



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 26<sup>th</sup> NOVEMBER 2024  
TOWN HALL, MARAZION**

**Meeting 14/24**

**4<sup>th</sup> December 2024**

**TO ALL COUNCILLORS**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Monday 9<sup>th</sup> December 2024, 7.30pm** to transact the business specified in the following agenda as set out.

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Address Reverend Sophie Troczynska**

**2 Declaration of Interests**

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

**3 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**5 Mayors Report/Matters of Urgency**

**6 Clerks Report**

- i Memorial Garden tree works completed.
- ii Update on the request to carry out works on retaining wall, Memorial Garden.
- iii Budget and Precept setting 2025- 2026 – update.
- iv Meeting dates January 2025.

**7 Correspondence Received**

At the time of publishing the agenda.

**8 Councillor Reports**

a) **Cornwall Councillor Report**

b) **Town Councillor Reports**

**9 Draft Minutes of the Council meeting held on Tuesday 26<sup>th</sup> November 2024.**

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 26<sup>th</sup> November 2024.

**10 Planning – Cllr Laity.**

- a) To consider recommendations from Marazion Town Council Planning Group.
  - i **Application PA24/08593**  
**Proposal** Listed building consent for proposed internal and external

refurbishment/renovation works to include replacing doors, windows and roof structure, rebuilding existing brickwork chimneys, installing rear rooflights, removal of pebble dash render and synthetic paint from external walls, and replacing defective stone garden wall with wooden gates

**Location** Kenak North Street Marazion Cornwall

**Applicant** Mr And Mrs Monk

**Grid Ref** 151782 / 30644

ii **Application PA24/08592**

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**Applicant** Mr And Mrs Monk

**Grid Ref** 151782 / 30644

b) **Planning Correspondence Receive**

None to note.

c) **Planning Decisions**

None to note.

**11 Emergency Planning Team**

To receive notes of the meeting held on Thursday 5<sup>th</sup> December and note any actions needed.

**12 Internal Interim Audit Report**

To receive the report and note any actions.

**13 Asset Risk Assessments (standing agenda item)**

**14 Matters Arising from previous Minutes – to receive updates.**

a **Minute 184** (flooding Green Lane)

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs)

d **Minute 1753(b)(iii)** (erection of pigeon spikes)

e **Minute 1801** (campaign mobile post office)

f **Minute 1826** (training Legionella)

- g **Minute 3089** (holiday lets and wheelie bins)
- h **Minute 3091** (recharging RNLI for utilities)
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
- j **Minute 4008** (b)(v)(removal of Sycamore trees Memorial Gardens, letter to owners Bel Air)
- k **Minute 4082** (Speed radar signage)
- l **Minute 4098**(b)(viii)(play areas and parental supervision)
- m **Minute 4098**(b)(viii)(damp council chamber)
- n **Minute 4137** (b)(i) (surveillance equipment)
- o **Minute 4183** (defibrillator and bleed kit training)
- p **Minute 4184** (first aid training)
- q **Minute 4186** (deterioration of the seawall)
- r **Minute 4210** (fly tipping Island Field allotment)
- s **Minute 4231**(b)(i) (flooding Gwallon Lane and water level measurement)
- t **Minute 4231**(b)(ii) (salt bins)
- u **Minute 4234** (purchase of paint sprayer)
- v **Minute 4237** (Event working group)

**15 Any other matters arising from Minutes not covered by items above.**

## **16 Finance**

### **a Statement of Accounts – as per bank statements 3<sup>rd</sup> December 2024**

*Barclays Community	£-50.51
Barclays Business	£98,869.79
CCLA	£100,000.00
NS&I	£52,364.56

\*Note the Community Account is topped up by the Business account.

### **b Accounts for Payments**

South West Play Inspections (weekly inspection and repair)	£36.00
South West Play Inspections (weekly inspection and repair)	£66.00
South West Play Inspections (monthly inspection)	£79.99
South West Play Inspections (weekly inspection and repair)	£84.00
Corserve (erection of poles for speed radar signs)	£1,166.41
TP Tree Services (Memorial Gardens)	£600.00

**d Receipts (up until the 3<sup>rd</sup> of December 2024)**

Cornwall Council Local Maintenance Partnership	£410.23
Bank Interest	£664.94

**e Direct Debit Payments**

Siemens (printer quarterly payment)	£150.51
Alchemy Systems (IT)	£124.68
Pennon Water	£24.48
Pennin Water	£309.54
Lebara Sim	£4.40

**f Pre-payments**

Hudson Accounting	£250.00
Cornwall Council August SLA	£220.48
Biffa (waste Folly Field)	£227.70

**17 PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None