



**MINUTES OF THE MARAZION FULL COUNCIL MEETING  
TUESDAY 14<sup>th</sup> JANUARY 2025 TOWN HALL MARAZION**

**Meeting number 15/25**

**Present:** Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr P Hosking, Cllr J Rawlins, Cllr R Jelbart, Cllr P Read, Cllr G Reynolds, Cllr Collins, Cllr Stokoe.

**In attendance:**

Mrs T Unstead Town Clerk

Three members of the public

Representative from St Aubyn Estates.

**4262 Address Reverend Sophie Troczynska**

Apologies received. Reverend Sophie Troczynska on annual leave.

**4263 Apologies**

Cllr J Tutchier

Cllr R Clayton

**4264 Declaration of Interests**

Cllr P Read agenda item number 10 and 13.

Cllr D Laity agenda item number 10 PA24/09295.

Cllr J Rawlins agenda item number 13.

**4265 Dispensations.**

None requested.

**4266 Public Participation.**

- a) Two residents spoke about planning application PA24/09295.
- b) The St Aubyn Estates representative gave an update about changes to evening parking at the Folly Field. A £2 evening charge is going to be introduced.

Cllr G Reynolds in relation to planning application PA24/09128. Cllr Reynolds suggested to the St Aubyn Estates representative that the shepherd hut which is to sell refreshments could go nearer the play area.

In response to a request made by the town council, an area of land has been identified behind the Marazion Community Centre for residents parking. A fee would be charged, permit scheme introduced. The town council will consider the proposal at the next Full Council meeting, Tuesday 28<sup>th</sup> January 2025.

A planning application for changes to the Longbarn in Gwallon Lane is due to go live any day.

Cllr Laity asked of there was any update on the repairs by Cornwall Council to the seawall. The representative from St Aubyn Estates advised that it is likely works will commence in May 2025, the new financial year.

#### **4267 Mayors Report/Matters of Urgency**

No report given.

#### **4268 Clerks Report**

- i speed radar signage is being ordered; a team will be needed to erect the signage.
- ii the Town Clerk reminded Councillors that the project is due to be finished soon and there is work to do on ensuring that the funding criteria is completed.
- iii the Town Clerk reminded Councillors about the arrangements for the Civic Service Sunday on Sunday 19<sup>th</sup> January 2025
- iv once again the town council assets have been targeted with graffiti. The bus shelter in Higher Fore Street and the Dollan both of which has been reported to Devon and Cornwall Police.
- v South West Water did resolve the reported sewage spill on the Folly Field however the clear up operation was not satisfactory, so they were asked to return.
- vi responses to the e-mail sent to town and parish councils in Cornwall about Marazion town council's unanimously approved motion of a vote of no confidence in Cornwall Councils Planning and Enforcement are being collated for the Planning Working Group to review.
- vii a rent review on the Folly Field car park lease is due in February 2025. The Town Clerk reported that they will be bringing forward an agenda item at the next meeting of the Full Council, Tuesday 28<sup>th</sup> January 2025.

#### **4269 Correspondence Received**

- i E-mail received from Mounts Bay Sailing Club about the lease held between them and the town council. The Town Clerk advised that there will be an agenda item at the next meeting of the Full Council, Tuesday 28<sup>th</sup> January 2025.
- ii E-mail received from resident about the parking of a van outside of their property and other properties next to theirs which was causing an obstruction.

#### **4270 Councillor Reports**

- a) **Cornwall Councillor John Martin**

## **Reported that:**

- i under central government requirements to increase housing provision across the country, the impact on Cornwall could be significant. Neighbourhood Development Plans may have to be amended to reflect this.
  - ii the decision to transfer Cornwall Council car parks into the hands of private, commercial companies has been delayed whilst more information and legality about the use of Automatic Number Plate Recognition is sought.
  - iii similarly, the appointment of a private, commercial asset management company to manage the Newquay Airport estate has also been delayed.
  - iv a meeting is to be held at Cornwall Council week commencing the 20<sup>th</sup> of January 2025 about Devolution and options. A report will be brought to the town council at the next meeting, Tuesday 28<sup>th</sup> January 2025.
  - v questions are being asked about the rationale behind the decision to close Adult Education Centre's including the one in Penzance. The decision to close needs to either be ceased or delayed.
  - vi the West Cornwall Strategic Planning Committee meeting had been cancelled.
- For the full report please click on the link.

[\*\*Report of Cornwall Councillor John Martin - Marazion Town Council Full Council Tuesday 14th January 2025.\*\*](#)

## **b) Town Councillor Reports**

### **i Cllr D Laity**

#### **Reported that:**

He has been in direct contact with Devon and Cornwall Police about the anti-social behaviours including some of the town's assets being defaced by graffiti.

He will be attending the West Penwith Community Area Partnership meeting, Wednesday 15<sup>th</sup> January 2025.

### **ii Cllr W Collins**

#### **Reported that:**

He and other members of the Play Area Working Group had been to the Folly Field play area to look at the play area equipment as identified by the play area inspector as in need of repair. Any urgent Health and Safety repairs will be carried out immediately and quotes are being sought for repair to the large multi play tower nets.

### **iii Cllr G Reynolds**

#### **Reported that:**

There are three memorial benches in the cemetery that are in a poor state of repair and need to be removed the name to be placed in the town clerk's office for safe keeping.

iv **Cllr J Rawlins**

**Reported that:**

She had been approached by an upset resident about a van obstructing access to theirs and others' properties.

There is to be an opening of the homeless pods, Newtown Lane and had the town council received an invitation to the event. The Town Clerk confirmed that an invitation had not been received.

v **Cllr R Stokoe**

**Reported that:**

He is working on the next edition of the Turnpike so asked for any news stories to be sent to him.

He had been contacted by and had had a conversation with the local BBC's political correspondent about the town councils unanimously approved motion of a vote of no confidence in Cornwall Council's Planning and Enforcement.

vi **Cllr P Hoskings**

**Reported that:**

There is graffiti reported in the area around St Levan Close. The Town Clerk asked for photos.

**4271 Draft Minutes of the Council meeting held on Monday 9<sup>th</sup> December 2024.**

**RESOLVED** – unanimously approved that the minutes are true and accurate record.

**Proposed:** Cllr R Stokoe

**Seconded:** Cllr P Hosking

**4272 Planning**

Cllr Read left the room.

- a) To consider recommendations from Marazion Town Council Planning Group. Cllr Laity explained that as the Planning Working Group were not quorate for PA24/0925, there is no recommendation for Full Council to consider. Full Council will have to consider the application. Cllr Laity left the room. Cllr Stokoe presented the item.

i **Application PA24/09295**

**Proposal** Proposed loft conversion & extension to an extg. private detached dwellinghouse.

**Location** Kenora Wheal An Wens Marazion Cornwall

**Applicant** Mr. J. Hogan

**Grid Ref** 152269 / 30823

**RESOLVED** – unanimously supported.

**Proposed:-** Cllr W Collins

**Seconded:-** Cllr R Jelbart

ii **Application PA24/09128**

**Proposal** Proposed Works to Car Park including planting, creation of footpath, removal of existing cafe, siting of two shepherd huts

**Location** West Field Car Park West End Marazion Cornwall

**Applicant** C/o Felix St Aubyn St Aubyn Estates

**Grid Ref** 151484 / 30893

**RESOLVED** – unanimously approved not to support the application on the grounds that a flood risk assessment has yet to be carried out and that an environmental impact assessment has not been carried out.

Added to which an observation made that the definition of the public right of way is re-registered to reflect the correct route.

**Proposed:-** Cllr D Laity

**Seconded:-** Cllr R Stokoe

b) **Planning Correspondence Receive**

None to note

c) **Planning Decisions**

None to note.

**4273 2025-2026 Budget and Precept**

The Town Clerk and Responsible Financial Officer and members of the Budget Working Group presented the report and options reminding all Councillors that the report and options had been sent to all before the Christmas break, well in advance of this meeting.

a) **RESOLVED** – unanimously approved a budget of £159, 922.41.

**Proposed:-** Cllr R Jelbart

**Seconded:** - Cllr W Collins

b) **RESOLVED** – unanimously approved a precept of £83,625.41

**Proposed:-** Cllr W Collins

**Seconded:** - Cllr P Hoskings

**4274 Request for Financial Contribution – Marazion Decorative Lights Committee**

A short discussion took place about the request for a contribution.

Cllr Martin confirmed that he has funds still available in his Community Chest account to which an application can be made.

**RESOLVED** - unanimously approved to defer the agenda item so that accounts and bank statements can be presented in support of the request for a financial contribution.

**Proposed:** Cllr W Collins

**Seconded:** Cllr P Hosking

**4275 Marazion Cemetery**

Cllr Reynolds presented a series of actions required after a site visit to the cemetery with Cllrs Collins and Nicholas.

These included:

Loose headstones to be fixed.

Rubbish to be removed.

Identification of reserved plots closest to the new burial area as there maybe plots available in the old part before using the new.

Access gate needs to be repaired.

Storage shed roof needs to be repaired.

Another footpath maybe needed.

Ivy to be removed from older headstones.

Cllr Reynolds also spoke about the allotments. Access gate to be repaired and a combination locked fitted, the old caravan to be removed as well as the fly tipping. Cllr Nicholas will oversee a skip for rubbish removal.

The Town Clerk will action.

#### **4276 Events Working Group.**

Cllr Jelbart as Chairman of the working group verbally presented the notes of the first meeting held on Monday 13<sup>th</sup> January 2025.

Premises licences for the Maypole Gardens and Folly Field are to be applied for.

Maypole Gardens official opening event to be considered for the weekend of May 17<sup>th</sup> or 18<sup>th</sup> 2025.

VE day is on Thursday 8<sup>th</sup> May 2025.

The Terms of Reference have been approved by members of the working group, a recommendation to adopt will be sought from Full Council on Tuesday 28<sup>th</sup> January 2025.

#### **4277 Volunteering Policy**

**RESOLVED** – unanimously approved to adopt.

**Proposed:** - Cllr W Collins

**Seconded:** - Cllr P Hoskings

#### **Asset Risk Assessments (standing agenda item)**

None to note.

#### **4278 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane  
Cllr Martin advised that a meeting has been scheduled for Friday 17<sup>th</sup> January 2024.  
Cllr Laity asked if a later date could be found due to the short notice.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)  
Refer to minute 4270(b)(ii).
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)  
No update.
- e **Minute 1801** (campaign mobile post office)

Refer to minute 4270(b)(i).

- f **Minute 1826** (training Legionella)  
Refer to minute 4216. Training yet to be booked. Will look to the New Year to do so.
- g **Minute 3089** (holiday lets and wheelie bins)  
No update.
- h **Minute 3091** (recharging RNLI for utilities)  
No update.
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)  
No update.
- j **Minute 4082** (Speed radar signage)  
Refer to minute 4268(i)
- k **Minute 4098(b)(viii)**(play areas and parental supervision)  
No update. The Town Clerk and Cllr Stokoe have yet to complete the town signage audit.
- l **Minute 4098(b)(viii)**(damp council chamber)  
Cllr Collins reported that works may start in March 2025.
- m **Minute 4137 (b)(i)** (surveillance equipment)  
There will be an agenda to consider options available to the town council.
- n **Minute 4183** (defibrillator and bleed kit training)  
No update.
- o **Minute 4184** (first aid training)  
No update.
- p **Minute 4186** (deterioration of the seawall)  
No update.
- q **Minute 4210** (fly tipping Island Field allotment)  
No update.
- r **Minute 4231(b)(i)** (flooding Gwallon Lane and water level measurement)  
Cornwall Council contacted, no further update.
- s **Minute 4231(b)(ii)** (salt bins)  
Cornwall Council contacted, no further update.

- u **Minute 4234** (purchase of paint sprayer)  
Not yet purchased.

**4279 Any other matters arising from Minutes not covered by items above.**  
The refurbishment of the Square toilets to be an agenda item for discussion and consideration.

**4280 Finance**  
**RESOLVED** – unanimously approved en-bloc.  
**Proposed:** Cllr R Jelbart  
**Seconded:** Cllr P Hosking

a **Statement of Accounts – as per bank statements 8<sup>th</sup> January 2025**

Barclays Community	£145.25
Barclays Business	£158,687.45
CCLA	£100,000.00
NS&I	£52,364.56

b **Bank Reconciliations November 2024**

c **Accounts for Payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)**

Stephen Scowns	£883.20
Stephen Scowns	£634.80
SWPSI (weekly inspections)	£36.00
SWPSI (monthly inspections)	£79.99
SWPSI (weekly inspections and repairs)	£210.00
SWPSI (weekly inspections)	£36.00
Marazion All Saints Church Christmas Tree Festival	£10.00
Pestakil	£168.00
Biffa (refuse removal Folly Field)	£91.08
Tidy Grounds (May 2024)	£1332.40
Tidy Grounds (June 2024)	£1194.20

d **Receipts (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)**

Cornwall Council (first grant repayment)	£69,807.50
Garage Number 1	£50.00
Garage Number 1	£50.00
CCLA interest	£403.55
CCLA interest	£394.90
Longrock Memorials	£143.25
Garage Number 2	£135.00
Parking Space	£75.00
Parking Space	£150.00
Burial 23.12.2024	£1,075.00



e	<b>Direct Debit Payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)</b>	
	Talk Talk	£56.39
	Talk Talk	£56.39
	EDF Energy (Maypole Gardens)	£29.00
	EDF Energy (cemetery bus shelter)	£21.06
	EDF Energy (Folly Field supply)	£18.90
	Pennon water services (Folly Field toilets)	£107.88
	EDF Energy (lighting The Square)	£136.25
	EDF Energy (Town Hall)	£280.96
	British Gas (electric Folly Field toilets)	£45.95
	British Gas (electric Square toilets)	£40.45
	Lebara (mobile phone sim)	£4.40
	Alchemy Systems (IT support)	£124.68
	Pennon water services (Square toilets)	£715.05
f	<b>Pre-payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)</b>	
	Town Clerks Salary November 2024	£2,203.78
	Town Clerks salary December 2024	£2,203.98
	HMRC PAYE/NI December salary	£1,042.26
	HMRC PAYE/NI November salary	£1,042.46
	Post Office (stamps Christmas cards)	£23.10
	Post Office (stamps Christmas cards)	£1.65
	Akzonobel (paint Folly Field)	£64.68
	Cobble Corner (batteries)	£4.75
	St Aubyn Estates (annual licence access Marazion cemetery)	£50.00
	McKnight Electrical (repairs to Square toilets lighting)	£379.72
	Jane Rawlins (Christmas card design and printing)	£88.99
	The Range (batteries/Christmas decoration holders)	£21.94
	Toolstation (batteries Christmas decorations)	£16.98
	Biffa (refuse removal Folly Field)	£182.16

#### **4281 PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None.

Meeting closed at 21.37pm

**Cllr J Nicholas**  
**Town Mayor**