

**MARAZION TOWN COUNCIL**

**FULL COUNCIL MEETING THURSDAY 27th MARCH 2025**

**TOWN HALL, MARAZION**

**Meeting 20/25**

**TO ALL COUNCILLORS** **19th March 2025**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Thursday 27th March 2025, 7.30pm** to transact the business specified in the following agenda as set out.



Tracey Unstead

Town Clerk

Marazion Town Council.

**For information – to be taken as read.**

**1** **Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council’s Monitoring Officer is 28 days.

**2** **Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.

**3** **The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.

**4** **Data Protection Act 2018** – preludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.

**5** **Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.

**6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**7 Public Participation**.

Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

**AGENDA**

**Part I**

**(Open to the public)**

**1 Apologies**

To receive apologies.

**2** **Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**3 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**4 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**5 Mayors Report/Matters of Urgency**

**6 Clerks Report**

i Chairlift repair update.

 ii Maypole Gardens survey and final grant submission 31st March 2025.

**7 Correspondence Received**

None to note at the time of publishing the agenda.

**8** **Councillor Reports**

a) **Cornwall Councillor Report**

b) **Town Councillor Reports**

**9** [Draft Minutes of the Council meeting held on Tuesday 11th March 2025](https://maraziontc.sharepoint.com/%3Aw%3A/s/CouncilBusiness/Eda-xbE1dAZAltXKovW32foB6WlZrBAvvZ1MeRsE-qe85A)

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 11th March 2025.

**10 Planning – Cllr Laity.**

To consider recommendations made by the Planning Working Group.

i **Application** PA24/09709

**Proposal** Change of use of existing building to a mixed use consisting of community

facilities, retail and cafe. Replacement porch and external alterations.

**Location** Marazion Blues Association Football Club The Long Barn Gwallon Lane Marazion

**Applicant** St Aubyn Estates

**Grid Ref** 152551 / 30870

b) **Planning Correspondence Received**

 None to note.

c) **Planning Decisions**

**11 Letter of Motion of No Confidence Cornwall Council Planning and Enforcement – Cllr Laity.**

To receive and consider recommendations from the Planning Working Group

**12 Grounds Maintenance Contract – Town Clerk.**

To consider extending the contract for a twelve-month period.

**13 Notes Events Working Group – Cllr R Jelbart**

 To receive notes and a report from the Events Working Group and consider recommendations made for Full Council approval.

**14 Support for a motion proposed by Redruth Town Council – Town Clerk.**

To consider the proposal that Cornwall Council consider a much fairer way of proportioning the proceeds of the second home, new second home council tax premiums.

**15** **Formal abolition of the Maypole Gardens Refurbishment Project Team – Cllr D Laity.**

 To receive a final report and recommendations.

**16 Maypole Gardens Refurbishment Project – next stage of development – Cllr J Nicholas.**

To progress the next stage of development.

This will include the management of volunteers and with urgency planning of the planting.

To approve appointing either the: -

* the Open Spaces Working Group.
* the Assets Working Group.
* form a new Working Group.
* Full Council.

**17 Purchase Hi-Vis vests for Volunteers – Town Clerk.**

To consider approving a spend of no more than £100 for the purchase of six hi-visibility vests with town crest logo on the front and volunteer back.

**18 Marazion Cemetery Topple Test – Town Clerk.**

To formally note that Longrock Memorials carried out topple tests on Wednesday 13th March 2025.

**19 Memorial Gardens Topple Test – Town Clerk.**

 To formally note that the Town Clerk has arranged to meet Longrock Memorials on Monday 31st March 2025, at 10.00am.

**20 Marazion Cemetery New Granite Memorial Seat – Town Clerk**

 To formally confirm that the new granite memorial as formally approved has been installed.

**21 Financial Year 2024-2025 Shut Down – Town Clerk**

 To formally note that the Town Clerk has arranged with Rialtas for the financial year end process to take place on Wednesday 23rd April 2025.

**22 Extraordinary Council Meeting St Aubyn Estates – Town Clerk**

 To formally note that an invitation has been sent. Dates offered are Tuesday 1st April 2025, Tuesday 15th April 2025, Tuesday 29th April 2025.

**23 Marazion Cemetery Gates – Cllr W.Collins.**

 To consider options.

**24 Tai Chi Maypole Gardens April 2025 – Town Clerk**

To consider a request made to hold Tai Chi in the Maypole Gardens from the 26th April 2025 to coincide with World Tai Chi day.

**25 Gorsedh Proclamation 12th April 2025 – Town Clerk**

 To consider the advice provided by the Monitoring Officer and to decide how Marazion Town Council wishes to proceed.

**26** **Asset Risk Assessments (standing agenda item)**

**27 Matters Arising from previous Minutes – to receive updates.**

a **Minute 184** (flooding Green Lane)

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

c **Minute 1113** (play area repairs)

d **Minute 1753**(b)(iii) (erection of pigeon spikes)

e **Minute 1801** (campaign mobile post office)

f **Minute 1826** (training Legionella)

g **Minute 3091** (recharging RNLI for utilities)

h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)

i **Minute 4082** (Speed radar signage)

j **Minute 4098**(b)(viii)(play areas and parental supervision)

k **Minute 4098**(b)(viii)(damp council chamber)

l **Minute 4137** (b)(i) (surveillance equipment)

m **Minute 4183** (defibrillator and bleed kit training)

n **Minute 4184** (first aid training)

o **Minute 4186** (deterioration of the seawall)

p **Minute 4231**(b)(i) (flooding Gwallon Lane and water level measurement)

r **Minute 4342** (Square toilets refurbishment)

t **Minute 4345** (adoption of the Square BT phone box)

**27 Any other matters arising from Minutes not covered by items above.**

**28 Finance**

To review and approve en-bloc.

a **Statement of Accounts – as per bank statements 19th March 2025**

Barclays Community £34.53

 Barclays Business £148,651.08

 CCLA £100,000.00

 NS&I £53,185.53

b **Accounts for Payments**

St Aubyn Estates (rent allotments) £80.00

 NNDR Folly Field £214.57

 NNDR Cemetery £1008.60

 NNDR Memorial Gardens £39.42

c **Receipts (6th March 2025 – 19th March 2025)**

Allotment Island Field No 12 £40.00

 Allotments Island Field No 15 & 14 £80.00

 Allotment No Island Field No 18b £20.00

 Allotment No Island Field No 18a £20.00

 Allotment No Island Field No 4 £40.00

 Longrock Memorials (inscription) £18.00

 Burial £1,075.00

 Burial £1,075.00

 Cornwall Council Shared Prosperity Grant payment (final) £69,087.50

d **Direct Debit Payments (6th March 2025 – 19th March 2025)**

South West Water (Folly Field toilets) £159.02

 EDF (Maypole Gardens) £29.00

 EDF (Lighting The Square) £17.64

 EDF (Folly Field supply) £17.64

 EDF (Cemetery bus shelter light) £30.19

e **Pre-payments (6th March 2025 – 19th March 2025)**

Litho Print (newsletter) £394.00

 Tidy Grounds (August 2024) £1516.40

 Tidy Grounds(July 2024) £2,190.00

 National Allotment Society (annual membership) £84.00

 Cornwall Association Local Councils (training Cllr Jelbart) £36.00

Post Office (stamps allotment letters) £42.50

**29** **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

None