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# **MINUTES OF THE MARAZION FULL COUNCIL MEETING**

# **TUESDAY 26th NOVEMBER 2024 TOWN HALL MARAZION**

# **Meeting number 13/24**

**Present**: Cllr J Nicholas, Chairman, Cllr D Laity Deputy Chairman, Cllr P Hosking, Cllr J Tutchier, Cllr R Jelbart, Cllr P Read, Cllr G Reynolds

**In attendance**:

Mrs T Unstead Town Clerk

One member of the public

**4224 Apologies**

Cllr R Clayton

Cllr W Collins

Cllr R Stokoe

Cllr J Rawlins

**4225 Declaration of Interests**

Cllr P Read agenda item 10.

Cllr D Laity agenda item agenda item 13.

**4226 Dispensations**.

None requested.

**4227 Public Participation.**

None

**4228 Mayors Report/Matters of Urgency**

Reported that:

He had attended the Marazion Community Centre Annual General Meeting on Monday 25th November 2024.

**4229 Clerks Report**

Reported that:

i the Cornwall Council Traffic Accident Reduction consultation document as well as information on the number of road traffic fatalities and serious injuries has been circulated to all councillors.

ii the long-awaited Memorial Gardens tree works have been rescheduled for Thursday 28th November 2024.

iii Birch Utilities (electrical cables) will be carrying crown reduction works on trees in the Memorial Garden tree works in the New Year. Date to be confirmed.

iv a request has been received from a construction company who have been asked to carry out works by a property owner on their property retaining wall, access is needed to the via the Memorial Gardens. The Town Clerk will liaise with the contractor and report to Full Council on Tuesday 9th December 2024.

v the office will close as from 2.00pm on Monday 23rd December 2024, reopening on Monday 6th January 2025.

vi the council chamber needs to decorated for Christmas before the Marazion Christmas light switch on event, Friday 6th December 2024. It was agreed that Cllr Nicholas, Laity and Jelbart will help on Thursday 5th December 9.30am.

**4230 Correspondence Received**

i an invitation to the Marazion Methodist Church Community Carol Service, 6.00pm on the 18th of December 2024 18/12/2024 has been received. The Town Clerk asked Councillors to confirm their attendance.

ii an e-mail has been received about a plaque which was on a bench in the Maypole Gardens. The Town Clerk will reply explaining that memorial benches, memorial plaques will be relocated.

**4231** **Councillor Reports**

a) **Cornwall Councillor John Martin**

Cllr Martin was not in attendance.

b) **Town Councillor Reports**

i **Cllr D Laity**

**Reported that:**

There had been damage after Storm Bert. A road sign at Shop Hill broken and the dinghy pen fence damaged (two fence panels). Also, the dinghy pen fence needs general repair and maintenance as it may well collapse.

Severe flooding at Gwallon Lane with cars getting caught out. A water level marker post would be helpful. The Town Clerk will contact Cornwall Council. Green Lane was also affected with flood waters.

ii **Cllr G Reynolds**

**Reported that:**

There is a trip hazard the Folly Field side of the dinghy pen fence, the footpath has dipped.

The Emergency Planning Team needs to meet before the Christmas Break. Thursday 5th December at 9.00am agreed.

There are no grit boxes in Marazion and with the recent icy conditions, grit boxes would be beneficial. The Town Clerk will contact Cornwall Council.

iii **Cllr P Read**

**Reported that:**

The alarm in the RNLI building was sounding off. Cllr Nicholas confirmed that he had turned the water and the electricity off. The alarm battery may need changing. The Town Clerk will let the RNLI know.

He has concerns about possible damage to the Maypole Gardens once the refurbishment has been completed. Should the town council consider CCTV cameras.

Now that the asset transfer has been completed for the Square Toilets, a scheme needs to be prepared for any funding that may be available and he offered to work up a scheme for the town council to consider.

As he knew nothing about help being needed with regards the erection of the road closure barriers as referred to by Cllr Collins at the meeting held on Tuesday 12th November 2024, the town council Whatsapp group will be helpful in communicating such requests if needed.

iv **Cllr J Tutchier**

**Reported that:**

There had been an outbreak of Avian Flu in Rosudgeon.

v **Cllr P Hosking**

**Not a Report.**

Cllr Hosking queried about the need for planning consent for landscaping a garden. The landscaping of a garden of a property in the area has possibly increased the excess water running into North Street. There was no clear answer as it would depend upon the level of landscaping.

vi **Cllr R Jelbart**

**Reported that:**

The Maypole Gardens refurbishment is moving forward quickly, the contractors aiming to concrete pour the top section.

A car had tipped over the seawall, Kings Road car park. Considering this accident, perhaps there needs to be some form of safety barrier. Cllr Jelbart reported that he will approach the St Aubyn Estates, Estates Manager.

**4232 Draft Minutes of the Council meeting held on Tuesday 12th November 2024.**

**RESOLVED** – unanimously approved that the minutes are true and accurate record.

**Proposed**: Cllr R Jelbart

**Seconded**: Cllr P Hoskings

**4233 Planning Enforcement – Breaches in Planning Regulations**

Cllr Read left the meeting.

i **Application** [PA24/08434](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SMH41AFGGCB00)

**Proposal** Erection of a conservatory extension

**Location** 2 Godolphin Drive Marazion Cornwall TR17 0EP

**Applicant** Mr And Mrs Booker

**Grid Ref** 151557 / 30953

**RESOLVED** – unanimously objected on the grounds of over development of the site and is not in keeping with the neighbouring properties. The building line is being extended towards the Area of Outstanding Natural Beauty which will have an adverse impact on the designation. Plus, the additional water run off from the proposed extension will also have an adverse impact on the local area.

Marazion Town also queried the need for planning permission for the swimming pool built as shown in the planning application.

**Proposed**: Cllr D Laity

**Seconded**: Cllr J Tutchier

ii **Application** [PA24/08593](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SMSLVIFGGD200)

**Proposal** Listed building consent for proposed internal and external

refurbishment/renovation works to include replacing doors, windows and roof

structure, rebuilding existing brickwork chimneys, installing rear rooflights,

removal of pebble dash render and synthetic paint from external walls, and

replacing defective stone garden wall with wooden gates.

**Location** Kenak North Street Marazion Cornwall

**Applicant** Mr And Mrs Monk

**Grid Ref** 151782 / 30644

**RESOLVED –** unanimously approved to defer considering the application until Full Council, Monday 9th December 2024.

**Proposed**: Cllr D Laity

**Seconded**: Cllr J Tutchier

iii **Application** [PA24/08592](https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=SMSLVIFGGD100)

**Proposal** Proposed internal and external refurbishment/renovation works to include

replacing doors, windows and roof structure, rebuilding existing brickwork

chimneys, installing rear rooflights, removal of pebble dash render and synthetic

paint from external walls, and replacing defective stone garden wall with wooden

gates.

**Location** Kenak North Street Marazion Cornwall

**Applicant** Mr And Mrs Monk

**Grid Ref** 151782 / 30644

**RESOLVED –** unanimously approved to defer considering the application until Full Council, Monday 9th December 2024.

**Proposed**: Cllr D Laity

**Seconded**: Cllr J Tutchier

**b) Planning Correspondence Receive**

None to note.

**c) Planning Decisions**

None to note.

**4234 The Dollan Graffiti**

**RESOLVED –** unanimously approved to purchase a paint sprayer at a cost of fifty pounds and for the racial aggravated language and symbols to be painted out in black paint.

**Proposed**: Cllr D Laity

**Seconded**: Cllr J Nicholas

**4235 Budget Monitoring Quarter Two.**

Councillors had been given the opportunity to review in advance of the meeting, the

budget monitoring report, budget two quarterly income and expenditure summary report

and the quarter two VAT return. No questions were asked, and the reports noted.

**4236 All Saints Church Marazion Christmas Tree Festival**

**RESOLVED –** unanimously approved to spend fifty pounds for the purchase of the tree and decorations.

**Proposed**: Cllr P Read

**Seconded**: Cllr J Tutchier

**4237 Events Working Group**

**RESOLVED –** majority approved to form a Marazion Town Council Events Working Group, the membership of which will be limited to town councillors for the time being. Town Councillors appointed: Cllrs Laity, Read, Jelbart, Stokoe, Hosking, Tutchier.

**Proposed**: Cllr D Laity

**Seconded**: Cllr R Jelbart.

**4238 Asset Risk Assessments (standing agenda item)**

None to note.

**4239 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane

Still waiting for a meeting date with Andrew George MP.

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

c **Minute 1113** (play area repairs)

The Town Clerk will arrange for the Play Area Working Group to meet with the play area inspector to discuss remedial works needed in the Folly Field play area.

d **Minute 1753**(b)(iii) (erection of pigeon spikes)

No update.

e **Minute 1801** (campaign mobile post office)

Still waiting for a meeting date with Andrew George MP.

f **Minute 1826** (training Legionella)

Refer to minute 4216. Training yet to be booked.

g **Minute 3089** (holiday lets and wheelie bins)

No update.

h **Minute 3091** (recharging RNLI for utilities)

No update. Deed yet to be found.

i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)

No update.

j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)

Refer to minute 4175. Works are taking place on Thursday 28th November 2024.

k **Minute 4082** (Speed radar signage)

Cormac have been contacted. Still no date as to when the poles are being erected.

l **Minute 4098**(b)(viii)(play areas and parental supervision)

No update. The Town Clerk and Cllr Stokoe have yet to complete the town signage audit.

m **Minute 4098**(b)(viii)(damp council chamber)

Marazion Town Trust have agreed to engage a contractor but not further update.

n **Minute 4137** (b)(i) (surveillance equipment)

No update.

o **Minute 4183** (defibrillator and bleed kit training)

No update.

p **Minute 4184** (first aid training)

No update.

q **Minute 4186** (deterioration of the seawall)

No update.

r **Minute 4200** (thank you letters to volunteers)

Letters drafted for Cllr Nicholas to review and sign.

s **Minute 4209** (signing statement Devolution)

Completed and sent.

**4240 Any other matters arising from Minutes not covered by items above.**

The Folly Field and Square toilet lights need to be fixed, the Square toilets in time for the Christmas light switch on event, Friday 6th December 2024.

**4241 Finance**

Cllr Tutchier asked about the electricity bill for the Town Hall. The Town Clerk explained the bill is estimated however bills always seem on the high side considering that the office is empty three days a week and then only lights and the laptop running. The heater is on a timer.

**RESOLVED** – unanimously approved en-bloc.

**Proposed**: Cllr P Hosking

**Seconded**: Cllr J Tutchier.

a **Bank Reconciliation October 2024**

b **Statement of Accounts – as per bank statements 21st November 2024**

Barclays Community £-151.46

Barclays Business £109,613.25

CCLA £100,000.00

NS&I £52,364.56

c **Accounts for Payments**

None to note.

d **Receipts (up until the of 21st November 2024)**

Car Parking space No 1 £75.00

Car Parking space No 5 £75.00

e **Direct Debit Payments**

EDF Energy (Maypole Gardens) £29.00

EDF Energy (Folly Field supply) £19.53

EDF Energy (Town Hall) £198.62

EDF Energy (Bus Shelter) £21.53

British Gas (FF toilets) £46.34

f **Pre-payments**

Cash point withdrawal (pay Bugler Remembrance Sunday) £30.00

**4242** **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None.

Meeting ended at 20.47.

**Cllr J Nicholas**

**Town Mayor**