



**MARAZION TOWN COUNCIL  
FULL COUNCIL MEETING TUESDAY 11<sup>th</sup> FEBRUARY 2025  
TOWN HALL, MARAZION**

**Meeting 17/25**

**TO ALL COUNCILLORS**

**6<sup>th</sup> February 2025**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 11<sup>th</sup> February 2025, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead". The signature is written in a cursive style with a large, flowing 'T' and 'U'.

Tracey Unstead  
Town Clerk  
Marazion Town Council.

**For information – to be taken as read.**

- 1     Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2     Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3     The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4     Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5     Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6     Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.  
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7     Public Participation.**  
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

# **AGENDA**

## **Part I**

**(Open to the public)**

**1 Address Reverend Sophie Troczynska**

**2 Apologies**

To receive apologies.

**3 Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**4 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

At the time of publishing the agenda.

i Maypole Gardens meet and greet Monday 3<sup>rd</sup> February 2025 update.

ii Maypole Gardens final claim update.

iii Seaweed Festival 2025 – feedback suggested dates 24<sup>th</sup>/25<sup>th</sup> May 2025.

iv Collection Civic Service St Julia's Hospice.

v Marazion Wives Club donation.

**8 Correspondence Received**

None to note at the time of publishing the agenda.

**9 Councillor Reports**

a) **Cornwall Councillor Report**

b) **Town Councillor Reports**

**10 Draft Minutes of the Council meeting held on Tuesday 28<sup>th</sup> January 2025**

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 28<sup>th</sup> January 2025.

**11 Planning – Cllr Laity.**

- a) To consider recommendations from Marazion Town Council Planning Group.  
Note: although not in the parish of Marazion, this application may be of interest to the town council.

i **PA24/09546**

**Applicant** Mr Simon Ayres.  
**Address** Public Conveniences Beach Terrace Long Rock Cornwall TR20 8JJ  
**Proposal** Conversion of the existing unused small building into a business space for a cafe class E(b), adding a new unisex public convenience with full accessibility as a small extension. Siting of 18 Beach Huts (temporary buildings) on the strip of land to either side of the former toilet block plus one on the roof of the block.

ii **Application PA24/09128**

**Proposal** Proposed Works to Car Park including planting, creation of footpath, removal of existing cafe, siting of two shepherd huts  
**Location** West Field Car Park West End Marazion Cornwall  
**Applicant** C/o Felix St Aubyn St Aubyn Estates  
**Grid Ref** 151484 / 30893

b) **Planning Correspondence Receive**

E-mails received in response to the unanimously approved vote of no confidence in Cornwall Councils Planning and Enforcement. Cllr Stokoe still collating the replies.

c) **Planning Decisions**

i **PA24/09295**

**Approved**

**Applicant** Mr. J. Hogan  
**Location** Kenora Wheal An Wens Marazion Cornwall TR17 0DF  
**Proposal** Proposed loft conversion & extension to an existing private detached dwellinghouse.

ii **PA24/01048**

**Refused**

**Location.** Fire Engine Inn Higher Fore Street Marazion Cornwall TR17 0BB  
**Proposal** Proposed external terrace at first floor level to the rear

**12 Blue Zones**

To receive a presentation from Dr Helen Angel.

**13 Change of Full Council Meeting Date March 2025**

To consider changing the Full Council meeting date from Tuesday 24<sup>th</sup> March 2025 to either Thursday 27<sup>th</sup> March 2025 or Friday 28<sup>th</sup> March 2025.

**14 Defibrillator Cabinet Wheal Rodney**

To consider contributing towards the cost of a replacement defibrillator cabinet.

- 15 Request for Memorial Bench, Marazion Cemetery.**  
To consider a request made.
- 16 Marazion Cemetery Cremation Plots**  
To consider approving the use of a strip of land not suitable for burials but would be for cremation plots.
- 17 Traffic Road Orders and Double Yellow Lines Longrock Road and Newtown Lane.**  
To seek the support of Ludgvan Parish Council in trying to get Cornwall to implement a Traffic Road Order and double yellow lines one side of Longrock Road and infill gaps along Newtown Lane.
- 18 Live Bus Timetable Signage.**  
To consider approaching First Group buses to explore live bus arrival and departure signage for Marazion.
- 19 Folly Field Play Area Repairs**  
a) to consider approving a spend of £1,549 plus VAT to carry out urgent repairs to the Folly Field play area climbing chain.  
b) to also consider approving a spend of £2,541 plus VAT to carry out repairs to the bridge Chain although not as urgent as the climbing chain.
- 20 Asset Risk Assessments (standing agenda item)**
- 21 Matters Arising from previous Minutes – to receive updates.**
- a **Minute 184** (flooding Green Lane)
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)
- e **Minute 1801** (campaign mobile post office)
- f **Minute 1826** (training Legionella)
- g **Minute 3091** (recharging RNLI for utilities)
- h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
- i **Minute 4082** (Speed radar signage)
- j **Minute 4098(b)(viii)**(play areas and parental supervision)

- k **Minute 4098**(b)(viii)(damp council chamber)
- l **Minute 4137** (b)(i) (surveillance equipment)
- m **Minute 4183** (defibrillator and bleed kit training)
- n **Minute 4184** (first aid training)
- o **Minute 4186** (deterioration of the seawall)
- p **Minute 4210** (fly tipping Island Field allotment)
- q **Minute 4231**(b)(i) (flooding Gwallon Lane and water level measurement)
- r **Minute 4231**(b)(ii) (salt bins)
- s **Minute 4275** (Marazion cemetery)

**22 Any other matters arising from Minutes not covered by items above.**

**23 Finance**

To review and approve en-bloc.

**a Statement of Accounts – as per bank statements 6<sup>th</sup> February 2025**

Barclays Community	£175.00
Barclays Business	£134,945.91
CCLA	£100,000.00
NS&I	£53,185.53

**b Accounts for Payments (22<sup>nd</sup> January – 6<sup>th</sup> February 2025)**

None

**c Receipts (22<sup>nd</sup> January – 6<sup>th</sup> February 2025)**

Car park space No 5	£75.00
CCLA interest	£400.57
Garage No 1	£50.00
Burial	£1,075.00

**d Direct Debit Payments (22<sup>nd</sup> January – 6<sup>th</sup> February 2025)**

Talk Talk (phone, broadband)	£56.39
Alchemy Systems (cyber security laptop)	£68.40
Alchemy Systems (licences annual)	£133.05
Lebara (mobile phone sim)	£4.40
British Gas (electric Square toilets)	£49.40

e	<b>Pre-payments (22<sup>nd</sup> January – 6<sup>th</sup> February 2025)</b>	
	Mole Valley Farmers (post, chain, padlock allotments)	£25.77
	Nick Ferris skip hire (allotments)	£582.00
	Cornish Heritage Builders	£36,576.00
	Amazon (disposable overalls)	£13.99
	Amazon (masonry paint)	£8.99
	Amazon (safety goggles)	£12.99
	Amazon (safety masks)	£17.99
	Breage and District Silver Band	£250.00

## 24 **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

None to consider.