



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 14<sup>th</sup> JANUARY 2025  
TOWN HALL, MARAZION**

**Meeting 15/25**

**TO ALL COUNCILLORS**

**9<sup>th</sup> January 2025**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 14<sup>th</sup> January 2025, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead".

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Address Reverend Sophie Troczynska**

**2 Apologies**

To receive apologies.

**3 Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**4 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

i Speed radar signage.

ii Maypole Gardens refurbishment.

iii Civic Service Sunday 19<sup>th</sup> January 2025

iv Graffiti bus stops and Dollan

v Sewage spill Folly Field

**8 Correspondence Received**

None to note at the time of publication.

**9 Councillor Reports**

**a) Cornwall Councillor Report**

**b) Town Councillor Reports**

**10 Draft Minutes of the Council meeting held on Tuesday 9<sup>th</sup> December 2024.**

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 9<sup>th</sup> December 2024.

**11 Planning – Cllr Laity.**

a) To consider recommendations from Marazion Town Council Planning Group.

i **Application PA24/09295**

**Proposal** Proposed loft conversion & extension to an extg. private detached dwellinghouse.

**Location** Kenora Wheal An Wens Marazion Cornwall

**Applicant** Mr. J. Hogan

**Grid Ref** 152269 / 30823

ii **Application PA24/09128**

**Proposal** Proposed Works to Car Park including planting, creation of footpath, removal of existing cafe, siting of two shepherd huts

**Location** West Field Car Park West End Marazion Cornwall

**Applicant** C/o Felix St Aubyn St Aubyn Estates

**Grid Ref** 151484 / 30893

b) **Planning Correspondence Receive**

None to note.

c) **Planning Decisions**

None to note.

**12 2025-2026 Budget and Precept**

To consider the report presented including the recommendation made by the Budget Working Group and approve: -

a) budget for 2025-2026

b) precept for 2025-2026

**13 Request for Financial Contribution – Marazion Decorative Lights Committee**

To consider a request from the Marazion Decorative Lights Committee for a financial contribution of £622.24 towards the cost of staging the event.

**14 Marazion Cemetery.**

To receive notes made from a recent site visit by the Open Spaces Working Group and consider the installation of another footpath.

**15 Events Working Group.**

To receive notes from the meeting held on Monday 13<sup>th</sup> January 2025.

**16 Volunteering Policy**

To approve the presented Volunteering Policy including supporting documents as per the Maypole Gardens, grant application criteria.

**17 Asset Risk Assessments (standing agenda item)**

**18 Matters Arising from previous Minutes – to receive updates.**

- a **Minute 184** (flooding Green Lane)
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)
- e **Minute 1801** (campaign mobile post office)
- f **Minute 1826** (training Legionella)
- g **Minute 3089** (holiday lets and wheelie bins)
- h **Minute 3091** (recharging RNLi for utilities)
- i **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
- j **Minute 4082** (Speed radar signage)
- k **Minute 4098(b)(viii)**(play areas and parental supervision)
- l **Minute 4098(b)(viii)**(damp council chamber)
- m **Minute 4137 (b)(i)** (surveillance equipment)
- n **Minute 4183** (defibrillator and bleed kit training)
- o **Minute 4184** (first aid training)
- p **Minute 4186** (deterioration of the seawall)
- q **Minute 4210** (fly tipping Island Field allotment)
- r **Minute 4231(b)(i)** (flooding Gwallon Lane and water level measurement)
- s **Minute 4231(b)(ii)** (salt bins)
- t **Minute 4234** (purchase of paint sprayer)
- 19 Any other matters arising from Minutes not covered by items above.**
- 20 Finance**

a	<b>Statement of Accounts – as per bank statements 8<sup>th</sup> January 2025</b>	
	Barclays Community	£145.25
	Barclays Business	£158,687.45
	CCLA	£100,000.00
	NS&I	£52,364.56
b	<b>Bank Reconciliations November 2024</b>	
c	<b>Accounts for Payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)</b>	
	Stephen Scowns	£883.20
	Stephen Scowns	£634.80
	SWPSI (weekly inspections)	£36.00
	SWPSI (monthly inspections)	£79.99
	SWPSI (weekly inspections and repairs)	£210.00
	SWPSI (weekly inspections)	£36.00
	Marazion All Saints Church Christmas Tree Festival	£10.00
	Pestakil	£168.00
	Biffa (refuse removal Folly Field)	£91.08
	Tidy Grounds (May 2024)	£1332.40
	Tidy Grounds (June 2024)	£1194.20
d	<b>Receipts (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)</b>	
	Cornwall Council (first grant repayment)	£69,807.50
	Garage Number 1	£50.00
	Garage Number 1	£50.00
	CCLA interest	£403.55
	CCLA interest	£394.90
	Longrock Memorials	£143.25
	Garage Number 2	£135.00
	Parking Space	£75.00
	Parking Space	£150.00
	Burial 23.12.2024	£1,075.00
e	<b>Direct Debit Payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)</b>	
	Talk Talk	£56.39
	Talk Talk	£56.39
	EDF Energy (Maypole Gardens)	£29.00
	EDF Energy (cemetery bus shelter)	£21.06
	EDF Energy (Folly Field supply)	£18.90
	Pennon water services (Folly Field toilets)	£107.88
	EDF Energy (lighting The Square)	£136.25
	EDF Energy (Town Hall)	£280.96
	British Gas (electric Folly Field toilets)	£45.95
	British Gas (electric Square toilets)	£40.45
	Lebara (mobile phone sim)	£4.40
	Alchemy Systems (IT support)	£124.68

Pennon water services (Square toilets)	£715.05
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f **Pre-payments (3<sup>rd</sup> December 2024 - 8<sup>th</sup> January 2025)**

Town Clerks Salary November 2024	£2,203.78
Town Clerks salary December 2024	£2,203.98
HMRC PAYE/NI December salary	£1,042.26
HMRC PAYE/NI November salary	£1,042.46
Post Office (stamps Christmas cards)	£23.10
Post Office (stamps Christmas cards)	£1.65
Akzonobel (paint Folly Field)	£64.68
Cobble Corner (batteries)	£4.75
St Aubyn Estates (annual licence. Right of way Marazion cemetery	£50.00
McKnight Electrical (repairs to Square toilets lighting)	£379.72
Jane Rawlins (Christmas card design and printing)	£88.99
The Range (batteries/Christmas decoration holders)	£21.94
Toolstation (batteries Christmas decorations)	£16.98
Biffa (refuse removal Folly Field)	£182.16

21 **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None.