

**MARAZION TOWN COUNCIL**

**FULL COUNCIL MEETING TUESDAY 8th APRIL 2025**

**TOWN HALL, MARAZION**

**Meeting 21/25**

**TO ALL COUNCILLORS** **3rdApril 2025**

Dear Councillors

**NOTICE IS HEREBY GIVEN** that Marazion Full Council at which your attendance is summoned will be held at the Marazion Town Hall, Market Place, Marazion, TR170AR on **Tuesday 8th April 2025, 7.30pm** to transact the business specified in the following agenda as set out.



Tracey Unstead

Town Clerk

Marazion Town Council.

**For information – to be taken as read.**

**1** **Declarations of Interest** – Councillors are reminded that they should declare any interests on the agenda at agenda item (insert) in respect of the items to be considered and are also advised that the timescale to alter their stated interests with Cornwall Council’s Monitoring Officer is 28 days.

**2** **Items requiring urgent attention** – to consider those items which, in the opinion of the Chairman of the Council, should be considered by the meeting as a matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.

**3** **The Freedom of Information Act 2000** – deems that all information held by this Council should be freely available to the public unless it falls under one of the acts 23 exemptions.

**4** **Data Protection Act 2018** – preludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information is available, but individuals are protected.

**5** **Mobile Phones** – Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.

**6 Recording** - Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The Town Clerk will be recording the meeting for the purpose of minute taking. Written approved minutes are the true legal record of council meetings.

**7 Public Participation**.

Time is set aside for members of the community to address Councillors present at this meeting regarding agenda items at the discretion of the Chairman of the Council.

**AGENDA**

**Part I**

**(Open to the public)**

**1 Address Reverend Sophie Troczynska.**

**2 Apologies**

To receive apologies.

**3** **Declaration of Interests**

Councillors are required to declare:

a) Pecuniary Interests as per the Code of Conduct.

b) Non-registerable Interests as per the Code of Conduct.

**4 Dispensations**

Requests for dispensations are to be submitted to the Town Clerk in advance of the meeting to be considered by the Full Council.

**5 Public Participation**

The public are welcome at Marazion Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the business to be transacted as listed on the agenda.

**6 Mayors Report/Matters of Urgency**

**7 Clerks Report**

At the time of publication.

i Extraordinary Full Council meeting Tuesday 29th April 2025.

ii Annual Council meeting Tuesday 13th May 2025.

iii Topple test Memorial Gardens – update.

**8 Correspondence Received**

None to note at the time of publishing the agenda.

**9** **Councillor Reports**

a) **Cornwall Councillor Report**

b) **Town Councillor Reports**

**10 Draft Minutes of the Council meeting held on Thursday 27th March 2025**

To consider, approve and sign draft the minutes of the Town Council Meeting held on Thursday 27th March 2025.

**11 Planning – Cllr Laity.**

To consider recommendations made by the Planning Working Group.

None to consider.

b) **Planning Correspondence Received**

None to note.

c) **Planning Decisions**

None to note.

**12 Mounts Bay Gig Club Regatta – Town Clerk.**

To approve the use of the Folly Field Saturday 28th June 2025.

**13 Events Working Group Notes Monday 31st March 2025 – Cllr Jelbart.**

To formally accept the notes presented.

**14 Maypole Refurbishment meeting Monday 31st March 2025 – Cllr Laity**

To formally accept the notes and consider the report recommendations as presented.

**15 Amendment of Name Maypole Gardens – Cllr Hoskins**

To consider amending the name to just ‘The Maypole’.

**16 Grounds Maintenance Contract Update– Town Clerk.**

To receive an update.

**17 The Gwelva Update – Cllr Laity**

Reference minute 4365 to receive an update about landownership.

**18** **Asset Risk Assessments (standing agenda item)**

**19 Matters Arising from previous Minutes.**

a **Minute 184** (flooding Green Lane)

b **Minute 381** (Footpath number 8) – note that the Town Clerk due to other priorities has yet to review the process and resources needed*.*

c **Minute 1113** (play area repairs)

d **Minute 1753**(b)(iii) (erection of pigeon spikes)

e **Minute 1801** (campaign mobile post office)

f **Minute 1826** (training Legionella)

g **Minute 3091** (recharging RNLI for utilities)

h **Minute 3094** (seeking of quotes for cemetery gate redecoration and noticeboard)

i **Minute 4082** (Speed radar signage)

j **Minute 4098**(b)(viii)(play areas and parental supervision)

k **Minute 4098**(b)(viii)(damp council chamber)

l **Minute 4137** (b)(i) (surveillance equipment)

m **Minute 4183** (defibrillator and bleed kit training)

n **Minute 4184** (first aid training)

o **Minute 4186** (deterioration of the seawall)

p **Minute 4231**(b)(i) (flooding Gwallon Lane and water level measurement)

r **Minute 4342** (Square toilets refurbishment)

t **Minute 4345** (adoption of the Square BT phone box)

**20 Any other matters arising from Minutes not covered by items above.**

**21 Finance**

To review and approve en-bloc.

a **Bank Reconciliation March 2025.**

b **Statement of Accounts – as per bank statements 2nd April 2025**

Barclays Community £-86.09

Barclays Business £148,797.22

CCLA £100,000.00

NS&I £53,185.53

b **Accounts for Payments**

Pestakil £168.00

SWPSI 652 (weekly checks) £36.00

SWPSI 645 (weekly checks) £36.00 SWPSI 636 (weekly checks) £36.00

SWPSI 628 (monthly checks) £79.99

SWPSI 656 (swing repair/replacement) £270.00

**\***Tidy Grounds Local Maintenance Partnership £1,920.00

**\*** invoice sent to Cornwall Council to reclaim £668.19 Local Maintenance Partnership.

Cornwall Association Local Councils annual subscription £666.92

c **Receipts (19th March 2025 – 2nd April 2025)**

Rose Hill allotment no 1 £20.00

Rose Hill allotment no 7 £20.00

Rose Hill allotment no 4 £20.00

Rose Hill allotment no 6 £20.00

Rose Hill allotment no 3 £20.00

Green Lane West allotment £20.00

Island Field allotment no 2 £40.00

Island Field allotment no 6a and 7 £60.00

Island Field allotment no 10 £40.00

Island Field allotment no 8b £20.00

Island Field allotment no 11 £40.00

d **Direct Debit Payments (19th March 2025 – 2nd April 2025)**

Lebara sim (mobile) £4.40

1st Office printer £73.98

Information Commissioners Office (annual subscription) £47.00

British Gas ( Square toilets) £36.63

British Gas (Folly Field toilets) £43.36

Alchemy Systems (IT support) £133.05

e **Pre-payments (19th March 2025 – 2nd April 2025)**

Mayoral Allowance £1,060

Town Clerk salary March 25 £3,279.78

PAYE HMRC £231.46

Elite Industrial (volunteer Hi Vis) £57.59

Glass Fibre Flag Pole (flag pole replacement hardwear) £148.50

**22** **PART II - Private**

**Items which may be taken in the absence of the Public and Press on grounds that Exempt Information may be disclosed as defined in the Local Government Act 1972 and / or the Public Bodies (Admission to Meetings) Act 1960.**

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

**23 Beach Box Removal Folly Field**

To receive clarification.