

**MARAZION TOWN COUNCIL**

**FULL COUNCIL MEETING TUESDAY 11th MARCH 2025**

**TOWN HALL, MARAZION**

**Meeting 19/25**

**TO ALL COUNCILLORS** **6th March 2025**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 11th March 2025, 7.30pm** to transact the business specified in the following agenda as set out.



Tracey Unstead

Town Clerk

Marazion Town Council.

**For information – to be taken as read.**

**1** **Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council’s Monitoring Officer is 28 days.

**2** **Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.

**3** **The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.

**4** **Data Protection Act 2018** – preludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.

**5** **Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.

**6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**7 Public Participation**.

Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

**AGENDA**

**Part I**

**(Open to the public)**

**1 Address Reverend Sophie Troczynska**

**2 Apologies**

To receive apologies.

**3** **Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**4 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

At the time of publishing the agenda.

i VAT reclaim Q4.

ii annual leave May 6th and 7th 2025 and 17th – 26th May 2025 inclusive.

iii Maypole Gardens official opening – confirmed to be after the May elections.

iv Gorsedh

iv Emergency Planning team meeting 11.00am, 15th April 2025.

v Invitation to Trevarthian Solar Farm Consultation Event – 18th March Goldstithney St Pirans Hall, South Road, Goldsithney, 2.00pm – 7.00pm.

vi A30 improvement meetings – attendance.

**8 Correspondence Received**

None to note at the time of publishing the agenda.

**9** **Councillor Reports**

a) **Cornwall Councillor Report**

b) **Town Councillor Reports**

**10** [Draft Minutes of the Council meeting held on Tuesday 25th February 2025](https://maraziontc.sharepoint.com/:w:/s/ExternalSharing/EUKEc8U2aFlLmklr9wD9DzYBDyVlOEwfTCULKHO9wpPkPA)

To consider, approve and sign draft the minutes of the Town Council Meeting held on Tuesday 25th February 2025.

**11 Planning – Cllr Laity.**

None to consider.

b) **Planning Correspondence Received**

None to note.

c) **Planning Decisions**

i **03/03/2025 PA25/00048 APPROVED**

**Applicant:-** Mr Samuel de Frates

**Location:-** The Beachwalk Retreat North Street Marazion Cornwall TR17 0ED

**Proposal** Paint the exterior of the house and replace the wooden composite front door with a solid wood composite door with PVC and wood effect.

ii **03/03/2025 PA24/06342 WITHDRAWN**

**Applicant:-** Mr Marcus Price

**Location:-** The Garage, Silver Mine Market Place Marazion Cornwall TR17 0AR

**Proposal** Proposed partial demolition of an existing derelict storage/workshop building, reconstruction and extensions to create a two storey workshop building (use class E)

**12 Notes Maypole Garden Project Management Team – Cllr D Laity**

To received notes from the project management team.

**13 Notes Maypole Gardens Visit Saturday 8th March 2025 – Cllr G Reynolds**

To receive notes and a list of actions if any.

**13 Provision of Benches Maypole Gardens – Cllr J Rawlins**

To receive a report to consider.

**14 The Gwelva – Cllr P Hoskings**

To receive a report and consider actions identified.

**15 Gorsedh Kernow Marazion 2025 – Cllr R Jelbart**

To receive a verbal update.

**16 Service Level Agreement Parking Enforcement 2025**

To consider signing up for 2025.

**17 Folly Field Rent Review 2025**

To note the outcome of the rent review February 2025.

**18** **Asset Risk Assessments (standing agenda item)**

**19 Matters Arising from previous Minutes – to receive updates.**

a **Minute 184** (flooding Green Lane)

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

c **Minute 1113** (play area repairs)

d **Minute 1753**(b)(iii) (erection of pigeon spikes)

e **Minute 1801** (campaign mobile post office)

f **Minute 1826** (training Legionella)

g **Minute 3091** (recharging RNLI for utilities)

h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)

i **Minute 4082** (Speed radar signage)

j **Minute 4098**(b)(viii)(play areas and parental supervision)

k **Minute 4098**(b)(viii)(damp council chamber)

l **Minute 4137** (b)(i) (surveillance equipment)

m **Minute 4183** (defibrillator and bleed kit training)

n **Minute 4184** (first aid training)

o **Minute 4186** (deterioration of the seawall)

p **Minute 4231**(b)(i) (flooding Gwallon Lane and water level measurement)

q **Minute 4338**(b)(vi(bench Wheal An Wens drainage holes)

r **Minute 4342** (Square toilets refurbishment)

s **Minute 4343** (letter to Cornwall Council call for sites response

t **Minute 4345** (adoption of the Square BT phone box)

**20 Any other matters arising from Minutes not covered by items above.**

**21 Finance**

To review and approve en-bloc.

a **Bank Reconciliations February 2025.**

a **Statement of Accounts – as per bank statements 6th March 2025**

Barclays Community -£13.77

Barclays Business £84,930.74

CCLA £100,000.00

NS&I £53,185.53

b **Accounts for Payments**

Chubb (alarm service) £192.16

SWPSI (play area inspections and repair) £66.00

SWPSI (play area inspections) £36.00

SWPSI (play area inspections) £36.00

SWPSI (play area repairs) £438.00

c **Receipts (20th February – 6th March 2025)**

CCLA bank interest £350.30

Garage No 1 £50.00

Barclays bank interest £458.47

d **Direct Debit Payments (19th February – 6th March 2025)**

South West Water (Folly Field toilets) £109.49

Information Commissioners Office £52.00

Alchemy Systems (IT) £133.05

South West Water (cemetery) £27.07

South West Water (Square toilets) £439.46

Talk Talk (phone/broadband) £56.39

Lebara (sim mobile) £4.40

British Gas (electric Square toilets) £40.83

British Gas (electric Folly Field toilets) £48.48

Siemens (printer and printer insurance) £222.51

e **Pre-payments (19th January – 6th March 2025)**

Post Office (purchase 10 stamps) £8.50

Philps Bakery (saffron buns St Pirans day minute 4341) £95.00

Land registry search (check land ownership leases) £14.00

Land registry search (check land ownership leases) £14.00

Amazon (emergency planning equipment) £102.12

**\***Cornish Heritage Builders £47,400

\* Paid 20th January 2025 but not recorded previously

Town Clerk salary February 2025 £2,203.98

HMRC PAYE/NI February 2025 £1,042.26

Amazon (emergency planning equipment) £102.12

Biffa waste Folly Field £155.09

**22** **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**23 Marazion Town Council Dinghy Pen.**

To receive a report.