40
British Gas	£48.40
British Gas	£44.42

Pennon Water services	£465.80
EDF Energy (town hall)	£133.69
EDF Energy (cemetery bus shelter)	£20.63

e Pre-payments

Cornish Heritage Builders first payment Maypole Gardens	£95,736.00
Stephen Scowns	£1,272.00
Inprint Litho newsletter	£459.00
South West Play Inspections (weekly inspections)	£36.00
South West Play Inspections (play area repairs)	£182.40
South West Play Inspections (monthly inspections)	£79.99
South West Play Inspections (weekly repairs and repairs)	£84.00
South West Play Inspections (climbing net repairs)	£559.20
South West Play Inspections (weekly inspections and repairs)	£60.00
Post Office (stamps)	£13.60

26 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

27 Nominations Marazion Town Council Community Champion Award 2024.

To nominate.