



**MARAZION TOWN COUNCIL
FULL COUNCIL MEETING TUESDAY 25th FEBRUARY 2025
TOWN HALL, MARAZION**

Meeting 18/25

TO ALL COUNCILLORS

20th February 2025

Dear Councillors

NOTICE IS HEREBY GIVEN that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 25th February 2025, 7.30pm** to transact the business specified in the following agenda as set out.

A handwritten signature in black ink, reading "Tracey Unstead". The signature is written in a cursive style with a large, flowing 'T' and 'U'.

Tracey Unstead
Town Clerk
Marazion Town Council.

For information – to be taken as read.

- 1 Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council's Monitoring Officer is 28 days.
- 2 Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3 The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.
- 4 Data Protection Act 2018** – precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.
- 5 Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.
The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.
- 7 Public Participation.**
Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

AGENDA

Part I

(Open to the public)

1 Apologies

To receive apologies.

2 Declaration of Interests

Councillors are required to declare:

- a) Pecuniary Interests as per the Code of Conduct.
- b) Non-registerable Interests as per the Code of Conduct.

3 Dispensations

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

4 Public Participation

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

5 Mayors Report/Matters of Urgency

6 Clerks Report

At the time of publishing the agenda.

- i Maypole Gardens final claim update.
- ii Maypole Gardens Project Team meeting to be arranged.
- iii Seaweed Festival 2025 update. Dates 20th and 21st September 2025.
- iv Notice received allotment Island Field No 16.
- v Erection speed radar signage.
- vi Donation £180 to St Julia's Hospice to be arranged.
- vii Contribution of £2,500 received from the Marazion Chamber of Commerce – planting Maypole Gardens.
- viii Mounts Bay Sailing Club championship event 24th – 28th September 2025.

7 Correspondence Received

None to note at the time of publishing the agenda.

8 Councillor Reports

a) Cornwall Councillor Report

b) Town Councillor Reports

9 Draft Minutes of the Council meeting held on Tuesday 11th February 2025

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 11th February 2025.

10 Planning – Cllr Laity.

None to consider.

b) Planning Correspondence Received

None to note.

c) Planning Decisions

i **13/02/2025 PA24/07967**

APPROVED

Applicant:- Mr Tim Stevens

Location:- Melville House The Square Marazion Cornwall TR17 0AP

Proposal Reconstruction of structurally unstable east gable wall using timber frame and rendered blockwork.

11 Marazion School St Pirans Day Celebration.

To formally approve the purchase of saffron buns for the celebratory event.

12 Toilet Working Group

To receive notes and a list of actions required if any.

13 Cornwall Council Call for Housing and Development sites.

To receive a report and consider a response to Cornwall Council.

14 Annual Parish Meeting

To consider a change of date due to the pre-election period.

15 Removal BT Telephone Box, The Square.

To consider a response to BT.

16 Asset Risk Assessments (standing agenda item)

17 Matters Arising from previous Minutes – to receive updates.

a **Minute 184** (flooding Green Lane)

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.

c **Minute 1113** (play area repairs)

d **Minute 1753(b)(iii)** (erection of pigeon spikes)

e **Minute 1801** (campaign mobile post office)

- f **Minute 1826** (training Legionella)
- g **Minute 3091** (recharging RNLI for utilities)
- h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)
- i **Minute 4082** (Speed radar signage)
- j **Minute 4098(b)(viii)**(play areas and parental supervision)
- k **Minute 4098(b)(viii)**(damp council chamber)
- l **Minute 4137 (b)(i)** (surveillance equipment)
- m **Minute 4183** (defibrillator and bleed kit training)
- n **Minute 4184** (first aid training)
- o **Minute 4186** (deterioration of the seawall)
- p **Minute 4231(b)(i)** (flooding Gwallon Lane and water level measurement)
- q **Minute 4231(b)(ii)** (salt bins)
- r **Minute 4322** (letter Ludgvan parish council – double yellow lines).

18 Any other matters arising from Minutes not covered by items above.

19 Finance

To review and approve en-bloc.

a Bank Reconciliations January 2025.

a Statement of Accounts – as per bank statements 19th February 2025

Barclays Community	£280.82
Barclays Business	£85,838.67
CCLA	£100,000.00
NS&I	£53,185.53

b Accounts for Payments (7th February – 19th February 2025)

SWPSI 562 (weekly play area check)	£36.00
SWPSI 565 (monthly play area check)	£79.99
SWPSI 598(Folly Field play area repairs and weeding)	£540.00
SWPSI 599 (weekly play area check)	£36.00

SWPSI 600 (weekly play area check)	£36.00
SWPSI 602 (weekly play area check)	£36.00

c Receipts (7th February - 19th February 2025)

All Saints Church (collection for St Julia's Hospice Civic Service)	£180.00
Car park No 5	£75.00
Long Rock Memorials (inscription)	£18.00
Marazion Chamber of Commerce (donation)	£2,500

d Direct Debit Payments (7th February – 19th February 2025)

EDF Energy (Folly Field)	£19.53
EDF Energy (Bus shelter)	£21.71
EDF Energy (Square lighting)	£21.94
EDF Energy (Maypole Gardens)	£29.00
Talk Talk (due 4.3.3035)	£56.39

e Pre-payments (7th February – 19th January 2025)

HMRC PAYE/NI January 2025	£1,042.46
Marazion Apollo Choir	£100.00
Town Clerk salary January 2025	£2,203.78
Cornish Heritage Builders (Maypole Gardens)	£11,760.78
Cornish Heritage Builders (Maypole Gardens)	£36,576.00

20 PART II - Private

Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

21 Mounts Bay Sailing Club Dinghy Pen Lease.

To receive an update.