



## **MINUTES OF THE MARAZION FULL COUNCIL MEETING TUESDAY 11<sup>th</sup> MARCH 2025 TOWN HALL MARAZION**

### **Meeting number 20/25**

**Present:** Cllr J Nicholas Chairman, Cllr D Laity Deputy Chairman, Cllr P Hosking, Cllr J Rawlins, Cllr R Jelbart, Cllr G Reynolds, Cllr W Collins, Cllr J Tutchier, Cllr Stokoe.

### **In attendance:**

Mrs T Unstead Town Clerk  
One member of public

### **4352 Address Reverend Sophie Troczynska**

Reverend Sophie Troczynska addressed the town council.

### **4353 Apologies**

Cllr P Read.

### **4354 Declaration of Interests**

Cllr G Reynolds agenda item 23.  
Cllr J Rawlins agenda item 23.

### **4354 Dispensations.**

Cllrs Reynolds sought a dispensation to remain in the meeting and speak on agenda item. number 23.

**RESOLVED** – unanimously approved.

**Proposed:** Cllr P Hosking

**Seconded:** Cllr J Tutchier

Cllrs Rawlins sought a dispensation to remain in the meeting and speak on agenda item. number 23.

**RESOLVED** – unanimously approved.

**Proposed:** Cllr J Nicholas

**Seconded:** Cllr P Hosking

### **4355 Public Participation**

None

### **4356 Mayors Report/Matters of Urgency**

**Reported that:**

He had the pleasure of attending the Marazion School St Pirans day celebrations, Wednesday 5<sup>th</sup> March 2025. The weather was beautiful, the children sang wonderfully, the day ending with saffron buns for all.

There is a bench which was removed from the Maypole Gardens which is suitable to be moved to the Playing Fields to replace the ones vandalised. All members agreed that moving the bench is a good idea.

**4357 Clerks Report****The Town Clerk reported that:**

- i they are unable to submit an early VAT reclaim at the end of February 2025. The town council has signed up to Making Tax Digital so the next claim can only be made at the end of quarter four.
- ii they will be taking annual leave as from Tuesday May 6<sup>th</sup> and Wednesday 7<sup>th</sup> May 2025 and Monday 17<sup>th</sup> May until Monday 26<sup>th</sup> May 2025 inclusive.
- iii the Maypole Gardens official opening will have to wait until after the May elections.
- iv they had had a meeting with the Gorsedh Kernow 2025. Cllr Jelbart will report on this agenda item number 15.
- v an Emergency Planning team meeting has been arranged for 11.00am, Tuesday 15<sup>th</sup> April 2025.
- vi an invitation to Trevarthian Solar Farm Consultation Event – 18<sup>th</sup> March Goldstithney St Pirans Hall, South Road, Goldsithney, 2.00pm – 7.00pm has been received.
- vii an invitation to the next A30 improvement meeting has been received. The Town Clerk asked if the town council would just like notes of the meeting rather than attending in person. The Town Clerk was instructed to ask for the notes to be sent to Marazion Town Council for information.
- viii a complaint has been received from one of Island Field allotment holders about the state of the car parking area which is now very muddy.
- ix annual licence and annual payment renewal letters have been sent to all allotment holders.
- x the follow up Maypole Gardens refurbishment survey results must be submitted no later than the 31<sup>st</sup> of March 2025. This is part of the grant awarding criteria. The Town Clerk asked Councillors to help promote and encourage residents to complete the survey.
- xi the Maypole Gardens planting needs to be arranged. Date to be confirmed.
- xii the pre-election period starts 14.3.2025.

**4358 Correspondence Received**

None to note.

**4359 Councillor Reports****a) Cornwall Councillor John Martin****Reported that:**

He has been invited to meet the land agent to discuss the Trevarthian solar farm proposal. Cornwall Council waiting for a definitive answer about grade a and grade b agricultural land use.

It has been highlighted that there are not enough construction workers in Cornwall to meet demand. Not just Cornwall it appears to be a nationwide issue which somehow must be addressed.

The local MP will be hosting a surgery in Marazion on Saturday 29<sup>th</sup> March 2025. Venue and times to be confirmed.

Cllr Martin informed town councillors that the planning application PA24/09546 has been withdrawn.

## **b) Town Councillor Reports**

### **i Cllr R Jelbart**

#### **Reported that:**

Works to the footpath in the Folly Field car park is progressing.

He had had a conversation with the Secretary of the Marazion Trust about the damp walls in the council chamber. The Secretary was chasing the builders and there is no update yet as to when any works are likely to be taking place.

### **ii Cllr P Hosking**

#### **Reported that:**

For information purposes, a local landowner has had to open access to their land which runs adjacent to the closed section of Footpath 14 in Marazion. Cornwall Council has no right to prevent access to their property or land.

### **iii Cllr R Stokoe**

#### **Reported that:**

The Turnpike is nearly ready to go to print. Cllr Laity has made a few amendments, Cllr Rawlins offered to review and let Cllr Stokoe know of any amendments by Wednesday 13<sup>th</sup> March 2025.

### **iv Cllr J Tutchier**

#### **Reported that:**

He had attended the Penwith Community Area Partnership Police Liaison meeting on Wednesday 25<sup>th</sup> February 2025.

Primary focus of the discussions was about speeding vehicles and speed reducing initiatives. Unfortunately, due to Marazion Town Council not being able to recruit enough volunteers, the Marazion Speedwatch initiative has been removed from the Devon and Cornwall database.

Devon and Cornwall Police are also encouraging anyone who witnesses speeding

vehicles to take a photo, contact 101 online and upload the photo.

Recruitment of a replacement Police Community Support Liaison Officer is taking place. Devon and Cornwall Police are now leading best practice in service delivery for the 101 service. Cllr Rawlins added that her experience of using the 101 service has been positive.

v **Cllr J Rawlins**

**Reported that:**

A young person riding a moped at speed without a helmet has been reported.

vi **Cllr G Reynolds**

**Reported that:**

The extended signage pole at the Marazion Community Centre will not be sufficient to hold the speed radar signage. The Town Clerk reported they have been in contact with Cornwall Highways.

Updates as requested at the Emergency Plan Team meeting held in December 2024 have been sent to the Town Clerk for inclusion.

There has been enforcement in relation to previously reported dangerous dog incidences.

**Not a report.**

Cllr Reynolds asked Town Clerk if the granite memorial bench for a local resident as requested has been installed yet. The Town Clerk will find out.

Cllr Reynolds asked the Town Clerk had contacted the person who had requested a memorial bench in the cemetery which had been turned down by the Full Council. The Town Clerk confirmed that they had made the applicant aware.

**4360 Draft Minutes of the Council meeting held on 25th February 2025.**

**RESOLVED** – unanimously approved that the minutes are true and accurate record.

**Proposed:** Cllr P Hosking

**Seconded:** Cllr J Tutchier

**4361 Planning**

**b) Planning Correspondence Receive**

None to note.

**c) Planning Decisions**

i **03/03/2025 PA25/00048**

**APPROVED**

**Applicant:** - Mr Samuel de Frates

**Location:** - The Beachwalk Retreat North Street Marazion Cornwall TR17 0ED

**Proposal** Paint the exterior of the house and replace the wooden composite front door with a solid wood composite door with PVC and wood effect.

ii **03/03/2025 PA24/06342**

**WITHDRAWN**

**Applicant:** - Mr Marcus Price

**Location:** - The Garage, Silver Mine Market Place Marazion Cornwall TR17 0AR

**Proposal:** - Proposed partial demolition of an existing derelict storage/workshop building, reconstruction, and extensions to create a two-storey workshop building (use class E)

#### **4362 Notes Maypole Garden Project Management Team**

The project team notes from the site visit, Thursday 6<sup>th</sup> March received. Notes having been circulated in advance to all Councillors.

#### **4363 Notes Maypole Gardens Visit Saturday 8<sup>th</sup> March 2025**

Cllr Reynolds expressed disappointment that the Maypole Garden Project Management Team had met before the meeting Saturday 8<sup>th</sup> March 2025. The intention was for all Full Council members to meet.

Cllr Rawlins has prepared a report for consideration linked to agenda item number 13.

#### **4364 Provision of Benches Maypole Gardens.**

Cllrs Rawlins, Read, Tutchier, Collins and Jelbart met at the Maypole Gardens on Saturday 8<sup>th</sup> March 2025.

Cllr Rawlins presented a report about the provision of composite benches and replacement bins.

Cllr Collins asked if the granite troughs as noted in the Maypole Garden Project Management Team have been ordered.

Cllr Collins expressed his view that there are two projects – hard landscaping as paid for by the Community Levelling Up grant and now the soft landscaping the cost of which will be borne by the town council and that as the hard landscaping has been completed, then any future decisions about the soft landscaping should be considered by the Full Council.

The Town Clerk did again remind councillors that working groups can only make recommendations to Full Council and it is Full Council that makes the decisions.

The provision of bins was discussed, Cllr Jelbart reminding councillors that the provision of bins in favour of planters had been removed from scheme because there is a bin the other side of the wall.

The Town Clerk advised that Full Council could abolish the Maypole Garden Project Management Team and consider how the next stage is managed. There will be an agenda item at the next Full Council meeting Thursday 27<sup>th</sup> March 2025.

Until the Health and Safety audit has been completed, the consideration and decision of provision of composite benches and planters to be kept on hold.

#### **4365 The Gwelva**

Cllr Hosking's gave a verbal report and presented several photographs to councillors showing the poor state of repair and lack of maintenance to benches and railings at the Gwelva.

A discussion took place about ownership which Cllr Laity said he'd find out about. Cllr Collins commended Cllr Hosking's on bringing forward the agenda item.

#### **4366 Gorsedh Kernow Marazion 2025**

Cllr Jelbart gave a verbal report updating the Full Council about a meeting held with the Town Clerk and two Cornish Bards on Tuesday 4<sup>th</sup> March 2025 about the forthcoming Gorsedh Marazion 2025.

All Saints Church and Hall and the Community Centre have been booked. The Gorsedh Kernow 2025 Proclamation will be held on Saturday 12<sup>th</sup> April 2025, it is intended to use the Maypole Gardens.

The provision of changing facilities, find a Lady of Cornwall, formation of a local organising committee and planning the main event in September 2025 has yet to commence. The main priority now is the Proclamation event.

#### **4367 Service Level Agreement Parking Enforcement 2025**

**RESOLVED** – unanimously approved not to sign up for 2025.

**Proposed:** - Cllr W Collins

**Seconded:** - Cllr J Tutchier

#### **4368 Folly Field Rent Review 2025**

To note the outcome of the rent review £59,827.97 (excluding VAT).

#### **4369 Asset Risk Assessments (standing agenda item)**

The two toilet block facilities need to be assessed. The Town Clerk will arrange a meeting.

#### **4370 Matters Arising from previous Minutes.**

- a **Minute 184** (flooding Green Lane  
Meeting with Andrew George MP Saturday 29<sup>th</sup> March 2025.
- b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed.
- c **Minute 1113** (play area repairs)  
Ongoing.
- d **Minute 1753(b)(iii)** (erection of pigeon spikes)  
Ongoing.
- e **Minute 1801** (campaign mobile post office)  
Meeting with Andrew George MP Saturday 29<sup>th</sup> March 2025.
- f **Minute 1826** (training Legionella)  
Refer to minute 4216. Training yet to be booked. Check risk assessments.
- g **Minute 3091** (recharging RNLI for utilities)  
Write to Cornwall Council.
- h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)  
Cllr Collins asked for an agenda item.

- i **Minute 4082** (Speed radar signage)  
The Town Clerk reported that an electrician as well as Cormac have been contacted and that the The Town Clerk is meeting with the electrician on Tuesday 18<sup>th</sup> March 2025.
- j **Minute 4098(b)(viii)**(play areas and parental supervision)  
No update. The Town Clerk and Cllr Stokoe have yet to complete the town signage audit.
- k **Minute 4098(b)(viii)**(damp council chamber)  
No further update. Awaiting confirmation of a date from Marazion Town Trust.
- l **Minute 4137 (b)(i)** (surveillance equipment)  
The Town Clerk reported they have not yet written to St Aubyn Estates.
- m **Minute 4183** (defibrillator and bleed kit training)  
The Town Clerk reported that they have spoken to Cornwall Training, new funding is being applied for. Cornwall Training will contact the Town Clerk later to confirm training needed.
- n **Minute 4184** (first aid training)  
The Town Clerk reported that they have spoken to Cornwall Training, new funding is being applied for. Cornwall Training will contact the Town Clerk later to confirm the training needed.
- o **Minute 4186** (deterioration of the seawall)  
No update.
- p **Minute 4231(b)(i)** (flooding Gwallon Lane and water level measurement)  
Cornwall Council contacted, no further update.
- r **Minute 4322** (letter Ludgvan parish council – double yellow lines).  
Complete, letter sent.
- q **Minute 4338(b)(vi)**(bench Wheal An Wens drainage holes)  
JR CLEAN.
- r **Minute 4342** (Square toilets refurbishment)  
Cllr Collins reported that the contractor first considered is not available. Another contractor will need to be found.
- s **Minute 4343** (letter to Cornwall Council call for sites response).  
The Town Clerk confirmed that the letter had been sent.

- t **Minute 4345** (adoption of the Square BT phone box)  
The Town Clerk reported that the application for adoption is in progress.

**4371 Any other matters arising from Minutes not covered by items above.**  
None.

**4372 Finance**

**RESOLVED** – unanimously approved en-bloc.

**Proposed:** Cllr P Hosking

**Seconded:** Cllr R Jelbart

a **Statement of Accounts – as per bank statements 6<sup>th</sup> March 2025**

Barclays Community	-£13.77
Barclays Business	£84,930.74
CCLA	£100,000.00
NS&I	£53,185.53

b **Accounts for Payments**

Chubb (alarm service)	£192.16
SWPSI (play area inspections and repair)	£66.00
SWPSI (play area inspections)	£36.00
SWPSI (play area inspections)	£36.00
SWPSI (play area repairs)	£438.00

c **Receipts (20<sup>th</sup> February – 6<sup>th</sup> March 2025)**

CCLA bank interest	£350.30
Garage No 1	£50.00
Barclays bank interest	£458.47

d **Direct Debit Payments (19<sup>th</sup> February – 6<sup>th</sup> March 2025)**

South West Water (Folly Field toilets)	£109.49
Information Commissioners Office	£52.00
Alchemy Systems (IT)	£133.05
South West Water (cemetery)	£27.07
South West Water (Square toilets)	£439.46
Talk Talk (phone/broadband)	£56.39
Lebara (sim mobile)	£4.40
British Gas (electric Square toilets)	£40.83
British Gas (electric Folly Field toilets)	£48.48
Siemens (printer and printer insurance)	£222.51

e **Pre-payments (19<sup>th</sup> January – 6<sup>th</sup> March 2025)**

Post Office (purchase 10 stamps)	£8.50
Philps Bakery (safron buns St Pirans day minute 4341)	£95.00
Land registry search (check land ownership leases) [OBJ]	£14.00



Land registry search (check land ownership leases) [OBJ]	£14.00
Amazon (emergency planning equipment)	£102.12
*Cornish Heritage Builders	£47,400
* Paid 20 <sup>th</sup> January 2025 but not recorded previously	
Town Clerk salary February 2025	£2,203.98
HMRC PAYE/NI February 2025	£1,042.26
Amazon (emergency planning equipment) [OBJ]	£102.12
Biffa waste Folly Field	£155.09

#### **4350 PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d.

**RESOLVED** – unanimously approved to move into Part II

**Proposed:** Cllr D Laity

**Seconded:** Cllr R Jelbart

#### **4373 Marazion Town Council Dinghy Pen.**

**RESOLVED** – to hold an Extraordinary Full Council meeting and invite the landowner, St Aubyn Estates to meet with the Full Council to understand any constraints and implications under the Head Lease held between St Aubyn Estate and Marazion Town Council.

**Proposed:** Cllr P Hosking

**Seconded:** Cllr D Laity

Meeting closed 9.32pm.

**Cllr J Nicholas**

**Town Mayor**